

Schedule of Accommodation | SPIRE Staging & Decanting | Child at Risk Health Unit

UNCLASSIFIED



ACT Health

Building Health Services Program

Modality	AusHFG m2 HPU0155			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	Comments: Maximise natural lighting
	AHFG HPU Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area			Qty	Room Area	Total Area		Qty	Room Area	Total Area		
Store therapist	0	0		1	9	9	9		1	9	9	9	1	9	9	9	Secure storage of therapeutic, educational toys / games / equipment
Store - Files, 20m2	0	0		1	25	25	25		1	25	25	25	1	30	30	30	Large Compactus x 2. Patient record storage. Active hard copy files kept secure in the unit until children turn 18 (years). Currently no
Sub-total			31			65	34				65	34			70	39	
Discounted Circulation @ 32%			10			21	11				21	11			22	12	
Total			41			86	45				86	45			92	51	

Staff Areas																							
Office-3 person shared, 15m2	0	0		3	15	45	45		1	15	15	15	1	15	15	15	Staff Specialist x 3						
Office-single person 12m2	0	0		0	0				0	0			1	12	12	12	CARU Clinical Director						
Office-single person 9m2	1	6	6	1	6	6			3	6	17	11	3	9	27	22	CARU Manager, Intake Officer (2 desks), Senior Commonwealth Officer						
Office workstation 4.4 m2	1	4	4.4	0	0		-4		12	4.4	53	48	4	4.4	18	13	Needs to be a self contained pod, with acoustic attenuation. 2 x RN's and 2 x Registrars.						
Office workstation 4.4m2	0	0		0	0				0	0			8	4.4	35	35	Needs to be a self contained pod, with acoustic attenuation. 4 x Allied Health therapists - including team leader. Provision of space for small desk to accommodate the CARU videoconferencing equipment.						
Staff room	0	0		0	0				0	0			1	15	15	15	beverage bay, dishwasher (also used to wash toys), microwave, fridge etc - access to outdoors for drying of toys.						
Meeting room	1	15	15	1	15	15			1	20	20	5	1	20	20	5	Education / meeting room. A minimum number of staff always required to remain in the unit for security.						
Property Bay Staff	1	2	2	1	2	2			1	2	2		1	2	2								
Toilet-staff,3m2	3	3	9	3	3	9			3	3	9		1	3	3	-6	unisex, afterhours use						
Sub-total			36			77	41				115	79			147	111							
Discounted Circulation @ 32%			11			24	13				37	25			47	35							
Total			47			101	54				152	105			194	146							

UNCLASSIFIED

Pond, Aleks (Health)

From: JasonSmith, Rhona (Health)
Sent: Wednesday, 15 May 2019 3:03 PM
To: Burch, Brad (Health)
Subject: Updated draft SoA B24 [SEC=UNOFFICIAL]
Attachments: B24SoA20190515.xlsb

Modality	Agreed Accommodation Position				1 st Clinical Request m ²				STH SoA Area Review	Challenge Checkpoint m ²				Final Agreed Position m ²				AusHFG Code	Deviation from HPU B### Y/N	Actual Room Number	Comments
	Qty	Room Area	Total AHFG Area		Qty Req'd	Room Area	Total Req'd Area	Total Variance from AHFG		Qty	Room Area	Total Area	Total Variance from AHFG	Qty	Room Area	Total Area	Total Variance from AHFG				
Total Room Area			456					-456													
Total Discounted Circulation			122					-122													
Total Development Area			578					-578													
Target Gross Floor Area																					

Allocated workspaces per directive of Office of CEO CHS

Space calculation as per ACT Gov't Activity Based Work Accommodation Guidelines of 12m2 pp

OFFICES																				
Office Type A 18m2	1	18	18					-18												Chief Executive Officer
Office Type B 12m2	10	12	120					-120												Prof Allied Health COO ED's: Allied Health, N&M, Medical Services, Critical Care, Surgery, Medicine, MHJHADS Group Manager Quality & Safety
Sub-total			138					-138												
Discounted Circulation @ 25%			35					-35												
Total			173					-173												

WORKSTATIONS																				
Workstation 4.4	51	4.4	224.4					-224												Emergency Management Coordinator Business Continuity Manager Interprofessional Learning Coordinator Quality Officers x 6 ACT Blood Counts Manager ACT Transfusion CNC EO's: Medicine, Medical Services, Surgery & Critical Care, COO, CEO, Gp Manager Quality & Safety Project Officer Collaborative Partnership Consumer Feedback x4 EA's: Dir Allied Health, N&M, COO, Medicine, Critical Care, Surgery, CEO, DON Critical Care, Gp Manager Quality & Safety Business Manager's: CEO, COO PA's: ED Medical Services, DON Medicine, DON N&M, DON Surgery, Gp Manager Quality & Safety DON's: Medical Services, Medicine, N&M, Surgery ADON's: Medicine x 3, Surgical Wards, Op Manager's: Medicine, Surgery Admin Manager's: Medicine, Surgery
			224					-224												
Discounted Circulation @ 25%			56					-56												
Total			281					-281												

SUPPORT AREAS																				
Meeting Room L-55	1	55	55					-55												With beverage bay
Meeting Room L-20	1	20	20					-20												Shared beverage bay
Meeting Room -9	1	9	9					-9												Shared beverage bay
Meeting Room -12	1	12	12					-12												Shared beverage bay
Breakout rooms	4	9	36					-36												Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback, other x 4
Breakout rooms	6	7.5	45					-45												
Breakout spaces	6	9	54					-54												Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback.
Beverage Bay	2	4	8					-8												
File Store	1	10	10					-10												
Reception/Clerical	1	10	10					-10												

Modality	Agreed Accommodation Position			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	AusHFG Code	Deviation from HPU B### Y/N	Actual Room Number	Comments
	Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area			Qty	Room Area	Total Area		Qty	Room Area	Total Area					
Total Room Area			456				-456													
Total Discounted Circulation			122				-122													
Total Development Area			578				-578													
Staff toilet 3m2	8	3	24				-24													
Store Photocopy/Stationery 8m2	2	8	16				-16													
Toilet accessible 6m2	1	6	6				-6													
Toilet public 3m2	1	3	3				-3													
Waiting 10m2	1	10	10				-10													
Sub-total			318				-318													
Discounted Circulation @ 10%			32				-32													
Total			350				-350													

Ivansson, Zoe (Health)

From: Lindemann, Monica (Health)
Sent: Wednesday, 15 May 2019 4:40 PM
To: Lopa, Liz (Health)
Subject: images for budget papers [SEC=UNCLASSIFIED]
Attachments: Final SPIRE site map_aerial.jpg; V1.jpg

Hi Liz

CMTEDD are after SPIRE images for the budget papers.

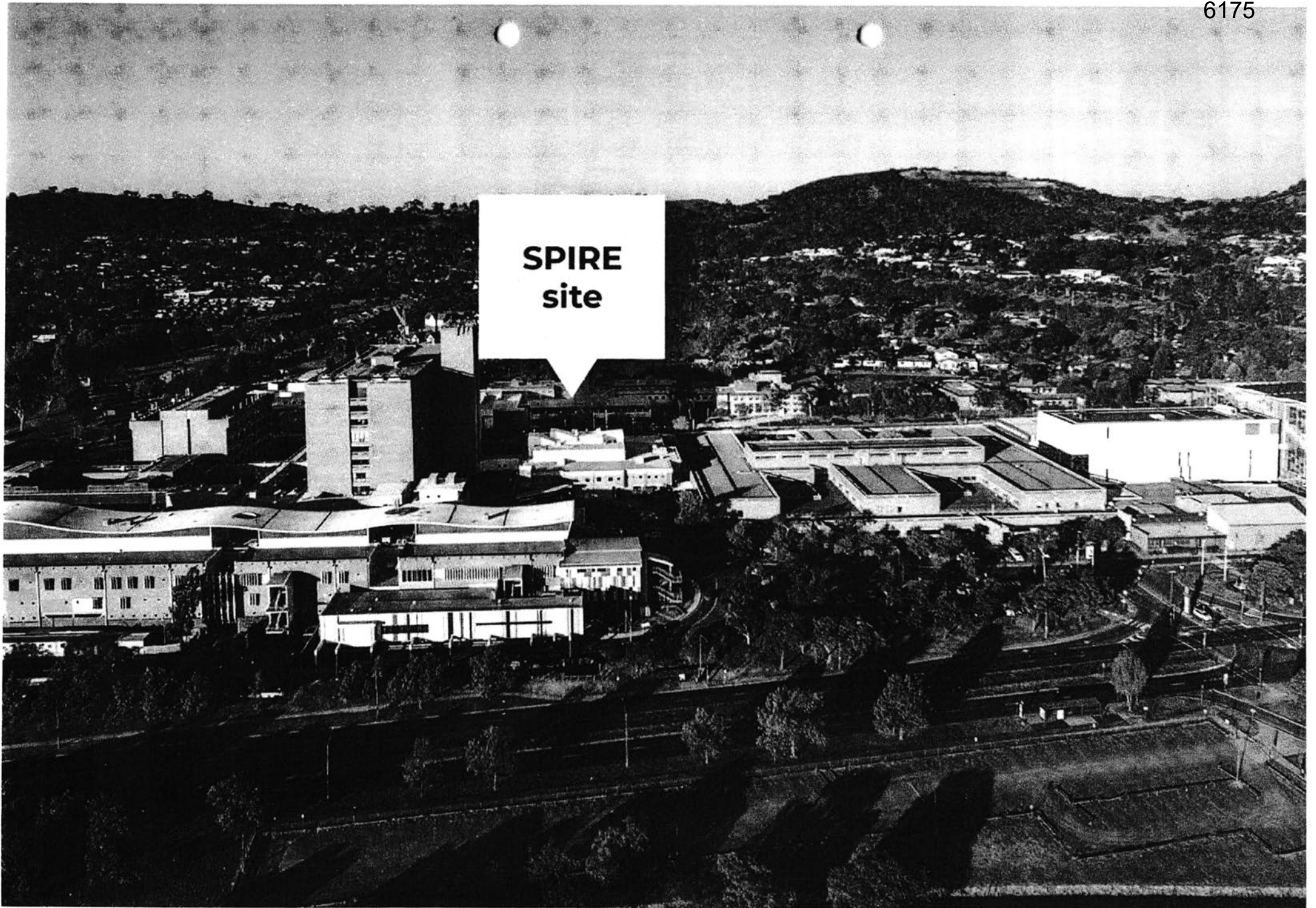
In addition to the locational image (attached), what are your thoughts on the other image (V1) to illustrate the transformation of the hospital road entrance? It is really just a box, but does give a sense of building scale and location.

