



Podiatry Infection Control Inspection Form

Licence Expiry Date: _____

File No: _____

Premises Business Name: _____

Proprietor Name: _____

Location Address: _____

Inspection Conducted with: _____

Health Officer: _____ Date: ___/___/___ Time _____

Purpose: Follow up - Licence - Refurbishment - Request - Routine

Inspection Summary Results 1

<p>Training: Are staff undertaking skin penetration adequately trained in infection control</p> <input type="checkbox"/>	<p>Infection Control (safety): Are facilities provided for safe disposal / cleaning / disinfection / sterilisation of equipment. Are infection control procedures adequate?</p> <input type="checkbox"/>
<p>Hygiene: Is the premises clean with an adequate waste disposal policy.</p> <input type="checkbox"/>	<p>Premises Construction: Is the premises suitable constructed.</p> <input type="checkbox"/>
<p>Scoring: 1 = adequate, 2 = not entirely adequate, 3 = inadequate, 4 = critical</p>	

Reinspection date: ___/___/___

✓ = Satisfactory X = Unsatisfactory C = Critical

<p>Treatment Room</p>	
<p>Hand hygiene</p>	
<ul style="list-style-type: none"> • Location of hand washing sink treatment room / other 	
<ul style="list-style-type: none"> • Soap dispensers / within expiry date 	
<ul style="list-style-type: none"> • Paper towel 	
<ul style="list-style-type: none"> • When – before and after 	
<ul style="list-style-type: none"> • Appropriate use of hand rub 	

Cleaning	
<ul style="list-style-type: none"> • Chair <ul style="list-style-type: none"> ○ After each patient ○ Detergent used 	
<ul style="list-style-type: none"> • Detergent used for environmental cleaning <ul style="list-style-type: none"> ○ Appropriate 	
<ul style="list-style-type: none"> • Transport of used instruments to the cleaning room <ul style="list-style-type: none"> ○ How 	
Handpieces	
<ul style="list-style-type: none"> • Appropriately cleaned 	
<ul style="list-style-type: none"> • Drill machine management satisfactory 	
Used sharps	
<ul style="list-style-type: none"> • Disposed of at point of use into an appropriately located AS Sharps Container 	
Instruments	
<ul style="list-style-type: none"> • Packaging OK and entirely sealed at top 	
<ul style="list-style-type: none"> • Hinged instruments open in packs 	
<ul style="list-style-type: none"> • Beaver blade handles reprocessed? If yes, see Helix test under Autoclave 	
<ul style="list-style-type: none"> • Dry Packs 	
<ul style="list-style-type: none"> • Date on Packs 	
<ul style="list-style-type: none"> • Reprocessed every 6-12 months 	
<ul style="list-style-type: none"> • Tracking system in place 	
<ul style="list-style-type: none"> • Loose instruments autoclaved weekly 	
Drawers clean and tidy	
<ul style="list-style-type: none"> • Regular cleaning program in place 	
PPE	
<ul style="list-style-type: none"> • Worn by staff 	
<ul style="list-style-type: none"> • Masks changed between patients 	

<ul style="list-style-type: none"> • Appropriate use of masks 	
<ul style="list-style-type: none"> • Gown/scrubs removed before eating, drinking, taking a break or leaving the practice 	
Dry Needling	
<ul style="list-style-type: none"> • Procedures appropriate 	
Skin preparation prior to treatment	
<ul style="list-style-type: none"> • Appropriate product 	

Mobile Service Kit	
<ul style="list-style-type: none"> • PPE 	
<ul style="list-style-type: none"> • Alcohol hand rub/liquid soap/paper towel 	
<ul style="list-style-type: none"> • Separate, labelled rigid containers for transporting clean & dirty instruments <ul style="list-style-type: none"> ○ Appropriately cleaned 	
<ul style="list-style-type: none"> • Sharps container 	
<ul style="list-style-type: none"> • Skin preparation product 	
<ul style="list-style-type: none"> • Surface cleaning product 	

Cleaning/Sterilising Room	
<ul style="list-style-type: none"> • Use of PPE 	
<ul style="list-style-type: none"> • Instruments left soaking for <1hr 	
<ul style="list-style-type: none"> • Scrub, UC, rinse 	
<ul style="list-style-type: none"> • Rinse, UC, scrub, rinse 	
<ul style="list-style-type: none"> • Rinse, UC, Rinse, Inspect 	
<ul style="list-style-type: none"> • Clean/dirty flow OK 	
<ul style="list-style-type: none"> • Cleaning of containers for transporting instruments 	
<ul style="list-style-type: none"> • Double / single sink (with plastic container) 	
<ul style="list-style-type: none"> • Detergent <ul style="list-style-type: none"> ○ Correct dilution 	
<ul style="list-style-type: none"> • Scrubbing instruments submerged 	
<ul style="list-style-type: none"> • ID tapes/bands – appropriate use of 	
<ul style="list-style-type: none"> • Brushes autoclaved daily 	

Ultrasonic Cleaner	
<ul style="list-style-type: none"> • Detergent used 	
<ul style="list-style-type: none"> • Used with lid on 	
<ul style="list-style-type: none"> • Monitoring: foils/ceramic disc/other testing daily & results recorded 	
<ul style="list-style-type: none"> • Emptied and cleaned nightly, stored dry overnight 	
Instruments rinsed in warm – hot water	
Instruments dried with low lint cloths	
Towels – changed daily	
Autoclave Brand/model:	
<ul style="list-style-type: none"> • Downward displacement 	
<ul style="list-style-type: none"> • Vacuum 	
<ul style="list-style-type: none"> • Packages autoclaved with paper side down/laminate up (reverse for Lisa)/rack 	
<ul style="list-style-type: none"> • Class 6 indicator each load/ permanent record documented as pass or fail 	
<ul style="list-style-type: none"> • Printout signed 	
<ul style="list-style-type: none"> • Data logger Downloaded regularly and reviewed 	
<ul style="list-style-type: none"> • Helix test if reusing hollow instruments i.e beaver blade handles* <ul style="list-style-type: none"> ○ Daily (type B cycles & type S cycles for hollow load type A*) ○ Each day of use of that cycle (type S cycles for hollow load type B) 	
<ul style="list-style-type: none"> • Vacuum test Daily Weekly (Lisa 500) 	
<ul style="list-style-type: none"> • Tests recorded 	
<ul style="list-style-type: none"> • Chamber water system ok 	
Validation	
<ul style="list-style-type: none"> • Documentation 	
<ul style="list-style-type: none"> • Method Ok 	

Weekly biological testing	
• In date vials	
• Documented	
Calibration/service	
• Date - Current?	
• Report sighted	
Other	
Records kept for 7 years (2 years onsite)	
Hand washing where	
Waste disposal company	
Locked storage of waste	
Cleaning/steri procedures documented/displayed	
Sharps injury procedure	
• Explained/ understood	
• Documented	
• Displayed	
Understanding of Standard Precautions	
Hep B Vaccination	
Laundering of towels / linen / uniforms – appropriate	
Condition of premises	
• Satisfactory	
• Issues	

Yes No

Are the Infection Control Code of Practice and Infection Control Guidelines available for staff?