

## Cosmetic Skin Clinic Infection Control Inspection Form

Licence Expiry Date: \_\_\_\_\_ File No: \_\_\_\_\_

Premises Business Name: \_\_\_\_\_

Proprietor Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

\_\_\_\_\_

Inspection Conducted with: \_\_\_\_\_

Health Officer: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_

Purpose: Licence - Transfer - Refurbishment – Routine – Complaint – Follow up

### Inspection Summary Results 1

<p><b>Training:</b> Are staff undertaking skin penetration adequately trained in infection control <input style="float: right;" type="checkbox"/></p>	<p><b>Infection Control (safety):</b> Are facilities provided for safe disposal / cleaning / disinfection / sterilisation of equipment. Are infection control procedures adequate? <input style="float: right;" type="checkbox"/></p>
<p><b>Hygiene:</b> Is the premises clean with an adequate waste disposal policy. <input style="float: right;" type="checkbox"/></p>	<p><b>Premises Construction:</b> Is the premises suitable constructed. <input style="float: right;" type="checkbox"/></p>
<p>Scoring: 1 = adequate, 2 = not entirely adequate, 3 = inadequate, 4 = critical</p>	

Reinspection date: \_\_\_/\_\_\_/\_\_\_

√ = Satisfactory      X = Unsatisfactory      C = Critical

<b>Hand Washing</b>	
• Location of hand washing sinks      treatment room /other	
• When – before and after	
• Alcohol hand gel expiry date      treatment rooms/other	
• Single use soap dispenser/ reusable liquid soap containers – appropriately cleaned	
• Paper towel/ single use cloth towel	

<b>Treatment rooms</b>	
• Appropriate floor covering	
• Appropriately cleaned between clients	
<b>Medication Prescription</b>	
• Prescribed by a GP / Nurse Practitioner via Skype or similar	
• Administered by GP / Nurse / Other	
<b>Medication Storage</b>	
• Stored at the premises	
• Transported by practitioner (how)	
• Fridge (cold chain/ temp recording)	
• Locked cupboard if not temperature sensitive	
• Who has access to fridge key?	
<b>Medication dispensing technique</b>	
• Performed at the business by staff or other practitioner	
• Method appropriate	
• Saline                      preserved saline      (following manufacturers instructions)	
• Stored for <24 hours    >24 hours      (in accordance with manufacturers instructions)	
• Topical anaesthetic provided by the client <ul style="list-style-type: none"> <li>○ Anaesthetic supplied by operator 2-10%– inform Pharmaceutical Services</li> </ul>	
• Aseptic application of anaesthetic cream	
• After care instructions given	
<b>Injectables</b>	
• Appropriate set up procedures	
• Wearing gloves                      aseptic technique	
• Skin preparation appropriate	
• Equipment within expiry date	
• Mark up pen cleaning appropriate	
<b>Mesotherapy (injectable handpiece/ manual)</b>	
• Skin preparation	
• Gloves	
• Aseptic technique	
• Single use sterile syringe	

<ul style="list-style-type: none"> <li>• Removing blood after each injection</li> </ul>	
<ul style="list-style-type: none"> <li>• Equipment within expiry dates</li> </ul>	
<ul style="list-style-type: none"> <li>• Handpiece cleaned and disinfected appropriately</li> </ul>	
<b>PRP</b>	
<ul style="list-style-type: none"> <li>• Method of drawing blood appropriate</li> </ul>	
<ul style="list-style-type: none"> <li>• Anticoagulant blood collection tube for intended purpose (TGA approved)</li> </ul>	
<ul style="list-style-type: none"> <li>• Labelled specimen with client identifiers</li> </ul>	
<ul style="list-style-type: none"> <li>• Aseptic dispensing technique for injections</li> </ul>	
<ul style="list-style-type: none"> <li>• Skin preparation</li> </ul>	
<ul style="list-style-type: none"> <li>• Centrifuge cleaning appropriate</li> </ul>	
<ul style="list-style-type: none"> <li>• Tourniquet cleaning</li> </ul>	
<ul style="list-style-type: none"> <li>• Blood spill cleaning appropriate</li> </ul>	
<ul style="list-style-type: none"> <li>• Disposal of sharps and clinical waste</li> </ul>	
<b>Threads</b>	
<ul style="list-style-type: none"> <li>• Skin preparation</li> </ul>	
<ul style="list-style-type: none"> <li>• Single use Sterile equipment within expiry date</li> </ul>	
<ul style="list-style-type: none"> <li>• Appropriate set up procedure</li> </ul>	
<ul style="list-style-type: none"> <li>• Gloves aseptic technique</li> </ul>	
<ul style="list-style-type: none"> <li>• Aseptic application of anaesthetic</li> </ul>	
<ul style="list-style-type: none"> <li>• Mark up pen cleaning method</li> </ul>	
<ul style="list-style-type: none"> <li>• How blood is cleaned?</li> </ul>	
<ul style="list-style-type: none"> <li>• After care instructions provided</li> </ul>	
<b>IPL/ laser / Vein removal / Tattoo removal</b>	
<ul style="list-style-type: none"> <li>• Cleaning distance gauges</li> </ul>	
<ul style="list-style-type: none"> <li>• Handpiece and eye protection appropriately cleaned</li> </ul>	
<b>Facials, chemical peels</b>	
<ul style="list-style-type: none"> <li>• Pump containers/ jars/ tubes / single use sachets -appropriately dispensed</li> </ul>	
<ul style="list-style-type: none"> <li>• Sponges/cloths used</li> </ul>	
<ul style="list-style-type: none"> <li>• % of chemical peels Prescription?</li> </ul>	

