

Meeting Notes 20 June 2019

Health Professionals Classification Review
Attendance
CHS: Steve Linton (Chair), Maria Manton (for Helen Matthews), Trevor Melksham (Secretariat) Unions: Dale Beasley (PA) / Julie Gordon, Josh Howarth, HSU / Ryan Tyler, CPSU (for Brenton Higgins) Calvary: Mohsin Rahim (for Michelle Vella)
Apologies
Brenton Higgins, CPSU / Helen Matthews, Kerry Boyd, CHS / Michelle Vella, Calvary;
Actions arising from the previous meeting
Initial Meeting
Previous Meeting Notes (correction of errors and omissions)
Initial meeting
Agenda Items
<p><u>Opening comments:</u></p> <ul style="list-style-type: none"> • CHS is engaging a SOG B to undertake all classification reviews. <p><u>Terms of Reference</u></p> <ul style="list-style-type: none"> • Adopt amendments proposed by Helen Matthews (via Maria). • Change 'Guests' section to 'Additional Representatives' and adopt wording proposed by Julie Gordon. • Insert 'Proxies may be nominated' in Membership section. <p><u>Schedule of Meetings</u></p> <ul style="list-style-type: none"> • Meetings will be held monthly at 10-11am on the last Thursday of each month <p><u>Order of Review</u></p> <ul style="list-style-type: none"> • CHS prefers initially examining the HP structure as a whole, including to determine which professions require a separate classification and to ensure the HP classification structure going forward is valid and relevant. This approach would determine the priorities, noting that this may not suit some professions. • It was noted that at least four professions (Perfusionist, Pharmacist, Medical Imaging and Psychologist) were expecting to be reviewed first. • Sub-committees for each profession (Pe, Ph, MI) or professional group will be established to review the classification structure. Unions will nominate up to two representatives. CHS representation would most likely include the Profession Lead. Calvary would also provide a representative. • Regular updates will be provided to employees by means of a newsletter distributed by email. <p><u>Work Plan</u></p> <ul style="list-style-type: none"> • The work plan establishes a timeframe for the completion of phases. • Further detail will be added as the projects progress and when the SOG B is recruited.
Next Meeting
25 July 2019, 10-11am; TCH B24 MR 2

Actions arising – 20 June 2018		Timeframe
1	Circulate list of health professions	20 June
2	Amend terms of reference as agreed	By next meeting
3	Establish sub-committees for Perfusionists, Pharmacists and Medical Imaging	By next meeting
4	Develop methodology	By next meeting
5	Draft employee update	By next meeting
6	Provide update on progress of service wide review	By next meeting

Accepted 25 July 2019