Monica Lindemann

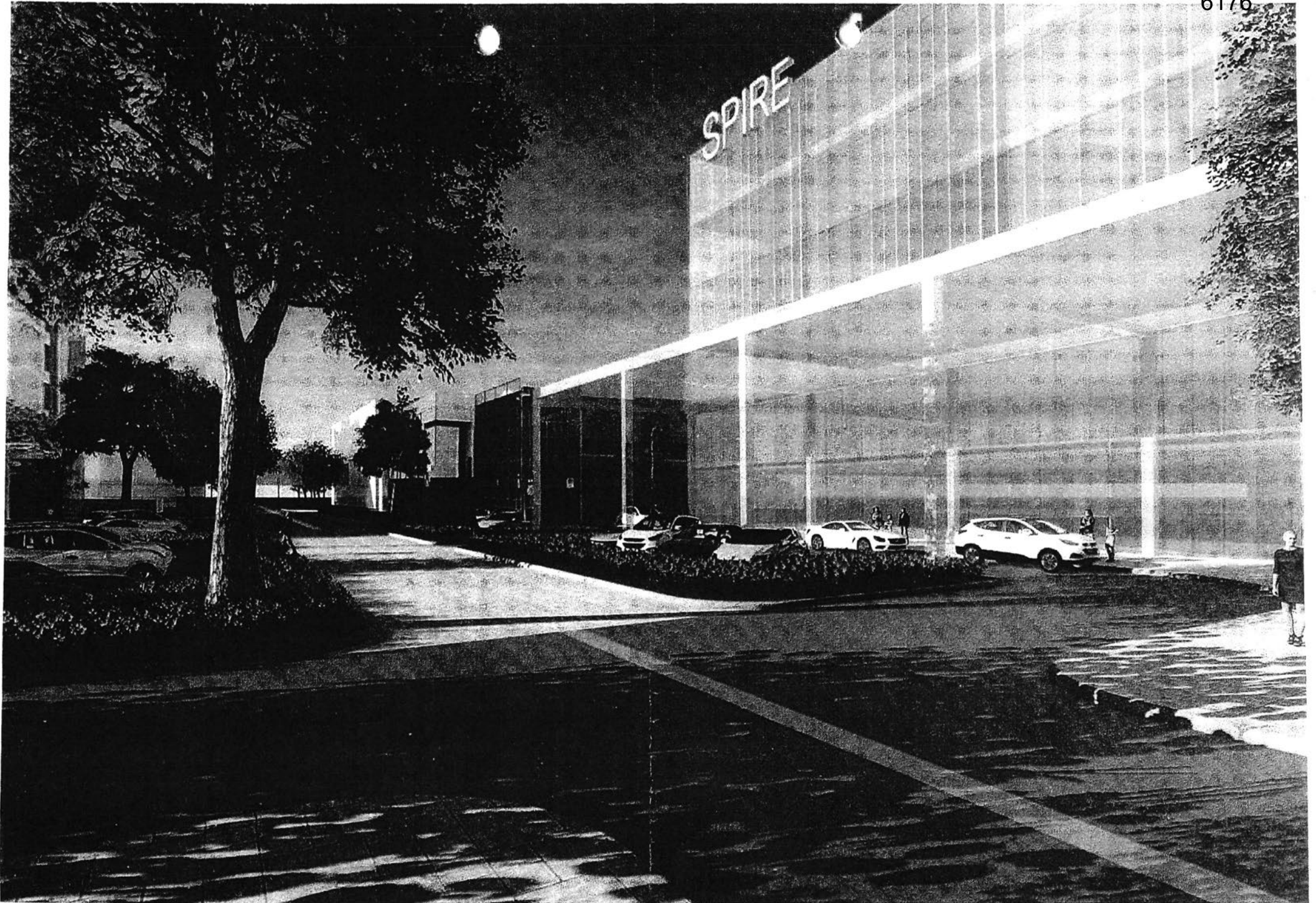
Special Advisor | Strategic Infrastructure, Corporate Services | ACT Health Directorate
P: +61 2 5124 9191 | E: monica.lindemann@act.gov.au | A: lvl 4, 2 Bowes Street PHILLIP ACT 2606



NATIONAL RECONCILIATION WEEK 2019 :
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WALK TOGETHER WITH COURAGE



**SPIRE
site**



Pond, Aleks (Health)

From: Burch, Brad (Health)
Sent: Wednesday, 15 May 2019 5:07 PM
To: JasonSmith, Rhona (Health)
Subject: RE: Updated draft SoA B24 [SEC=UNOFFICIAL]
Attachments: Copy of B24SoA20190515.xlsb

UNOFFICIAL

Hi Rhona – I have just been reviewing this against the email from Nic Stevenson, I think we have one too many offices – there are 10x12m2 offices, where Nic had requested 9. I've updated to include 9 instead of 10, but can you please review and let me know if there is anything I have missed?

Thanks and regards

Brad.

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

(02) 5124 9719 or [REDACTED] | brad.burch@act.gov.au



ACT
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ACT Health

From: JasonSmith, Rhona (Health)
Sent: Wednesday, 15 May 2019 3:03 PM
To: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: Updated draft SoA B24 [SEC=UNOFFICIAL]

Schedule of Accommodation | SPIRE | BUILDING 24

UNCLASSIFIED

Modality	Agreed Accommodation Position			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	AusHFG Code	Deviation from HPU B### Y/N	Actual Room Number	Comments
	Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area			Qty	Room Area	Total Area		Qty	Room Area	Total Area					
Total Room Area			444				-444													
Total Discounted Circulation			119				-119													
Total Development Area			563				-563													
Target Gross Floor Area																				

Allocated workspaces per directive of Office of CEO CHS

Space calculation as per ACT Gov't Activity Based Work Accommodation Guidelines of 12m2 pp

OFFICES																			Chief Executive Officer Prof Allied Health COO ED's: Allied Health, N&M, Medical Services, Critical Care, Surgery, Medicine, MHJHADS Group Manager Quality & Safety.
Office Type A 18m2	1	18	18				-18												
Office Type B 12m2	9	12	108				-108												
Sub-total			126				-126												
Discounted Circulation @ 25%			32				-32												
Total			158				-158												

WORKSTATIONS																			Emergency Management Coordinator Business Continuity Manager Interprofessional Learning Coordinator Quality Officers x 6 ACT Blood Counts Manager ACT Transfusion CNC EO's: Medicine, Medical Services, Surgery & Critical Care, COO, CEO, Gp Manager Quality & Safety Project Officer Collaborative Partnership Consumer Feedback x4 EA's: Dir Allied Health, N&M, COO, Medicine, Critical Care, Surgery, CEO, DON Critical Care, Gp Manager Quality & Safety Business Manager's: CEO, COO PA's: ED Medical Services, DON Medicine, DON N&M, DON Surgery, Gp Manager Quality & Safety DON's: Medical Services, Medicine, N&M, Surgery ADON's: Medicine x 3, Surgical Wards, Op Manager's: Medicine, Surgery Admin Manager's: Medicine, Surgery
Workstation 4.4	51	4.4	224.4				-224												
Discounted Circulation @ 25%			56				-56												
Total			281				-281												

SUPPORT AREAS																			With beverage bay Shared beverage bay Shared beverage bay Shared beverage bay Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback, other x 4 Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback.
Meeting Room L-55	1	55	55				-55												
Meeting Room L-20	1	20	20				-20												
Meeting Room -9	1	9	9				-9												
Meeting Room -12	1	12	12				-12												
Breakout rooms	4	9	36				-36												
Breakout rooms	6	7.5	45				-45												
Breakout spaces	6	9	54				-54												
Beverage Bay	2	4	8				-8												
File Store	1	10	10				-10												
Reception/Clerical	1	10	10				-10												

UNCLASSIFIED

Modality	Agreed Accommodation Position			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	AusHFG Code	Deviation from HPU BHH# Y/N	Actual Room Number	Comments
	Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area			Qty	Room Area	Total Area		Qty	Room Area	Total Area					
Total Room Area			444				-444													
Total Discounted Circulation			119				-119													
Total Development Area			563				-563													
Staff toilet 3m2	8	3	24				-24													
Store Photocopy/Stationery 8m2	2	8	16				-16													
Toilet accessible 6m2	1	6	6				-6													
Toilet public 3m2	1	3	3				-3													
Waiting 10m2	1	10	10				-10													
Sub-total			318				-318													
Discounted Circulation @ 10%			32				-32													
Total			350				-350													

Ivansson, Zoe (Health)

From: Esau, Lloyd
Sent: Thursday, 16 May 2019 7:23 AM
To: Lopa, Liz (Health); Catanzariti, John
Cc: Mooney, Colm (Health); Gray, Sophie
Subject: RE: SPIRE [SEC=UNCLASSIFIED]

UNCLASSIFIED

John,

Please note the request from Liz below. Please will you ask STH to submit a variation for this work and get this cleared through health. The work (at this stage) should only be a very high-level site analysis based on a 15-20,000 m2 facility indicating maximum viable floor plate and resultant floor count / height - noting set-backs and height restrictions. It would be good to get some preliminary advise prior to the ESC on 28 May.

Regards

Lloyd Esau

Executive Director, Major Projects
 Infrastructure Finance and Capital Works, CMTEDD

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T: +61 (0)2 6205 3552 | M: [REDACTED]

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From: Lopa, Liz (Health)
Sent: Wednesday, 15 May 2019 3:39 PM
To: Esau, Lloyd <Lloyd.Esau@act.gov.au>
Cc: Mooney, Colm (Health) <Colm.Mooney@act.gov.au>
Subject: FW: SPIRE [SEC=UNCLASSIFIED]

Thanks

Liz

From: McDonald, Bernadette (Health)
Sent: Wednesday, 15 May 2019 11:27 AM

To: Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
 Cc: De'Ath, Michael (Health) <Michael.De'Ath@act.gov.au>
 Subject: FW: SPIRE

UNCLASSIFIED

Dear Liz and Colm,

Please see email from [REDACTED] following last weeks meeting. Can I please request that we develop some feasibility information on the options discussed and Michael and I are provided with some timeframes on these and when we will be in a position to meet with ANU again to progress.

Thanks
 Bernadette

Bernadette McDonald
 Chief Executive Officer
 Canberra Health Services

Phone: 02 5124 2728 | Email: bernadette.Mcdonald@act.gov.au
 Building 24, Level 2, Canberra Hospital, Yamba Drive, Garran ACT 2605

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**Canberra Health
 Services**

From: [REDACTED]
 Sent: Tuesday, 14 May 2019 3:56 PM
 To: McDonald, Bernadette (Health) <Bernadette.McDonald@act.gov.au>; De'Ath, Michael (Health) <Michael.De'Ath@act.gov.au>; Doran, Karen (Health) <Karen.Doran@act.gov.au>
 Subject: SPIRE

Dear Bernadette, Michael, and Karen

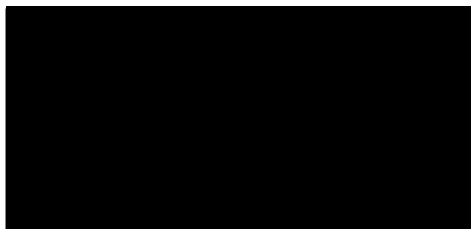
I'm following up on our conversation last week where you took us through a number of alternatives regarding the SPIRE Centre and ANU's future presence at TCH. It was good to get an update on what's possible at this stage.

We're happy for you to start thinking about the feasibility of the different options were there to be an ANU development on the site [REDACTED]. One factor which will clearly impact feasibility is our space requirements, which we estimate are in the order of 15,000 to 20,000 sm² once we take into account our expansion plans and the co-location of the University of Canberra. Given the constraints on building height and setback from the street I'd be grateful for an indication of whether these sites are consistent with ANU's needs.

Please let me know if you need additional information from us.

Yours sincerely,

[REDACTED]



Pond, Aleks (Health)

From: Jeffrey, Hamish (Health)
Sent: Thursday, 16 May 2019 5:29 PM
To: Burch, Brad (Health)
Cc: Grayland, Geraldine (Health); ACT Health, Clinical Leadership
Subject: RE: SPIRE relocations

UNCLASSIFIED

Thanks Brad

Hi Geraldine can we fit them in?

Hamish

From: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Sent: Thursday, 16 May 2019 4:29 PM
To: Jeffrey, Hamish (Health) <Hamish.Jeffrey@act.gov.au>
Cc: Grayland, Geraldine (Health) <Geraldine.Grayland@act.gov.au>; ACT Health, Clinical Leadership <Clinical.Leadership@act.gov.au>
Subject: RE: SPIRE relocations

UNCLASSIFIED

Hi Hamish

Thanks for your email.

I understand that there are 5 staff members in the ACT Health Clinical Placement Team who are located within Building 5 at the Campus and who should be relocated to Bowes Street – if HSPR have sufficient vacant space on Level 3, we can get this team moved to Bowes Street whenever you are ready. I note however that there are multiple requests for space on Level 3 at the moment, and I will leave it to Geraldine to review with the Office of the DDG the allocation of spaces.

In terms of the SPIRE project interdependency, we will need Building 5 vacant by mid-2020 at the latest.

Happy to discuss at any stage.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] ✉ brad.burch@act.gov.au



ACT
Government

ACT Health

From: Jeffrey, Hamish (Health)
Sent: Tuesday, 14 May 2019 1:05 PM

To: Burch, Brad (Health) <Brad.Burch@act.gov.au>

Cc: Grayland, Geraldine (Health) <Geraldine.Grayland@act.gov.au>; ACT Health, Clinical Leadership <Clinical.Leadership@act.gov.au>

Subject: SPIRE relocations

UNCLASSIFIED

Hi Brad,

I recently met with Jake in regards to the relocation of offices from building 5 at CHS as a result of the SPIRE construction. At that stage I was advised that we were awaiting a decision on the business case.

