

SCHEDULE 6 PRICING**Notes:**

No contractual arrangement arises until both parties have executed this Work Order. In addition to the matters set out in this Work Order, the provision of Services is subject to and must be read with the Deed and the Agreement.

* Rates and prices must not exceed the rates set out in the Project Manager's Pricing Information in the Deed.

Project Manager's Signature

Project Manager's Director Authorised Person:

MARIC MIKOLAJCZAK

Project Manager's Signature

Project Manager's Director Authorised Person:

Signature:

Date: 28 May 2019

Ph: 02 6241 6166

Email: mark.mikolajczak@shape.com.au

Project Manager's Second Director/Secretary Authorised Person:

Signature:

Date: 28 May 2019

Ph: : 02 6241 6166

Email: kevin.hodson@shape.com.au

Territory Approving Officer's Signature

If the Project Manager is selected to provide the Services, the Territory's approving officer will sign this section and return the Work Order to the Project Manager, at which point the Work Order, together with the terms and conditions of the Deed and of the Territory's Project Management Agreement - Panel become a Contract between the parties with respect to the Services, for the purposes of the Deed. The Project Manager must not commence work unless the Work Order has been signed by the Territory's approving officer and returned to the Project Manager.

SIGNED for and on behalf of the Australian Capital Territory a body politic established by section 7 of the Australian Capital Territory (Self-Government) Act 1998 (Cth) (the Principal) by:

Name:

Signature:

Date:

Position:



TRIM Reference No. _____

SUBJECT:	SPIRE Decanting – Building 24 Replacement – Project Management Agreement – SHAPE Australia Pty Ltd
Through:	Liz Lopa, Executive Group Manager, Strategic Infrastructure
From:	Brad Burch, Executive Branch Manager, Strategic Infrastructure
Critical Date:	5 June 2019
Reason:	To ensure the project is on track to decant Building 24 by the end of 2019.

Recommendations

That you:

Note that the Building Health Services Program team has worked with CMTEDD's Infrastructure Finance and Capital Work to get a quote for the delivery of a replacement demountable for Building 24 at the Canberra Hospital.	<i>NOTED PLEASE DISCUSS</i>
Note that a Project Management Agreement (PMA) has been selected as the most appropriate delivery mechanism for the new demountable, given the timeframes for delivery and moderate scale and cost of the project.	<i>AGREED NOT AGREED PLEASE DISCUSS</i>
Note that IFCW have recommended the engagement of SHAPE Australia Pty Ltd (SHAPE) from the PMA Panel, particularly given their knowledge of the campus and experience with demountable installation (Building 15).	<i>AGREED NOT AGREED PLEASE DISCUSS</i>
Agree to engage SHAPE under a Project Management Agreement with a maximum project budget of \$3,577,970 including GST.	<i>AGREED NOT AGREED PLEASE DISCUSS</i>
Sign the attached PMA Part B to authorise the engagement of SHAPE.	<i>SIGNED AMENDMENTS REQUIRED</i>

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 Michael De'Ath
Director-General
 ACT Health Directorate

June 2019



Purpose

To seek your agreement to engage a builder, under a Project Management Agreement, for the delivery of a new demountable building adjacent the Southern Multi-Storey Car Park and to replace the existing Building 24 executive office accommodation.

Background

In early May 2019, Cabinet considered and approved the SPIRE Centre Project, including a high-level decanting strategy. The decanting strategy included the relocation of Building 24 staff and functions to a new demountable adjacent to the existing multi-storey car park at the Southern end of Hospital Road.

On 23 April 2019, on the advice of CMTEDD's Infrastructure Finance and Capital Works, the Strategic Infrastructure Team endorsed a process to seek a quote from SHAPE from the Project Management Agreement (PMA) Panel (standing arrangement). To date no financial commitment has been entered into for this work, other than previous due diligence works through Silver Thomas Hanley – the SPIRE Centre Proof of Concept design consultants.

On 14 May 2019, the Canberra Health Services (CHS) provided the draft functional requirements for the new demountable structure, with a total area requirement of 815m², excluding plant and engineering allowances. Subsequently, on 28 May 2019, the SPIRE Centre Executive Steering Committee endorsed a plan for a new demountable and agreed that the functional requirements should remain as agreed by CHS, with the individual staff being relocated to be reviewed over coming weeks. The Schedule of Accommodation includes:

- 10 offices, including the CEO, COO and a number of Band 2 Senior Executives;
- 56 standard workstations;
- Meeting rooms consistent with the existing provision (with a slight increase in the biggest meeting room in Building 1); and
- Reception, storage and amenities.

Issues

Following the issue of a Part A – Project Management Agreement request ([Attachment A](#) refers), the Part B has now been submitted by SHAPE for consideration. The Part A request was submitted to SHAPE on the basis their prequalification on the PMA Panel, their prior performance in relation to demountable installation on the Campus and their availability. An additional consideration was the critical timeframe for delivery – with the Building 24 demolition currently programmed for November/December 2019. In order to maintain the program, a low risk approach with an in-situ contractor is considered essential, and a PMA has the highest likelihood of success.

The Part B submission from SHAPE, at [Attachment B](#) and Work Order at [Attachment C](#), outlines SHAPE's costing proposal to meet the project objectives. Both IFCW and Strategic Infrastructure teams have reviewed the proposal against the most recent cost plan and considers that the proposal represents value-for-money. It is noted that the resource allocation within the proposal will also be bolstered by existing SHAPE resources on the



Canberra Hospital Campus associated with the Cancer and Haematology Inpatient Ward redevelopment.

SHAPE's proposal is broken down as follows:

- Profit and Support Management
- Administration Costs
- On-site Key Personnel
- Subcontracts and Materials
- Project Manager's Consultants
- **Maximum Project Budget** **\$3,577,970.00**

SHAPE's proposal is consistent with the cost plan developed by Silver Thomas Hanley and cost planners Donald Cant Watts Corke and SHAPE has indicated a completion date for installation of the new demountable by October 2019, consistent with the SPIRE Project Program.

Benefits/Sensitivities

The timing of works to deliver the replacement for Building 24 is paramount to meeting the Government's objective to commence demolition for SPIRE in 2019.

Media

Have relevant communications material to support this brief been attached (communications plan, draft media release, talking points etc)? ☐ Yes ☐ No ☒ N/A

Has the Communications Branch been consulted? ☐ Yes ☐ No ☒ N/A

Financial

ACT Health has been appropriated \$13.5 million in 2018-19 for planning, design and early works (including demolition and decanting) and there is an available budget of \$4.203 million for the replacement of Building 24.

Signed off by:	Brad Burch	Phone:	X49719
Title:	Executive Branch Manager		
Branch/Division	Strategic Infrastructure		
Date:	18 January 2019		