<b>Extractions</b>		
<ul style="list-style-type: none"> <li>Wearing gloves / tissue -sharps used / not used</li> </ul>		
<ul style="list-style-type: none"> <li>Gown/ wrap worn – changed each client -laundered appropriately</li> </ul>		
<b>LED</b>		
<ul style="list-style-type: none"> <li>Lights and eye protection cleaned appropriately</li> </ul>		
<b>Fractional RF</b>		
<ul style="list-style-type: none"> <li>Handpiece tips single use</li> </ul>		
<b>Microdermabrasion / hydro dermabrasion / hydrafacial / Body sculpting</b>		
<ul style="list-style-type: none"> <li>Dermabrasion heads and handpieces cleaned appropriately</li> </ul>		
<b>Cosmetic tattooing, BB glow (T) or Cosmetic skin needling (S)</b>	T	S
<ul style="list-style-type: none"> <li>Single use sterile equipment used needle caps/ transmission shaft/ needles</li> </ul>		
<ul style="list-style-type: none"> <li>Eyebrow feathering/microblading: <ul style="list-style-type: none"> <li>Disposable pen</li> <li>Reusable pen UC/ appropriate detergent/autoclaved</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>Equipment within expiry date</li> </ul>		
<ul style="list-style-type: none"> <li>Appropriate set up procedures -aseptic technique gloves</li> </ul>		
<ul style="list-style-type: none"> <li>Disposable ink pots</li> </ul>		
<ul style="list-style-type: none"> <li>Serums dispensed and applied appropriately</li> </ul>		
<ul style="list-style-type: none"> <li>Skin preparation appropriate</li> </ul>		
<ul style="list-style-type: none"> <li>Topical anaesthetic provided by the client Anaesthetic supplied by operator 2-10% – inform Pharmaceutical Services</li> </ul>		
<ul style="list-style-type: none"> <li>Aseptic application of anaesthetic cream</li> </ul>		
<ul style="list-style-type: none"> <li>Hyaluronic acid</li> </ul>		
<ul style="list-style-type: none"> <li>Appropriate cleaning of equipment / handpiece -lamps / barriers</li> </ul>		
<ul style="list-style-type: none"> <li>Mark up pen cleaning method</li> </ul>		
<ul style="list-style-type: none"> <li>After care instructions given</li> </ul>		
<b>Teeth whitening</b>		
<ul style="list-style-type: none"> <li>Client led procedure with single use disposable trays</li> </ul>		
<ul style="list-style-type: none"> <li>Products contains 6% hydrogen peroxide or 18% carbamide peroxide or less If product contains higher percentage- inform Pharmaceutical Services</li> </ul>		
<ul style="list-style-type: none"> <li>Activating light appropriately cleaned -eye protection cleaned</li> </ul>		

<b>Dermaplaning</b>	
• Gloves	
• Single use blade	
• Handpiece cleaned appropriately	
<b>Electrolysis</b>	
• Gloves worn	
• Appropriate skin preparation	
• Single use needles	
• Needles within expiry date	
<b>Sharps disposal and sharps injury</b>	
• Explained/understood	
• Documented/displayed	
• Disposed of at point of use	
• Appropriate sharps container	
• Appropriate disposal of sharps container	
<b>Other</b>	
• Understand standard precautions	
• Hep B Vaccination	
• Understand contraindications	
<b>Linen</b>	
• Changed after each client	
• Washed on hot (>65°C) / cooler wash with a sanitiser	
<b>Environmental cleaning</b>	
• Appropriate cleaning	
• Detergent used	
• Treatment bed uncovered/paper/plastic/towel/linen	
• Covering changed / appropriately cleaned between clients	
• Appropriate use of disinfectant	
• Documented cleaning procedures	
<b>Cleaning of equipment</b>	
• Where is equipment cleaned	
• Double/ single bowl with basin	
• Appropriately cleaned	
• Detergent used	
• Appropriate use of disinfectant	
○ Disinfectant used	
<b>Does the business offer a mobile service?</b>	

<b>Condition of premises</b>	
<ul style="list-style-type: none"> <li>• Satisfactory</li> </ul>	
<ul style="list-style-type: none"> <li>• Issues</li> </ul>	

**Are the Infection Control Code of Practice and Infection Control Guidelines available for staff?**

**Yes No**