Is there any further information about the eventual relocations for those attached to the Nursing & Midwifery Office?

Kind regards

Hamish Jeffrey

A/Chief Nurse and Midwifery Officer

ACT Health Directorate

Phone: 02 5124 9628

Mobile: [REDACTED]

Pond, Aleks (Health)

From: Burch, Brad (Health)
Sent: Thursday, 16 May 2019 5:51 PM
To: JasonSmith, Rhona (Health)
Subject: RE: B24 SoA folder link [SEC=UNOFFICIAL]

UNOFFICIAL

Hi Rhona

Sorry to come back to you again on this one.

I was doing a final review, and I noticed that one of the formulas wasn't working – the sub-total for 'Workstations' wasn't being included in the calculation of the total. This has meant that there was 229m2 missing from the total, bringing the SoA to 793m2.

I have made some edits to the SoA and saved it in the folder as BB Edit – can you please review and let me know if my edits and changes are correct?

Thanks and regards

Brad

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] ✉ brad.burch@act.gov.au



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ACT Health

From: JasonSmith, Rhona (Health)
Sent: Thursday, 16 May 2019 9:25 AM
To: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: B24 SoA folder link [SEC=UNOFFICIAL]

\\act.gov.au\act health\CS\Central\Health Services Program\01. Building Health Services Program - Capital\02. Projects\02. Acute Infrastructure\03. SPIRE\17. Staging & Decanting\7. Mapping\B24

Rhona JasonSmith

P: 02 5124 9667

E: rhona.jasonsmith@act.gov.au

Senior Project Officer
 Facility and Health Planning Unit | ACT Health Directorate | ACT Government
 Level 5, 2-6 Bowes Street
 WODEN ACT 2606



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ACT Health

Attwood, Courtney (Health)

From: Catanzariti, John
Sent: Friday, 17 May 2019 8:43 AM
To: Burch, Brad (Health)
Cc: Culver, Jakob (Health); Esau, Lloyd
Subject: FW: SPIRE - Enabling Works - Demolition Program V1.0 Issued for Comment [SEC=UNCLASSIFIED]
Attachments: SPIRE - Demo Scope_20190516.pdf; SPIRE Enabling Works - Demolition Program - V1.0_20190514.pdf

Brad,

Please refer to the email below and attached drawing from STH in relation to defining the scope of demolition for Buildings 5, 8 and 24. Obviously it is very high at this stage, but setting some broad parameters now will help progress the development of detailed documentation. Listed below are some additional items that I think need to be included on the drawing, but please let me know if you have any others:

1. Removal of the car park behind Blg 5 and 24 should be noted;
2. Removal of car charging points needs should be noted;
3. Removal of the generator behind Blg 24 should be noted;
4. External stairs north of Blg 6 need to be noted – are they being demolished or remaining?
5. Footpath west of Blg 8 needs to remain (or be diverted) to maintain access to Blg 9.

Once you have reviewed the drawing I will send onto CHS for review and comment.

Also attached is a draft program for the preparation of the demolition documentation. I think some of the durations are a little long, particularly for tasks 23, 26 and 29 (Prepare Demolition Documents) given that Buildings 8 and 24 are simple structures, but would appreciate any other comments you have to feed back to STH.

If the program was to remain unchanged, we would need to release the demolition RFT based on the pre tender documents (task 32) in order to have a contractor engaged to commence this year.

Regards,
 John

From: [REDACTED]
Sent: Thursday, 16 May 2019 4:37 PM
To: Catanzariti, John <John.Catanzariti@act.gov.au>
Cc: Busic, Babita <Babita.Busic@act.gov.au>; Esau, Lloyd <Lloyd.Esau@act.gov.au>; Gray, Sophie <Sophie.Gray@act.gov.au>; [REDACTED]
Subject: RE: SPIRE - Enabling Works - Demolition Program V1.0 Issued for Comment

John,

Further to below, we have started to flesh out the scope of actual works to be carried out under the demolition scope based on the program issued this week. In consultation with our Town Planners, they have advised that the DA will also require confirmation of services to be terminated (at a high level, not detailed documentation). With the additional scope of including diverting services away from the Hospital Road tunnel, we will need to establish a strategy to continue the DA process whilst we await the outcomes of the investigations of the services inside the tunnel.

Together with the above, as we continue our desk top audits of existing documentation, it is becoming apparent there are more gaps starting to open up and we hope you may be able to assist with sourcing existing

documentation, namely around structure for the ANU building (hopefully given its age this should be readily available), Buildings 5, 24 and 8. If these aren't available, I will need to establish a strategy with the structural consultants as to how we manage the demolition and DA requirements associated with demolition, without existing conditions.

I will also need to evolve the exact extents of demolition with you/ CHS as to the finer details (eg, extent of footpaths to be removed, sitewide lighting, car parks to be retained (namely around Buildings 9 and ANU) etc. I have attached a preliminary scoping document that I have issued to my team which includes comments around some of these areas. Once you have had an opportunity to review the document, would you mind giving me a ring to discuss. We will then develop a high level set of drawings to be used for an initial meeting with the relevant DA authorities.

Thanks John

Associate



SILVER THOMAS HANLEY
 PELACO COMPLEX
 BUILDING 3, LEVEL 2
 21-31 GOODWOOD ST
 (PO BOX 550)
 RICHMOND 3121
 VIC, AUSTRALIA

T: [REDACTED]
 F: [REDACTED]
 E: [REDACTED]
 W:sth.com.au

From: [REDACTED]

Sent: Tuesday, 14 May 2019 6:21 PM

To: Catanzariti, John (John.Catanzariti@act.gov.au)

Cc: Busic, Babita; Esau, Lloyd (Lloyd.Esau@act.gov.au); Gray, Sophie (Sophie.Gray@act.gov.au); [REDACTED]

Subject: SPIRE - Enabling Works - Demolition Program V1.0 Issued for Comment

John,

As discussed, please find attached first cut of program broken into the following streams:

- Development application
- Services Investigations
- Documentation – Buildings 8 and 24
- Documentation – Building 5

The development application timeframe is based upon advice received from our town planners and reflects the typical timeframes as a minimum, but we have been advised that current applications have been delayed, and as such, may require additional support from other parties to fast track the application. The timeframes noted on the program are high level and will need to be further refined as we start to understand further the services diversions necessary to complete the demolition. Our intention is that we progress tender documentation whilst the investigations are in progress, but is really dependant on the outcomes of the investigations, especially Building 5. We have also allowed for pre tender estimates and allowances for IFCW/ ACT Health to review following a presentation from the design teams

I am out of the office tomorrow, but will be available to discuss with you further on Thursday

Associate



SILVER THOMAS HANLEY
 PELACO COMPLEX
 BUILDING 3, LEVEL 2
 21-31 GOODWOOD ST
 (PO BOX 550)
 RICHMOND 3121
 VIC, AUSTRALIA

T: [REDACTED]
 F: [REDACTED]
 E: [REDACTED]
 W:sth.com.au

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<http://www.mailguard.com.au>

Attwood, Courtney (Health)

From: Catanzariti, John
Sent: Friday, 17 May 2019 10:37 AM
To: Tarbuck, Chris (Health); Gilbert, Dave (Health); Fraval, Elliot (Health); Gomes, Dario (Health); Moerman, Mark (Health)
Cc: Burch, Brad (Health); Culver, Jakob (Health); Esau, Lloyd; Gray, Sophie
Subject: FW: 50% POC Services presentation [SEC=UNCLASSIFIED]
Attachments: 50% POC services presentation Meeting Minutes.pdf

All,

Please find attached minutes from the SPIRE Engineering meeting held on Friday 10 May 2019. There are a number of actions required by CHS, ACTH and IFCW which are summarised below. Can you please have responses back to me by Thursday 23 May 2019.

Minute No	Action by
1.1	John Catanzariti
2.5	Chris Tarbuck
2.6	Chris Tarbuck
2.9	Chris Tarbuck
2.10	Chris Tarbuck
2.11	Chris Tarbuck
2.14	Chris Tarbuck
2.15	Mark Moerman / Chris Tarbuck
2.18	John Catanzariti
2.19	Mark Moerman
2.27	Dario Gomes
3.4	Mark Moerman
3.5	Chris Tarbuck
3.7	Chris Tarbuck
3.8	Chris Tarbuck
4.1	Chris Tarbuck/ACTH
6.1	Elliot Fraval

Please also advise if you have any other comments or feedback (other than spelling of names) on the minutes.

Regards,
 John

From: [REDACTED]
Sent: Thursday, 16 May 2019 5:46 PM
To: Catanzariti, John <John.Catanzariti@act.gov.au>; Busic, Babita <Babita.Busic@act.gov.au>
Cc: [REDACTED]

Subject: 50% POC Services presentation

Hi John/Babita,

Attached are a copy of our meeting minutes for distribution to your team.

ACT Health actions are identified against each respective minute.
Let me know if you have any questions.

Regards

[REDACTED]
Senior Mechanical Engineer | Sydney Building Services

Arup
Level 2 151 Clarence Street Sydney NSW Australia 2000
[REDACTED]

www.arup.com

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we've  moved you'll find us at
Barrack Place, 151 Clarence Street
Sydney 2000

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Minutes

ARUP

Project title	SPIRE	Job number 266628
Meeting name and number	Spire - Engineering Services Meeting	File reference
Location	Building 23, meeting room 1.02	Time and date 10 May 2019
Purpose of meeting	Building services presentation	
Present	<div> <div></div> <div>Chris Tarbuck</div> <div></div> <div>John Catanzarin</div> <div>Mark Moerman</div> </div> <div> <div></div> <div>Dave Gilbert</div> <div></div> <div>Dario Gomes</div> <div>Elliot Fraval</div> </div>	
Apologies		
Circulation	Those present	

		Action
1.	General	
1.1	Updated ACT health design standards to be issued for review and incorporation.	ACT Health
1.2	80%POC report to include chapter outlining above standard design request applicable to SPIRE (highest tier hospital in ACT).	Arup
2.	Electrical/ICT/Security	
2.1	ACT Health note new design standards require redundant sub mains/services are to be take back to MSB/equipment origin.	Arup
2.2	Form 4b switchboard upgrade being installed in Building 2, so isolation easier now.	Note
2.3	Not clear where ICT connectivity between buildings are. ICT advised most buildings on the north side of the street are currently served through the tunnel. However these connections are being moved to the eastern fibre ring in the garden bed of	ACT Health

Prepared by

Date of circulation

Date of next meeting

Minutes

Project title	Job number	Date of Meeting
SPIRE	266628	10 May 2019

		Action
	Hospital road on the top side, this will reduce reliance on the tunnel connections. Aim is to complete this work in the next couple of months, documents to be issued to Arup for review once available.	
2.4	Potential for redundant security cabling in tunnel, but this is being moved onto ICT system.	Note
2.5	Consideration needed that substation footprint in SPIRE will power expansion projects on the north side of the road. Triplex sub will provide some spare capacity. Guidance required from ACT Health on the extent of capacity to be provisioned for in SPIRE.	ACT Health
2.6	Input required on electrical supply options outlined in presentation.	ACT Health
2.7	Evoenergy application for supply cannot be progressed until the business case is submitted, so this won't happen during this scope of work.	Note
2.8	All new main switchboards to be form 4b panel, not 3b.	Arup
2.9	ACT health concerned that 40% gen backed capacity is low on the generator sizing, to be reviewed subject to the standby supply augmentation requirement. ACT health to confirm base line requirements.	ACT Health
2.10	Post disaster functionality brief required. Currently an island mode operation (independence to Canberra, will be implemented on existing installations after November once upgrade works are complete).	ACT Health
2.11	Latest ACT Electrical guidance coming out on standby supplies/augmentation etc, critical power etc. Will be issued to Arup within two weeks.	ACT Health
2.12	2N redundancy in building 12. Needed for SPIRE subject to cost.	Arup/DCWC
2.13	Building 12 chillers are not backed up, but the feeds can be switched to them.	Note
2.14	Dual supplies to essential equipment. outline of essential equipment to be confirmed by ACT Health	ACT Health
2.15	30 mins UPS supply needed to ICT and security systems, 15 mins UPS supply for selected medical services equipment in line with ESG. To be confirmed.	ACT Health

