

Meeting Notes

HSD AHA Classification Review	
Attendance	
CHS: Cathy Burns, Trevor Melksham (Secretariat) Unions: Olivia Forsyth-Sells, HSU; Nick Coady, CPSU; Cameron Hardy, CFMEU Calvary: Mohsin Rahim	
Apologies	
Sean McDonnell, Steven Linton, Michelle Vella	
Meeting Notes from previous meeting	
The meeting notes were accepted.	
Actions arising – 20 June 2019	
1	Circulate GSO Work Level Standards
Status	Link provided
Agenda Items	
<u>Correspondence</u>	
<ul style="list-style-type: none"> Correspondence has been received from Allied Health Professionals interested in contributing to the review in relation to Allied Health Assistants. The correspondence will be circulated with the Minutes. Correspondents have been informed that their requests/advice will be provided to the Chair or Project Manager. 	
<u>Wardspersons Classification Review Sub-committee</u>	
<ul style="list-style-type: none"> The next meeting of the Wardspersons classification review sub-committee is scheduled for 5 September 2019. The meeting notes from that meeting have been included for information. 	
<u>Work Plan</u>	
<ul style="list-style-type: none"> The revised draft project methodology was tabled. Comments are to be provided within 2 weeks (12 September). The HP review is considering a Communications Plan which can be adapted for this review. A draft will be circulated once the plan is agreed. To keep employees informed, a web page has been created. While it is still under construction, it can be accessed now. Advice to employees will be provided once the site is ready. https://healthhub.act.gov.au/employment-resources/people-and-culture/classification-review-project 	
Other Business	
<u>Service-wide review</u>	
<ul style="list-style-type: none"> CMTEDD has completed recruitment of a person to conduct the service-wide review. An announcement is expected soon. 	
<u>CHS Project Manager recruitment</u>	
<ul style="list-style-type: none"> The Project Manager position has been re-advertised. Applications close on 6 September. The project plan is flexible enough to manage the delay in recruitment. 	

Next Meeting		
26 September 2019, 11-12 noon; TCH B24 MR 2		
Actions arising – 29 August 2018		Timeframe
1	Secretary to circulate correspondence with the meeting notes	Before next meeting
2	All members to provide comments on the project methodology	By 12 September