Minutes

Project title	Job number	Date of Meeting
SPIRE	266628	10 May 2019

		Action
2.16	All new SPIRE related ICT/security server rooms need to go in SPIRE as the current data centre is full.	Arup
2.17	One floor distributor is acceptable as long as cable lengths are within 90m. current layout address this.	Note
2.18	ICT specifications to be issued to Arup.	ACT Health
2.19	RTLS coming up which needs checking with ICT comms room allowances.	ACT Health
2.20	Cater for three carriers for DAS room, this is the current assumption.	Note
2.21	ACT health preference is to future proof for 5G. the understanding of 5G requirements are TBC. 5G is approximately 2.5 - 3 times more expensive, this is a high-level assumption as 5G product is currently not available in the market yet and the actual cost may go higher or lower.	Note
2.22	Lifts to have WiFi coverage and GSM SIM unit.	Arup
2.23	NBN is starting to come to the hospital.	Note
2.24	All lighting will be Dali.	Note
2.25	Preference for Comms rooms to be on chilled water if a heat pump system is used. N+1 to be provided.	Arup
2.26	Existing ED security presence will be retained and moved to SPIRE	Note
2.27	Discussion needed on security risk assessment. ACT Health perception is that risk is higher than that stated in Arup report. Noted that this could affect things other than engineering so advice is needed. ACT health to provide information/comments on 50% POC report.	ACT Health
3.	Hydraulics and Fire	
3.1	Noted that COSIE drawings are most up to date for H&F.	Note
3.2	All documentation that ACT Health have has been issued to Arup.	Note
3.3	No site wide FIP currently installed.	Note
3.4	Fire protection in electrical room to be considered as it might impact costs. Preferred system type TBA by ACT Health, gas fire suppression system may be preferred for ICT rooms	ACT Health

Minutes

Project title	Job number	Date of Meeting
SPIRE	266628	10 May 2019

		Action
3.5	Arup need clarification on if supply authority or ACT health owns which services, particularly for demolition.	ACT Health
3.6	Incoming water filtration needed, chlorination de-contamination plant needed for each acute site.	Arup
3.7	Domestic water storage is a consideration duration and requirement TBC. No coverage currently. Needs careful consideration if storage is to be provided as water storage has health and maintenance issues. Preference is for dual supplies, resilience etc.	ACT Health
3.8	ACT Health to check if they have recent fire water pressure flow test data.	ACT Health
3.9	Contractor investigations needed for the service tunnel, this will be required in future works.	Note
3.10	Gas is 100kPa ring main, assumed 100mm from COSIE project.	Note
4.	Vertical Transport	
4.1	Feedback needed on number of helipad lifts and their standard.	ACT Health
4.2	Destination control is preferred in certain lifts, likely to be increasingly required.	Note
5.	Mechanical, Pneumatic Tube, Medical Gas	
5.1	ACT health preference is to demolish heating plant building as it is prime area for decant, plant is very old.	Note
5.2	Pneumatic tube will need connectivity to building 10. Have both 160 and 110 system currently on campus.	Note
5.3	ACT Health would like to incorporate space for future PV on Spire. Currently 500kW PV is installed on roof of car park.	STH/Arup
5.4	All electric needs to be considered. ACT have procured a significant amount of PV electricity.	Note
5.5	Preference for UV treatment on all coil installation as they have experienced issues on as built installation.	Arup
5.6	Consideration of heat exchangers for airside systems.	Arup
5.7	Preference is for reasonable air treated façade. Air testing of façade is preferred.	Note
5.8	ACT health preference is for Oxygen storage to be on spire site. Currently it is hard to achieve the truck clearances given the tight site footprint.	Arup/STH

Minutes

Project title	Job number	Date of Meeting
SPIRE	266628	10 May 2019

		Action
6.	ESD	
6.1	Confirm ESD standards to be implemented for Spire.	ACT Health
6.2	ACT health understand the important of commissioning and the impact this can have on post completion energy usage. Post completion review need to be scheduled when the facility is fully operational. ARCT Health are interested in energy modelling which is accurate and uses the actual building design so they can bench mark operation against.	Note
6.3	ACT health are concern about robustness during peak high and low ambient temperature periods and the impact on equipment/system selection during this period.	Note
6.4	Consider providing resilience by connecting to other campus central systems? (e.g. chilled water, heating water etc).	Note

Attwood, Courtney (Health)

From: Burch, Brad (Health)
Sent: Friday, 17 May 2019 2:53 PM
To: JasonSmith, Rhona (Health)
Subject: RE: SPIRE B24 Decant
Attachments: Staff List.xlsx

UNCLASSIFIED

Hi Rhona

Thanks for your email, and I hope you are having a good day!

When I have gone through the staff list and considered Nic Stevenson's recent email, I have identified 56 workstations rather than the 52 in the SOA (see attached spreadsheet) – the difference is the three Mental Health support staff and the ED Allied Health which were not previously identified in the original staff list from Nic.

I have estimated the 810m2 number, and was hoping you could validate it.

Is there any chance you could please update the SoA to include 56 workstations, by 4pm?

Give me a call if you need to discuss.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] ✉ brad.burch@act.gov.au



ACT
Government

ACT Health

From: JasonSmith, Rhona (Health)
Sent: Friday, 17 May 2019 2:13 PM
To: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Brad,

Thanks for including me in the correspondence.

Is there any action item for me related to the email content?

Thanks
 Rhona

From: Burch, Brad (Health)
Sent: Friday, 17 May 2019 1:49 PM
To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>
Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Nic

Thanks again for your help on this one.

I note that the below list includes staff that weren't included on the original list for Building 24 Decant and there are a couple of other changes put forward. As discussed this afternoon, you confirmed that it is CHS's preference:

- That the ACT Health Research team should be swapped out for ED Quality, Safety, Innovation and Improvement, including three support staff (a one-for-one change). I understand the move might be happening soon and that Geraldine Grayland is working with you to facilitate;
- That the ED Mental Health, Justice Health and Alcohol and Drug Services and three support staff will be moving from 1 Moore Street to Canberra Hospital and will need to be included in the new demountable, slightly increasing the scope for the project; and
- That the largest meeting room, originally intended to be replicated in Building 3, should be within the demountable (at an increased size).

The second and third dot-points have some risk associated, in that the total net lettable area calculation including the changes is at least 810m² (up from 713m²), which does not include plant and engineering allowances, putting pressure on the developable area (estimated at 940m²). In addition, there is a potential project cost of \$560,000 for items two and three based on the existing cost plans (noting there will be some offset as the meeting room fit-out would have been required in Building 3 anyway).

As discussed, we will refine the schedule of accommodation to include the above, noting the risks, and manage the cost and scope impacts through the design phase. I will circulate a draft Schedule of Accommodation later this afternoon, which will also go to IFCW to inform the early statement of requirements for the PMA procurement process.

Happy to discuss further.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

(02) 5124 9719 or [REDACTED] | brad.burch@act.gov.au



ACT
Government

ACT Health

From: Stevenson, Nicole (Health)
Sent: Tuesday, 14 May 2019 9:30 AM
To: Burch, Brad (Health) <Brad.Burch@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>
Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health)

<Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Brad

Apologies for the delay in responding.

We will need offices for the following executives:

CEO (4)

COO (4)

Executive Director Allied Health (2)

Executive Director Nursing & Midwifery and Patient Support Services (2)

Executive Director Medical Services (2)

Executive Director Critical Care (2)

Executive Director Surgery (2)

Executive Director Medicine (2)

Executive Director, MHJHADS (3)

Executive Group Manager, Quality, Safety Innovation and Improvement (3)

I have put the support staff numbers next to each executive as the planning will have to include sufficient workstations adjacent to the offices. Ideally in the planning, can you ensure that the CEO's office is not in a high traffic area as we would like a more private space than we currently have now (and not in a thoroughfare).

In discussing this with Bernadette she would like a large meeting room within this new build, ideally bigger than the current one. In addition, as we will be taking DON's and ADON's out of offices, there will need to be enough smaller meeting rooms.

Happy to discuss any of the above!

Nic

From: Burch, Brad (Health)

Sent: Friday, 3 May 2019 11:45 AM

To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>

Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Nic

I have just updated Olivia on this one – it seems CHS got full exemption from the SOAC in relation to the ABW requirements! There were some conditions discussed, but I understand these relate to future accommodation not this build.

I'm now just after an indication of which staff members in the attached will require offices in the new building? I need to get a draft schedule of accommodation through to our contractors next week to commence early design processes (there will be, of course, a design consultation process with key stakeholders, with clearance through Bernadette and Governance).

Noting that the decanting strategy has Meeting Room 1 in Building 24 being replicated in Building 3, I am assuming we would be creating like for like replacement of the other meeting rooms; notwithstanding I will look at how we can include quiet rooms and breakout space into the design as well. If there are any functional spaces that you or Bernadette would like to see reflected in the new build, that don't currently exist, please let me know and we can include as a priority – assuming it doesn't drastically increase floor area or cost.

Happy to discuss.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

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ACT
Government

ACT Health

From: Stevenson, Nicole (Health)
Sent: Tuesday, 23 April 2019 2:01 PM
To: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>
Cc: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Rhona/Brad

My apologies for the delay.

See attached spreadsheet which has been updated.

Thanks
 Nic

From: JasonSmith, Rhona (Health)
Sent: Friday, 12 April 2019 8:53 AM
To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>
Cc: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: SPIRE B24 Decant
Importance: High

UNCLASSIFIED

Good Morning Nicole,

Activities are finally ramping up for the relocation of staff and services from Building 24.

As the CEO & Exec representative for the Staging & Decanting User Group I am seeking your help for some information that requires a fast turn-around please.

I undertook a mapping of the staff and furniture, fittings and equipment of Building 24 in January this year (attached).

To ensure that we provide the correct information on the requirements of the affected services, this list of staff in B24 needs to be rechecked.

Are you able to reach out to your network and have them verify/change/add/delete these positions (not the people) before COB today?

Your assistance would be greatly appreciated.

Many thanks

Rhona

Rhona JasonSmith

P: 02 5124 9667

E: rhona.jasonsmith@act.gov.au

Senior Project Officer
Facility and Health Planning Unit | ACT Health Directorate | ACT Government
Level 5, 2-6 Bowes Street
WODEN ACT 2606



ACT
Government

ACT Health

Summary

Workstations	56
Offices	10
Total Staff	66

Division	Position	Surname	First Name	Office	Notes
Allied Health	Executive Director Allied Health			Yes	
Allied Health	Professor Allied Health Research				
Allied Health	EA to Dir Allied Health				
Allied Health	Director Allied Health				
Allied Health	Interprofessional Learning Coordinator				
Clinical Support Services	ACT Blood Counts Manager				
Clinical Support Services	ACT Transfusion CNC			Yes	
Critical Care	Executive Director Critical Care				
Critical Care	Executive Assistant to ED Critical Care				
Critical Care	Executive Assistant to DON Critical Care				
Critical Care	Director of Nursing Critical Care			Yes	18m2 Office
Executive	Chief Executive Officer				
Executive	Business Manager to CEO				
Executive	Executive Officer to CEO				
Executive	Executive Assistant to CEO				
Executive	Chief Operating Officer			Yes	
Executive	Executive Officer COO				
Executive	Executive Assistant to COO				
Executive	Business Manager to COO				
Executive	Emergency Management Coordinator				
Executive	Business Continuity Manger				
Executive	Executive Officer Medical Services				
Executive	Project Officer Collaboration Partnership				
Executive	Personal Assistant to ED Medical Services			Yes	
Executive	Executive Director Medical Services				
Executive	Timely Care Project Officer			Yes	
Medicine	Executive Director Medicine				
Medicine	Executive Officer to ED Div Medicine				
Medicine	Executive Assistant to ED Medicine				
Medicine	Assistant Director of Nursing Medicine				
Medicine	Assitant Director of Nursing Medicine				
Medicine	Assistant Director of Nursing Ambulatory Services Division of Medicine				
Medicine	Operational Manager Division of Medicine				

Medicine	Administration Manager Division of Medicine		
Medicine	Personal Assistant to DON Division of Medicine		
Medicine	Director of Nursing Division of Medicine		
MHJHADS	Executive Director	Yes	
MHJHADS	Executive Officer		
MHJHADS	Personal Assistant		
MHJHADS	Executive Support Officer		
N&M	Executive Director N&M and Patient Support Services	Yes	
N&M	Executive Assistant ED N&M and Patient Support Services		
N&M	Director of Nursing N&M and Patient Support Services		
N&M	Personal Assistant to DON N&M and Patient Support Services		
Quality	Executive Director QSI&I	Yes	Moving from Bowes
Quality	Executive Officer QSI&I		Moving from Bowes
Quality	Executive Assistant QSI&I		Moving from Bowes
Quality	Personal Assistant QSI&I		Moving from Bowes
Quality	Quality Officer Cricitcal Care & Clinical Support		
Quality	Quality Officer Medicine		
Quality	Consumer Participation Officer		
Quality	Quality Improvement Program Director		
Quality	Quality Officer Surgical Services		
Quality	Clinical Insights & Outcomes		
Quality	Consumer Feedback Coordinator		
Quality	Consumer Feedback Coordinator		
Quality	Consumer Feedback Coordinator		
Quality	Consumer Feedback Coordinator		
Surgery	Executive Director Surgery	Yes	
Surgery	Executive Assistant to ED Surgery		
Surgery	Assistant Director of Nursing Surgical Wards		
Surgery	Director of Nursing Surgery		
Surgery	Administration Manager Surgery		
Surgery	Executive Officer to Surgery & Critical Care		
Surgery	Operational Manager Surgery		
Surgery	Personal Assistant DON Surgery		

Ivansson, Zoe (Health)

From: Burch, Brad (Health)
Sent: Friday, 17 May 2019 3:34 PM
To: Catanzariti, John
Cc: Culver, Jakob (Health); Esau, Lloyd; Lopa, Liz (Health)
Subject: FW: SPIRE B24 Decant
Attachments: B24SoA20190517.xlsb

UNCLASSIFIED

Hi John

Please see attached SoA in relation to the Building 24 executive demountable building. As discussed, I note that this SoA doesn't include allowances for engineering or plant, and I would appreciate advice on that element in due course.

Please let me know if there are any other requirements at this stage.

Thanks and regards

Brad

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

(02) 5124 9719 or [REDACTED] brad.burch@act.gov.au

**ACT**
Government**ACT Health**

From: Burch, Brad (Health)

Sent: Friday, 17 May 2019 3:32 PM

To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>

Cc: Catanzariti, John <John.Catanzariti@act.gov.au>; JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>;
 Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Subject: FW: SPIRE B24 Decant

UNCLASSIFIED

Hi Nic

As foreshadowed earlier today, please find attached the draft schedule of accommodation, which will go to IFCW to inform the next phase of the PMA procurement process.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

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ACT
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ACT Health

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ACT
Government

ACT Health

From: Stevenson, Nicole (Health)
Sent: Tuesday, 23 April 2019 2:01 PM
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Rhona JasonSmith

P: 02 5124 9667

E: rhona.jasonsmith@act.gov.au

Senior Project Officer

Facility and Health Planning Unit | ACT Health Directorate | ACT Government

Level 5, 2-6 Bowes Street

WODEN ACT 2606



ACT
Government

ACT Health

Schedule of Accommodation | SPIRE | BUILDING 24

UNCLASSIFIED

Building Health Services Program

Modality	Agreed Accommodation Position			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	Comments
	Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area			Qty	Room Area	Total Area		Qty	Room Area	Total Area		
Total Room Area			690			0	-690	0			0				0		
Total Discounted Circulation			125			0	-125	0			0				0		
Total Development Area			815			0	-815	0			0				0		
Target Gross Floor Area																	

Allocated workspaces per directive of Office of CEO CHS 14/05/19. ED's exempted from the ACT Gov't Activity Based Work Accommodation Guidelines. Other space allocation of 12m2 pp

OFFICES																	
Office Type A 18m2	1	18	18			0	-18				0				0		Chief Executive Officer
Office Type B 12m2	9	12	108			0	-108				0				0		COO ED's: Allied Health, N&M, Medical Services, Critical Care, Surgery, Medicine, MHJHADS Group Manager Quality & Safety
Sub-total			126			0	-126				0				0		
Discounted Circulation @ 25%			32			0	-32				0				0		
Total			158			0	-158				0				0		

WORKSTATIONS																	
Workstation 4.4	56	4.4	245.4			0	-246				0				0		Prof Allied Health Emergency Management Coordinator Business Continuity Manager Interprofessional Learning Coordinator Mental Health Support staff x 3 Quality Officers x 6 ACT Blood Counts Manager ACT Transfusion CNC Timely Care Project Officer EO's: Medicine, Medical Services, Surgery & Critical Care, COO, CEO, Gp Manager Quality & Safety Project Officer Collaborative Partnership Consumer Feedback x4 EA's: Dir Allied Health, N&M, COO, Medicine, Critical Care, Surgery, CEO, DON Critical Care, Gp Manager Quality & Safety Business Manager's: CEO, COO PA's: ED Medical Services, DON Medicine, DON N&M, DON Surgery, Gp Manager Quality & Safety DON's: Medical Services, Medicine, N&M, Surgery ADONs: Medicine x 3, Surgical Wards, Op Manager's: Medicine, Surgery
Sub-total			246			0	-246				0				0		
Discounted Circulation @ 25%			62			0	-62				0				0		
Total			308			0	-308				0				0		

SUPPORT AREAS																	
Meeting Room L-55	1	55	55			0	-55				0	0			0	0	With beverage bay
Meeting Room L-20	1	20	20			0	-20				0	0			0	0	Shared beverage bay
Meeting Room -9	1	9	9			0	-9				0	0			0	0	Shared beverage bay
Meeting Room -12	1	12	12			0	-12				0	0			0	0	Shared beverage bay

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Modality	Agreed Accommodation Position			1 st Clinical Request m ²				STH SoA Area Review	Challenge Checkpoint m ²				Final Agreed Position m ²				Comments
	Qty	Room Area	Total AHFG Area	Qty Req'd	Room Area	Total Req'd Area	Total Variance from AHFG		Qty	Room Area	Total Area	Total Variance from AHFG	Qty	Room Area	Total Area	Total Variance from AHFG	
Total Room Area			690			0	-690	0			0				0		
Total Discounted Circulation			125			0	-125	0			0				0		
Total Development Area			815			0	-815	0			0				0		
Breakout rooms	4	9	36			0	-36				0	0			0	0	Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback, other x 4
Breakout rooms	6	7.5	45			0	-45				0	0			0	0	
Breakout spaces	6	9	54			0	-54				0	0			0	0	Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback,
Beverage Bay	2	4	8			0	-8				0	0			0	0	
File Store	1	10	10			0	-10				0	0			0	0	
Reception/Clerical	1	10	10			0	-10				0	0			0	0	
Staff toilet 3m2	8	3	24			0	-24				0	0			0	0	
Store Photocopy/Stationery 8m2	2	8	16			0	-16				0	0			0	0	
Toilet accessible 6m2	1	6	6			0	-6				0	0			0	0	
Toilet public 3m2	1	3	3			0	-3				0	0			0	0	
Waiting 10m2	1	10	10			0	-10				0	0			0	0	
Sub-total			318			0	-318				0				0		
Discounted Circulation @ 10%			32			0	-32				0				0		
Total			350			0	-350				0				0		

Attwood, Courtney (Health)

From: Moerman, Mark (Health)
Sent: Friday, 17 May 2019 4:06 PM
To: Burch, Brad (Health)
Cc: Cook, Sandra (Health); Culver, Jakob (Health); O'Halloran, Peter (Health)
Subject: RE: Replacement of Building 24
Attachments: SPIRE_Exec Demountable Option_20190430.pdf; B24SoA20190517.xlsb

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Thanks Brad,
 I'll work through it with Sandra and Peter over the coming weeks in support of the design process.
 Any question we have we'll give Jake a call in your absence.

Regards

Mark Moerman - MACS Snr CP | Director, ICT Infrastructure
 Direct Phone: 02 5124 9339 | Mobile [REDACTED] Direct Email: mark.moerman@act.gov.au
 ICT Infrastructure Hub | Future Capability & Governance | Digital Solutions Division | ACT Health Directorate | ACT Government
 24/7 User Support: 02 5124 5000 | Email: Digital.Support@act.gov.au | healthhub.act.gov.au/technology
 Building 23, Level 1, Canberra Hospital, Garran ACT | GPO Box 825, Canberra City ACT 2601 | health.act.gov.au

From: Burch, Brad (Health)
Sent: Friday, 17 May 2019 3:44 PM
To: Moerman, Mark (Health) <Mark.Moerman@act.gov.au>
Cc: Cook, Sandra (Health) <Sandra.Cook@act.gov.au>; Culver, Jakob (Health) <Jakob.J.Culver@act.gov.au>
Subject: Replacement of Building 24

UNCLASSIFIED For-Official-Use-Only

Good afternoon Mark

Please see attached a draft schedule of accommodation and site plan for the new demountable facility being delivered adjacent to the Multi-storey car park (next to Building 26 – see attached plan). I wanted to give you and Sandra a heads up that we might need to draw on your expertise in coming weeks to support an expeditious design process for the new demountable – we are taking a Project Management Agreement approach, with quotes currently being sought, and we have a target delivery date of October/November 2019.

Happy to discuss as needed – although, I am on leave next week, so please contact Jake Culver in my absence if you have any questions.

Thanks and regards

Brad

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] 📧 brad.burch@act.gov.au

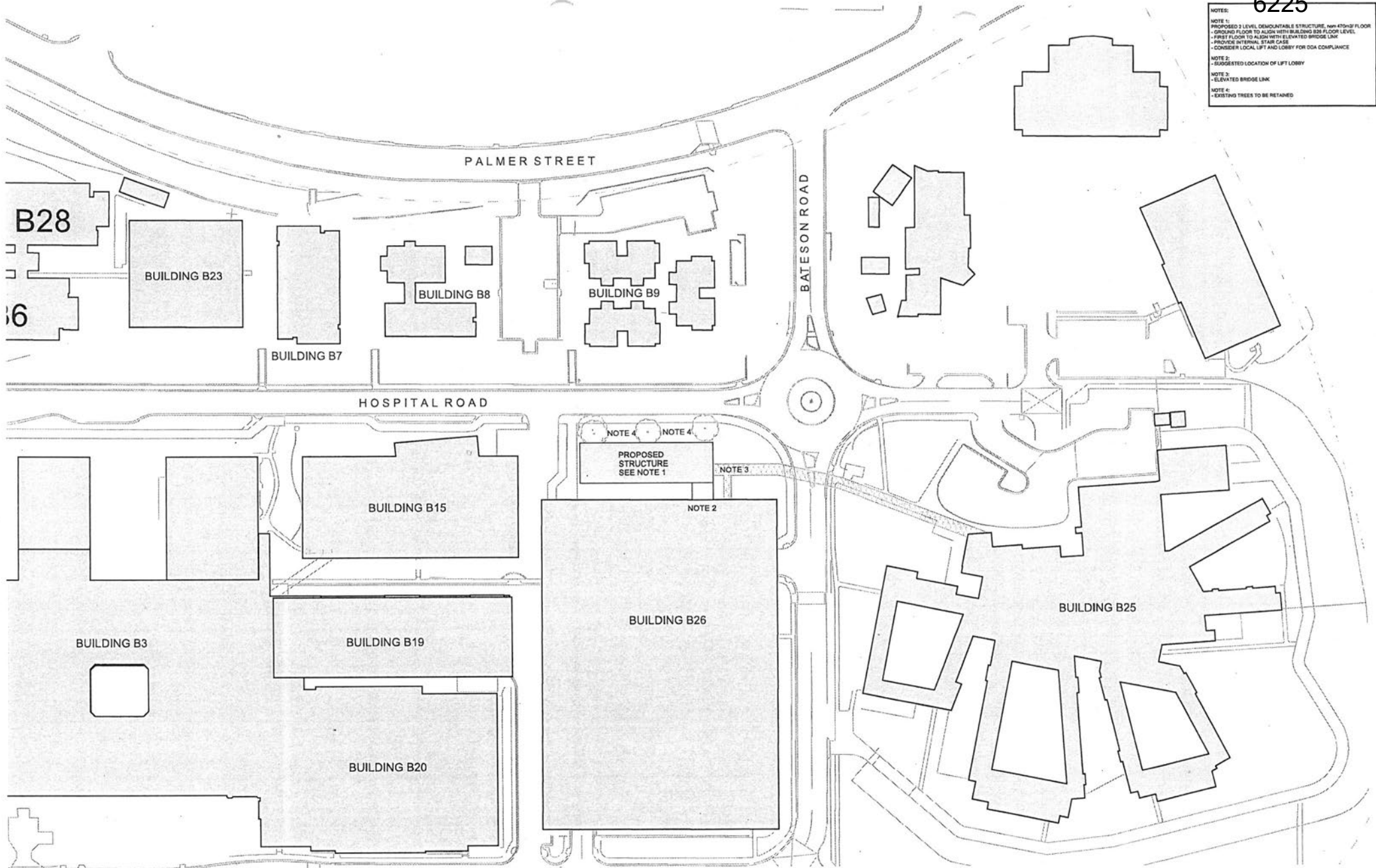


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- NOTES:
- NOTE 1:
 PROPOSED 3 LEVEL DEMOUNTABLE STRUCTURE, 4th-6th FLOOR
 - GROUND FLOOR TO ALIGN WITH BUILDING B26 FLOOR LEVEL
 - FIRST FLOOR TO ALIGN WITH ELEVATED BRIDGE LINK
 - PROVIDE INTERNAL STAIR CASE
 - CONSIDER LOCAL LIFT AND LOBBY FOR DDA COMPLIANCE
 - NOTE 2:
 - SUGGESTED LOCATION OF LIFT LOBBY
 - NOTE 3:
 - ELEVATED BRIDGE LINK
 - NOTE 4:
 - EXISTING TREES TO BE RETAINED



DC.01

BUILDING 24 DECANTING SITE PLAN

SPIRE

Date 30/04/2019

Scale @ A1 1 : 500



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Schedule of Accommodation | SPIRE | BUILDING 24

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Modality	Agreed Accommodation Position			1 st Clinical Request m ²				STH SoA Area Review	Challenge Checkpoint m ²				Final Agreed Position m ²				Comments
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Total Development Area			815			0	-815	0			0				0		
Target Gross Floor Area																	

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Office Type A 18m2	1	18	18			0	-18				0				0		Chief Executive Officer
Office Type B 12m2	9	12	108			0	-108				0				0		COO
																	ED's: Allied Health, N&M, Medical Services, Critical Care, Surgery, Medicine, MHJHADS
																	Group Manager Quality & Safety
Sub-total			126			0	-126				0				0		
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Total			158			0	-158				0				0		

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																	Emergency Management Coordinator
																	Business Continuity Manager
																	Interprofessional Learning Coordinator
																	Mental Health Support staff x 3
																	Quality Officers x 6
																	ACT Blood Counts Manager
																	ACT Transfusion CNC
																	Timely Care Project Officer
																	EO's: Medicine, Medical Services, Surgery & Critical Care,
																	COO, CEO, Gp Manager Quality & Safety
																	Project Officer Collaborative Partnership
																	Consumer Feedback x4
																	EA's: Dir Allied Health, N&M, COO, Medicine, Critical Care, Surgery,
																	CEO, DON Critical Care, Gp Manager Quality & Safety
																	Business Manager's: CEO, COO
																	PA's: ED Medical Services, DON Medicine, DON N&M, DON Surgery, Gp
																	Manager Quality & Safety
																	DON's: Medical Services, Medicine, N&M, Surgery
																	ADONs: Medicine x 3, Surgical Wards,
																	Op Manager's: Medicine, Surgery
Sub-total			246			0	-246				0				0		
Discounted Circulation @ 25%			62			0	-62				0				0		
Total			308			0	-308				0				0		

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Meeting Room L-20	1	20	20			0	-20				0	0			0	0	Shared beverage bay
Meeting Room -9	1	9	9			0	-9				0	0			0	0	Shared beverage bay

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Schedule of Accommodation | SPIRE | BUILDING 24

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Modality	Agreed Accommodation Position			1 st Clinical Request m ²			Total Variance from AHFG	STH SoA Area Review	Challenge Checkpoint m ²			Total Variance from AHFG	Final Agreed Position m ²			Total Variance from AHFG	Comments
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Total Discounted Circulation			125			0	-125	0			0				0		
Total Development Area			815			0	-815	0			0				0		
Meeting Room -12	1	12	12			0	-12				0	0			0	0	Shared beverage bay
Breakout rooms	4	9	36			0	-36				0	0			0	0	Medicine, Critical Care, Surgery, N&M, Allied Health, Consumer Feedback, other x 4
Breakout rooms	6	7.5	45			0	-45				0	0			0	0	
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Beverage Bay	2	4	8			0	-8				0	0			0	0	
File Store	1	10	10			0	-10				0	0			0	0	
Reception/Clerical	1	10	10			0	-10				0	0			0	0	
Staff toilet 3m2	8	3	24			0	-24				0	0			0	0	
Store Photocopy/Stationery 8m2	2	8	16			0	-16				0	0			0	0	
Toilet accessible 6m2	1	6	6			0	-6				0	0			0	0	
Toilet public 3m2	1	3	3			0	-3				0	0			0	0	
Waiting 10m2	1	10	10			0	-10				0	0			0	0	
Sub-total			318			0	-318				0				0		
Discounted Circulation @ 10%			32			0	-32				0				0		
Total			350			0	-350				0				0		

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Attwood, Courtney (Health)

From: Burch, Brad (Health)
Sent: Sunday, 19 May 2019 10:53 PM
To: Lopa, Liz (Health)
Cc: Culver, Jakob (Health)
Subject: Decanting Presentation for Steering Committee
Attachments: Revised Staging and Decanting 28 May 2019.pptx

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Hi Liz

Please see attached a draft presentation for the Steering Committee on where we are up to on Decanting; key things we will need to get out of the discussion (but not explicitly mentioned in the presentation):

- Whether there is any intention to rethink the move of Sexual Health Centre off campus; and
- What impact thinking around ANU's intentions might have on the Building 8 element of the project.

Feel free to give me a call if you need to discuss.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] ✉ brad.burch@act.gov.au



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Ivansson, Zoe (Health)

From: Mooney, Colm (Health)
Sent: Monday, 20 May 2019 7:12 AM
To: Burch, Brad (Health); Stevenson, Nicole (Health)
Cc: JasonSmith, Rhona (Health); Lopa, Liz (Health); Tzavalas, Olivia (Health); Gilbert, Dave (Health); Tarbuck, Chris (Health); Jensen, Robyn (Health)
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Brad

I understand that a paper is being prepared for the next ESC on 28 May?

I assume that this paper will highlight the current status of planned S&D using a table of current to proposed locations indicating where each area is proposed to be relocated? Can this summary please highlight whether the proposed location is a new build (i.e. Demountable) or a refurbished area (e.g. B3 area). Additionally please provide cost of build /refurbishment as well as expected timeframe including statutory approvals.

Best Regards

Colm

From: Burch, Brad (Health)
Sent: Friday, 17 May 2019 1:49 PM
To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>
Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Nic

Thanks again for your help on this one.

I note that the below list includes staff that weren't included on the original list for Building 24 Decant and there are a couple of other changes put forward. As discussed this afternoon, you confirmed that it is CHS's preference:

- That the ACT Health Research team should be swapped out for ED Quality, Safety, Innovation and Improvement, including three support staff (a one-for-one change). I understand the move might be happening soon and that Geraldine Grayland is working with you to facilitate;
- That the ED Mental Health, Justice Health and Alcohol and Drug Services and three support staff will be moving from 1 Moore Street to Canberra Hospital and will need to be included in the new demountable, slightly increasing the scope for the project; and

- That the largest meeting room, originally intended to be replicated in Building 3, should be within the demountable (at an increased size).

The second and third dot-points have some risk associated, in that the total net lettable area calculation including the changes is at least 810m² (up from 713m²), which does not include plant and engineering allowances, putting pressure on the developable area (estimated at 940m²). In addition, there is a potential project cost of \$560,000 for items two and three based on the existing cost plans (noting there will be some offset as the meeting room fit-out would have been required in Building 3 anyway).

As discussed, we will refine the schedule of accommodation to include the above, noting the risks, and manage the cost and scope impacts through the design phase. I will circulate a draft Schedule of Accommodation later this afternoon, which will also go to IFCW to inform the early statement of requirements for the PMA procurement process.

Happy to discuss further.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

☎ (02) 5124 9719 or [REDACTED] ✉ brad.burch@act.gov.au



ACT
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ACT Health

From: Stevenson, Nicole (Health)

Sent: Tuesday, 14 May 2019 9:30 AM

To: Burch, Brad (Health) <Brad.Burch@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>

Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health)

<Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>

Subject: RE: SPIRE B24 Decant

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Hi Brad

Apologies for the delay in responding.

We will need offices for the following executives:

CEO (4)

COO (4)

Executive Director Allied Health (2)

Executive Director Nursing & Midwifery and Patient Support Services (2)

Executive Director Medical Services (2)

Executive Director Critical Care (2)

Executive Director Surgery (2)

Executive Director Medicine (2)

Executive Director, MHJHADS (3)

Executive Group Manager, Quality, Safety Innovation and Improvement (3)

I have put the support staff numbers next to each executive as the planning will have to include sufficient workstations adjacent to the offices. Ideally in the planning, can you ensure that the CEO's office is not in a high traffic area as we would like a more private space than we currently have now (and not in a thoroughfare).

In discussing this with Bernadette she would like a large meeting room within this new build, ideally bigger than the current one. In addition, as we will be taking DON's and ADON's out of offices, there will need to be enough smaller meeting rooms.

Happy to discuss any of the above!

Nic

From: Burch, Brad (Health)
Sent: Friday, 3 May 2019 11:45 AM
To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>; Tzavalas, Olivia (Health) <Olivia.Tzavalas@act.gov.au>
Cc: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>; Mooney, Colm (Health) <Colm.Mooney@act.gov.au>; Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Ni Nic

I have just updated Olivia on this one – it seems CHS got full exemption from the SOAC in relation to the ABW requirements! There were some conditions discussed, but I understand these relate to future accommodation not this build.

I'm now just after an indication of which staff members in the attached will require offices in the new building? I need to get a draft schedule of accommodation through to our contractors next week to commence early design processes (there will be, of course, a design consultation process with key stakeholders, with clearance through Bernadette and Governance).

Noting that the decanting strategy has Meeting Room 1 in Building 24 being replicated in Building 3, I am assuming we would be creating like for like replacement of the other meeting rooms; notwithstanding I will look at how we can include quiet rooms and breakout space into the design as well. If there are any functional spaces that you or Bernadette would like to see reflected in the new build, that don't currently exist, please let me know and we can include as a priority – assuming it doesn't drastically increase floor area or cost.

Happy to discuss.

Thanks and regards

Brad Burch | Executive Branch Manager

Strategic Infrastructure

Corporate Services

(02) 5124 9719 or [REDACTED] | brad.burch@act.gov.au



ACT
Government

ACT Health

From: Stevenson, Nicole (Health)
Sent: Tuesday, 23 April 2019 2:01 PM
To: JasonSmith, Rhona (Health) <Rhona.JasonSmith@act.gov.au>
Cc: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: RE: SPIRE B24 Decant

UNCLASSIFIED

Hi Rhona/Brad

My apologies for the delay.

See attached spreadsheet which has been updated.

Thanks

Nic

From: JasonSmith, Rhona (Health)
Sent: Friday, 12 April 2019 8:53 AM
To: Stevenson, Nicole (Health) <Nicole.Stevenson@act.gov.au>
Cc: Burch, Brad (Health) <Brad.Burch@act.gov.au>
Subject: SPIRE B24 Decant
Importance: High

UNCLASSIFIED

Good Morning Nicole,

Activities are finally ramping up for the relocation of staff and services from Building 24.

As the CEO & Exec representative for the Staging & Decanting User Group I am seeking your help for some information that requires a fast turn-around please.

I undertook a mapping of the staff and furniture, fittings and equipment of Building 24 in January this year (attached).

To ensure that we provide the correct information on the requirements of the affected services, this list of staff in B24 needs to be rechecked.

Are you able to reach out to your network and have them verify/change/add/delete these positions (not the people) before COB today?

Your assistance would be greatly appreciated.

Many thanks

Rhona

Rhona JasonSmith
P: 02 5124 9667
E: rhona.jasonsmith@act.gov.au

Senior Project Officer
Facility and Health Planning Unit | ACT Health Directorate | ACT Government
Level 5, 2-6 Bowes Street
WODEN ACT 2606



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Ivansson, Zoe (Health)

From: Burch, Brad (Health)
Sent: Monday, 20 May 2019 12:12 PM
To: Culver, Jakob (Health)
Cc: Lopa, Liz (Health)
Subject: Fwd: SPIRE S&D 20150520Area Relocations
Attachments: SPIRE S&D 20150520Area Relocations.docx

Hi Jake - can you please include this as an attachment to the Decanting Presentation?

Thanks

Brad.

Get [Outlook for iOS](#)

From: JasonSmith, Rhona (Health) <rhona.jasonsmith@act.gov.au>

Sent: Monday, May 20, 2019 11:59 am

To: Burch, Brad (Health)

Subject: SPIRE S&D 20150520Area Relocations

UNCLASSIFIED

Hi Brad

Services Relocating update.

Cheers

Rhona

SPIRE Staging & Decanting Staffing

1. CARHU Relocation

NAME	NUMBER OF STAFF	FROM	TO	COMMENTS
IFCW/IHSS	44	B3 L1	B3 L1.17 & 20	Refurbish Combined TWSS & Transcription space
FFE Store	130m2	B3L1	Container on-site	
TOTAL	44			

2. BUILDING 24 Relocation

NAME	NUMBER OF STAFF	FROM	TO	COMMENTS
Office of Research	4	B24 L1	Bowes St	Decant
Emergency Coordination Centre		B24 L1	Car Park Demountable	New build
Allied Health	5	B24 L2	Car Park Demountable	New build
Clinical support	2	B24 L2	Car Park Demountable	New Build
Critical Care	4	B24 L2	Car Park Demountable	New Build
Executive	15	B24 L2	Car Park Demountable	New Build
Medicine	10	B24 L2	Car Park Demountable	New Build
MHJHADS	4	B24 L2	Car Park Demountable	New Build
N&M	4	B24 L2	Car Park Demountable	New Build
Quality	14	B24 L1 & 2	Car Park Demountable	New Build
Surgery	8	B24 L2	Car Park Demountable	New Build
TOTAL	70			

3. BUILDING 5 Relocation

NAME	NUMBER OF STAFF	FROM	TO	COMMENTS
Staff Development	22	B5 L1	B8 Demountable	New build
Clinical Skills Unit	2	B5 L1	B8 Demountable	New Build
Clinical Placement	5	B5L1	Bowes St	Decant Need consultation & approval
Tissue Viability + education area	4	B5 L1	B3-29	Decant Require education space
Accommodation & Volunteers	6	B5 L1	B3-14	Decant
Sexual Health Unit	25	B5 L1	Callum Offices? TBC	Refurbishment Parking access, clean utility, 24 hr security
CARHU	26	B5 L1	B3 L1 IFCW/IHSS	Refurbishment
ANU	18	B5 L2	ANU	Decant

Ivansson, Zoe (Health)

From: Culver, Jakob (Health)
Sent: Tuesday, 21 May 2019 8:37 AM
To: [REDACTED]
Cc: [REDACTED] Lopa, Liz (Health); Burch, Brad (Health)
Subject: RE: SPIRE - draft presentation [SEC=UNCLASSIFIED]
Attachments: FOR EY 21 May 2019.zip; TCH-SPIRE- SITE ANALYSIS - 20170922 - Low V2 - JC Feedback.pdf

[REDACTED] - Thanks again for this. In relation to your dot points below – see my comments.

In the attached I have marked up some feedback and changes from my perspective. I have also attached a folder of docs that will help inform finalisation of a draft.

Happy to take advice on any matters or information that you guys think is still a bit out of whack etc. and as always happy to talk through to finalise. Broad intent is for it to be high-level introduction of background, the BC and what are the outcomes. Liz will probably give a bit of an introduction too.

Please provide a final cut to Liz and myself for review prior to circulation.

Thanks
 Jake

From: [REDACTED]
Sent: Monday, 20 May 2019 9:32 AM
To: Culver, Jakob (Health) <Jakob.J.Culver@act.gov.au>
Cc: [REDACTED]
Subject: SPIRE - draft presentation

Hi Jake,

Hope you're well. Please find attached a draft of the presentation for Wednesday morning's session. We've tried to keep it pretty high level and cover a bit more of the background / context given the attendees.

A few queries I was hoping you could help with:

- [REDACTED]
- How should we frame the delivery model for the main works package (D&C vs ECI) – at the moment we have referenced both ECI – see dos on outcome in folder.
- Could you confirm if the timeline slide should be updated? We're still running with the timeline from the business case See attached marked up changes [REDACTED]

If you would like any other information covered, or any amendments, please let me know and we'll get that done prior to broader circulation.

Thanks,

[REDACTED]



[REDACTED] Associate Director | Infrastructure Advisory

Ernst & Young
121 Marcus Clarke Street, Canberra, ACT 2601, Australia
[REDACTED]
Website: <http://www.ey.com/au>

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Key Decisions and Outcomes:

- [REDACTED]
- Decanting and parking strategy as outlined in the business case
- Delivery of the project under an Early Contractor Involvement (ECI) delivery model
- The proposed project resourcing and governance model for the project, including a Project Director and a key clinical change management role embedded within the project team and with a reporting role to the CEO and Director-General
- For other campus pressures to be considered following the completion of Campus Master Planning in the next 18 months

Lowes, Shannon (Health)

From: [REDACTED]
Sent: Tuesday, 21 May 2019 1:30 PM
To: Culver, Jakob (Health)
Cc: Lopa, Liz (Health); Burch, Brad (Health); [REDACTED]
Subject: Revised draft - presentation for tomorrow
Attachments: Revised draft - SPIRE presentation 220519.pdf

Hi Jake

Please find attached a revised draft of the presentation for tomorrow.

The main updates are the governance diagrams which reflect the content you provided this morning. I've turned your two diagrams into one – please let me know if that's caused any issues with the reporting line – I have assumed that the Project Director will report to both the EGM and the PCG to fit them together but let me know if you would like any changes.

Sarah and Andrew haven't had the chance to review these again yet so there might be a few minor tweaks ahead of the session tomorrow. Please let me know if you would like any more revisions ahead of circulation to the broader group.

Thanks

[REDACTED]

[REDACTED] Associate Director | Infrastructure Advisory



Ernst & Young
121 Marcus Clarke Street, Canberra, ACT 2601, Australia
[REDACTED]
Website: <http://www.ey.com/au>

Lowes, Shannon (Health)

From: Lopa, Liz (Health)
Sent: Thursday, 23 May 2019 2:35 PM
To: Culver, Jakob (Health); Evans, Kate (Health)
Subject: RE: DRAFT Agenda - SPIRE Executive Steering Committee 28 May 2019 [SEC=UNCLASSIFIED]
Attachments: 190523 Models of Care SPIRE ESC Submission LL.docx
Categories: Actioned

Cleared models of care paper attached with a slight change from me in the rec. Thanks Kate

From: Culver, Jakob (Health)
Sent: Thursday, 23 May 2019 2:23 PM
To: Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
Subject: RE: DRAFT Agenda - SPIRE Executive Steering Committee 28 May 2019 [SEC=UNCLASSIFIED]

UNCLASSIFIED

Updated – Draft agenda is attached.

From: Lopa, Liz (Health)
Sent: Thursday, 23 May 2019 11:17 AM
To: Culver, Jakob (Health) <Jakob.J.Culver@act.gov.au>
Cc: Evans, Kate (Health) <Kate.Evans@act.gov.au>
Subject: RE: DRAFT Agenda - SPIRE Executive Steering Committee 28 May 2019 [SEC=UNCLASSIFIED]

Thanks Jake – I think MoC is for agreement, as is consumer involvement

From: Culver, Jakob (Health)
Sent: Thursday, 23 May 2019 7:34 AM
To: Lopa, Liz (Health) <Liz.Lopa@act.gov.au>
Cc: Evans, Kate (Health) <Kate.Evans@act.gov.au>
Subject: DRAFT Agenda - SPIRE Executive Steering Committee 28 May 2019

UNCLASSIFIED

Liz – See attached the draft agenda for the SPIRE Exec Meeting next week.

I have put names against who is doing the papers. We have received the decant paper from Brad and the consumer reference paper from Monica.

I am happy to coordinate today and follow up Lloyd etc. Will also work with Kate on the MoC paper.

Thanks
 Jake



Submission Paper

Models of Care

Surgical Procedures, Interventional
Radiology and Emergency (SPIRE) Centre
Executive Steering Committee

Meeting Date: 28 May 2019

Agenda Item No: 7.5

Subject: Models of Care

Author: Strategic Infrastructure Division

Purpose: Decision

Models of Care

Submission Paper

Surgical Procedures, Interventional Radiology and Emergency (SPIRE) Centre Executive Steering Committee

Background

1. In February 2018 ACT Health engaged Healthcare Management Advisors (HMA) Pty Ltd to develop draft Models of Care (MoCs), Health Planning Unit Brief (HPUs) and Schedule of Accommodation (SoA) for SPIRE in collaboration with staff from the previous Territory-wide Health Services Redesign branch and Building Health Services Program (BHSP). Extensive engagement was undertaken with clinical stakeholders between February and April 2018 for the development of the MoCs, including with representatives from the Emergency Department, Intensive Care Unit (ICU), Perioperative Suite, and Cardiology.
2. The HMA consultancy concluded in April 2018, however the MoCs did not progress to final endorsement due to further planning being undertaken for the BHSP throughout 2018 to refine the infrastructure solution for SPIRE and other major infrastructure projects. Through the establishment of Canberra Health Services (CHS) and the ACT Health Directorate (ACTHD), the ownership of MoCs resides with CHS, while responsibility for HPU briefs and major project infrastructure planning documents reside with the ACTHD.
3. It should be noted that the draft MoCs finalised in April 2018 were primarily developed against the maintenance of status quo in service delivery. In this regard, opportunities for incorporating innovation, benchmarking and future directions in clinical service delivery were not extensively explored during the 2018 clinical consultation phase.

Issues

4.

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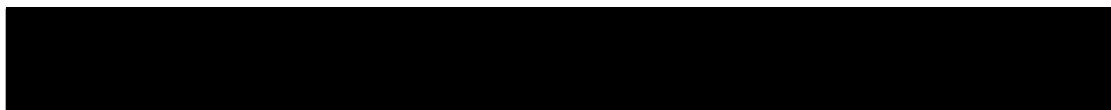
7.

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**Recommendation**

12. It is recommended that the Executive Steering Committee endorses the proposal and recommendation to engage an external consultant for the review and validation of the Models of Care, incorporating innovation, future directions in care and benchmarking against national and international facilities and the development of the Models of Service Delivery.
13. That CHS work with the clinicians to identify the appropriate clinicians with whom to engage on Models of Care.

Attachments

Attachment	Title

Pond, Aleks (Health)

From: Evans, Kate (Health)
Sent: Friday, 24 May 2019 10:44 AM
To: Lopa, Liz (Health)
Subject: DRAFT Features of SPIRE Factsheet - KE
Attachments: DRAFT Features of SPIRE Factsheet - KE.docx; Fitzharris media release (pre-budget)
- A bigger and better SPIRE set to transform Canberra Hospital - KE.docx

UNCLASSIFIED

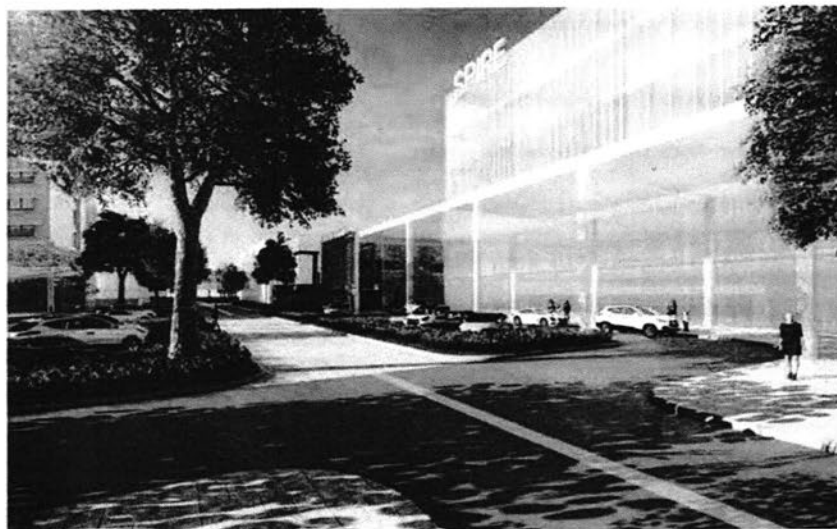
Hi Liz,

I have expanded on the sections and made comment where I felt necessary.

Happy to discuss further.

Kind regards

Kate



Caption: Artist impression of the SPIRE Centre at Canberra Hospital.

Features of SPIRE

The scope of the new Surgical Procedures, Interventional Radiology and Emergency Centre (SPIRE) at the Canberra Hospital has been expanded following extensive consultation with the clinical workforce over the past 12 months. The new Centre will deliver more services for the community in a purpose-built facility.

The expanded scope means SPIRE will now include:

- **12** more beds than the 136 originally planned,
- an increase in the number of theatres at Canberra Hospital from 13 to 22, two more than originally planned for the project, and
- a new and expanded intensive care unit including paediatric intensive care,
- a new and expanded coronary care unit including interventional cardiology services,
- a new and expanded emergency department,
- integrated radiology and medical imaging facilities,

All of the key aspects of SPIRE have been boosted, with this state-of-the-art critical care and surgical facility able to meet the acute healthcare needs of our growing and ageing community well into the future.

The construction of SPIRE is anticipated to be completed in 2023-24.

Intensive Care Unit

Commented [CJ(1)]: Original election commitment has:
Inpatient Beds: 64 beds
CCU Beds: 24 beds
ICU Beds: 48 beds
Total of 136

The new SPIRE has the same Inpatient and CCU beds, however 60 ICU beds (i.e. 12 more beds)

Commented [LL(2)]: Trace – I'm not really sure this is compelling. Could we have it at the last dot point that leads into the ICU part?

Commented [EK(3)]: I agree we need to ramp up on the 12 more ICU beds. I suggest we include something along the lines of "Expanded ICU capacity, with 12 more beds than originally planned"

Commented [CJ(4)]: Suggest that this should be "Many key aspects"

The new Intensive Care Unit (ICU) will now expand from the originally planned 48 beds to 60, and include:

Commented [CJ(5): Yes

- 4 specialist paediatric beds, originally part of the expansion of the Centenary Hospital for Women Children,
- A new family zone that will provide families who have children in the ICU access to a support area including a waiting lounge and play area,
- a rehabilitation gymnasium to provide early, integrated rehabilitation - to get ICU patients moving and to assist in their recovery, and
- a dedicated pod of beds which can be able to be converted into a -complete isolation pod in the event of an infectious threat it being needed
- dedicated critical care bays, which will enable high-end, complex interventions, reducing the need to transfer these patients to interstate facilities
- isolation pod to manage patients with communicable diseases.

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Emergency Department

The new Emergency Department (ED) will increase the number of treatment spaces from 76 to 114, aligning with territory wide projections. In addition, the ED will include:

Commented [CJ(6): Just need to understand the reference for this number. Territory-wide modelling that was used to inform planning is based on 72, but I understanding 75 has previously been put into the public arena. The difference is to do with what is 'included' in the number total.

Commented [CJ(7): This is fine and not included in the 114

Commented [CJ(8): Not sure about this???? This is more a Model of Care, suggest that this is removed.

- a 10 bed mental health short stay unit,
- 4 behavioural assessment rooms,
- Bariatric and superbariatric treatment spaces,
- a separate paediatrics streamlining treatment area and other consultation and procedural areas, and
- treatment streaming a -waiting rooms and other staff and patient amenities.

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Coronary Care Unit

The expanded Coronary Care Unit will include:

- 24 acute cardiac care beds, including bariatric and isolation beds
- 4 Interventional cardiac laboratories, including one hybrid cardiac laboratory and one electrophysiology laboratory
- 27 interventional day unit beds
- Can Kate Evans flesh out?

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Surgical and medical imaging facilities

SPIRE will increase the number of theatres at Canberra Hospital from 13 to 22, two more than originally planned for the project. This will include state-of-the-art hybrid and interventional radiology theatres to allow the latest advances in medical technology to be used.

SPIRE will add to the medical imaging facilities available at Canberra Hospital, with:

- 2 new X-ray machines,
- 3 CT Scanners, and
- an MRI machine.

SPIRE will also include essential teaching, learning spaces and storage facilities for important medical equipment.

Teaching and learning

The ANU have announced (INSERT).

This is a significant investment in the SPIRE Centre that will co-locate medical research, the use of the latest technologies and clinical training and teaching.

It will ensure Canberra is best placed to attract the best and brightest students and clinicians nationally and internationally to do their medical training and research at the Canberra Hospital in a modern, state-of-the-art facility.

Commented [CJ(9)]: As per the Advisory note provided for the Cab Sub

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Commented [EK(10)]: I worry about including this comment as we have removed some staff spaces, including teaching and training to enable the clinical space to be expanded.

Commented [CJ(11)]: Not sure that this is necessary

Contacts

Further information on SPIRE and the BHSP is available on the ACT Health website.
www.health.act.gov.au/infrastructure | BuildingHealthServicesProgram@act.gov.au

Media release



Meegan Fitzharris MLA

Minister for Health and Wellbeing
Minister for Higher Education
Minister for Medical and Health Research
Minister for Transport
Minister for Vocational Education and Skills

Member for Yerrabi

Tuesday 28 May 2019

A bigger and better SPIRE set to transform Canberra Hospital

Canberra Hospital's new Surgical Procedures, Interventional Radiology and Emergency Centre will be larger and deliver more services for Canberrans as a result of ACT Government investment announced today.

Commented [LL(1)]:

The new SPIRE Centre is set to expand with more beds, theatres and services now planned and the ANU investing significantly in the new facility.

Commented [LL(2)]: The ANU is not investing in SPIRE. They are investing in the campus – their building might not be anywhere near SPIRE

SPIRE, which is the largest health infrastructure project in the ACT, will transform the Canberra Hospital campus and the acute health services delivered at the hospital and will be joined by a new Australian National University building that will significantly boost the teaching, training and research presence on the Hospital campus.

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Commented [LL(3)]: Does this make it sound like it will be a joint development? Lets play with words here?

This expanded scope of the project means SPIRE will now include ~~33~~ more beds than the ~~122~~ originally planned and an increase in the number of theatres at Canberra Hospital from 13 to 22, two more than originally planned for the project.

As a result, the new ICU and ED have been significantly expanded, with the ICU going from the originally planned 48 beds to 60, and the new ED to increase the number of treatment spaces from 76 to 114, deliver 114 emergency department spaces – 36 more than are currently at Canberra Hospital – and 60 ICU beds – doubling what is currently available. There will also be 4 new paediatric ICU beds and an associated family zone and accommodation for families of kids children in the ICU. There will be 22 new state of the art operating theatres – an increase from the 13 currently available – including hybrid theatres and interventional radiology theatres that will allow for advances in the use of medical technology and techniques.

Commented [CJ(4)]: Just need to understand the reference for this number. Territory-wide modelling that was used to inform planning is based on 72, but I understanding 75 has previously been put into the public arena. The difference is to do with what is 'included' in the number total.

ACT Legislative Assembly

Phone (02) 6205 0051 Email: fitzharris@act.gov.au

@ MeeganFitzMLA

f MeeganFitzharrisMLA





Media release

Meegan Fitzharris MLA

Minister for Health and Wellbeing
Minister for Higher Education
Minister for Medical and Health Research
Minister for Transport
Minister for Vocational Education and Skills

Member for Yerrabi

Minister for Health and Wellbeing Meegan Fitzharris said the expansion of the project is the result of thorough consultation with the clinical workforce over the past 12 months.

"We have engaged with clinicians extensively and we've listened," Minister Fitzharris said.

"The SPIRE Centre we are announcing today will be bigger and better than first planned and will provide the best outcomes for our community and for our current and future health workforce.

"All of the key aspects of SPIRE have been boosted, with this state-of-the-art critical care and surgical facility able to meet the acute healthcare needs of our growing and ageing community well into the future.

"The significant investment by the ANU means Canberra and the SPIRE Centre will be very attractive to the best and brightest students and clinicians nationally and internationally who want to do their medical training and research in a modern, state-of-the-art facility."

Chief Executive Officer of Canberra Health Services Ms Bernadette McDonald said the

"....," Ms McDonald said.

"...."

"...."

The new Surgical Procedures, Interventional Radiology and Emergency Centre (SPIRE) will located at the eastern end of the Canberra Hospital campus.

Further information on the new features of SPIRE is available at:

Statement ends

Media contact/s:

Claire Johnston T (02) 6205 0022 M 0452 597 459 ClaireV.johnston@act.gov.au

Commented [CJ(5)]: Suggest that this said "Many key aspects"

Given many of the bed numbers are the same as the election commitments, e.g. inpatient ward numbers are the same (64), CCU is the same (24).

ICU has grown from 48 to 60.

Commented [EK(6R5)]: I agree with Jake, we have expanded some sections from the original proposal.

ACT Legislative Assembly

Phone (02) 6205 0051 Email: fitzharris@act.gov.au

@MeeganFitzMLA

MeeganFitzharrisMLA



Lowes, Shannon (Health)

From: Pulli, Tracey (Health)
Sent: Friday, 24 May 2019 12:29 PM
To: Lopa, Liz (Health)
Cc: Culver, Jakob (Health); Evans, Kate (Health); Dal Molin, Vanessa (Health); Finlay, India (Health)
Subject: SPIRE package - for finalisation
Attachments: Arrangements brief and talking points (pre-budget) - SPIRE.docx; Fitzharris media release (pre-budget) - A bigger and better SPIRE set to transform Canberra Hospital - final to Trace.docx; Fitzharris media alert - pre-budget - Announcement on SPIRE at Canberra Hospital.docx; Features of SPIRE Factsheet - final to Trace.docx

UNCLASSIFIED

Hi Liz

See package as currently stands. Attached:

- Arrangements brief and TP – can you review?
- Media release – all comments addressed and now includes DRAFT quotes from Bernadette. Can you review?
- Media alert – final from my perspective.
- Fact sheet – all comments addressed and text confirmed with Jakob and Kate. Currently being designed – I'll send through once this is done.

A1 poster of artist impression also being actioned. We should have this by COB.

Bringing hard copies in for your meeting with DG now.

Cheers
 Trace

Tracey Pulli
 Director of Media | ACT Health Directorate

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 URL | www.health.act.gov.au