

Our reference: ACTHDFOI23-24.10



DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by the ACT Health Directorate (ACTHD) on **Monday 04 September 2023**.

This application requested access to:

I would like to request a copy of the subject line of all final Ministerial briefs between the 9th of July 2023 and the 31st of August generated for or directed to any ACT Government Minister.

This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.

This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.

I am an Information Officer appointed by the Director-General of ACTHD under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. ACTHD was required to provide a decision on your access application by **Tuesday 17 October 2023**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager and Objective ECM (Record Management System).

I have identified additional information that is a health record for the purposes of the *Health Records* (*Privacy and Access*) *Act 1997*. The identified information is directly related to correspondence to the ACT Health Minister regarding the treatment, health, illness, or disability of consumers of ACTHD. Section 12 of the FOI Act specifies that the FOI Act does not apply to health records. This information has not been assessed in this response.

Decisions

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as <u>Attachment A</u> to this letter.

Partial Access

Redactions have been made to information that would reveal deliberations of Cabinet and is therefore taken to be contrary to the public interest to release, under Schedule 1.6 (1)(d) the disclosure of which would reveal any deliberation of Cabinet.

Further deliberations were taken under the public interest test set out in section 17 of the Act. Additional partial redactions were applied where I decided, on balance, the information could reasonably be expected to prejudice the protection of the individual's right to privacy, the management functions of an agency, and/or a deliberative process of government.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1 (a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1 (a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

• Schedule 2, 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, ACTHD maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman GPO Box 442 CANBERRA ACT 2601

Via email: ACTFOI@ombudsman.gov.au

Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal Allara House 15 Constitution Avenue GPO Box 370 Canberra City ACT 2601 Telephone: (02) 6207 1740

http://www.acat.act.gov.au/

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email HealthFOI@act.gov.au.

Yours sincerely

Catherine Ellis

Senior Director

Ministerial and Government Services

16 October 2023

lef Number	Subject Line	Date Provided to MIN	position written from	Minister
3C23/403	Ministerial Brief - Executive approval of the Medicines, Poisons and Therapeutic Goods Amendment Regulation 2023 (No 2) - MDMA/psilocybin	10/07/2023	Dr Kerryn Coleman, Chief Health Officer	Minister for Health
MIN23/535	Ministerial Brief - Specialist Dementia Care Program Summative Final Evaluation Report	10/07/2023	Maria Travers, Executive Branch Manager, Health Policy and Strategy Branch	Minister for Health
BC23/420	Ministerial Brief - Regulation of electronic cigarettes (e-cigarettes)	11/07/2023	Dr Kerryn Coleman, Chief Health Officer	Minister for Health
BC23/413	Ministerial Brief - Cabinet - Final Cabinet Submission — ACT Government Response to Report 10 — Inquiry into Abortion and Reproductive Choice in the ACT	12/07/2023	Catherine Rule, Director-General	Minister for Health
MIN23/547	Ministerial Brief - Letter - Minister for Health - Review of the Draft Assessment of Adjustments to the National Pricing Model Policy and the draft National Pricing Model Stability Policy - ACT - David Tune Chair of the Independent Health and Aged Care Pricing Authority	12/07/2023	Catherine Rule, Director-General	Minister for Health
MIN23/599	Ministerial Brief - Consultation outcomes report – Designing ACT health services for a growing population	12/07/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
VIN2023/00385	Ministerial Brief - Food Ministers Meeting Out-of-Session Item FMMOOS/23.15	12/07/2023	Rebecca Stones, Director, Public Health and Regulation, Population Health Division	Minister for Health
MIN2023/00380	Ministerial Brief - Canberra Health Annual Research Meeting (CHARM) 2023, Arrangements Brief, Speaking Notes and Award Certificates	12/07/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
MIN2023/00376	Ministerial Brief - Assisted Reproductive Technology donor register progress update	12/07/2023	Maria Travers, Executive Branch Manager, Health Policy and Strategy Branch	Minister for Health
AIN2023/00366	Ministerial Brief - Meeting with the Health Minister and the Australian Nursing and Midwifery Federation (ANMF) - Thursday 13 July 2023 from 9.30-10.30am	12/07/2023	Anthony Dombkins, Chief Nurse and Midwifery Officer	Minister for Health
GBC23/417	Ministerial Brief - Minister for Health Weekly Brief - 3 - 7 July 2023	14/07/2023	Robyn Hudson, Deputy Director-General	Minister for Health
	Ministerial Brief - Update on Rapid Antigen Test (RAT) management in the ACT	14/07/2023	Dr Kerryn Coleman, Chief Health Officer	Minister for Health
MIN23/418	Ministerial Brief - ACT Health Professional Colleges Advisory Committee – 24 July 2023	17/07/2023	Robyn Hudson, Deputy Director-General	Minister for Health
THE RESIDENCE OF THE PARTY OF T	Ministerial Brief - Lifeblood Donation Policy – Plasma Pathway Approval	17/07/2023	Robyn Hudson, Deputy Director-General	Minister for Health
	winisterial Brief - Correspondence to Australian Association of Social Workers on Training Simulation Pilot	17/07/2023	Robyn Hudson, Deputy Director-General	Minister for Health
BC23/384	Ministerial Brief - Correspondence to Australian Association of Social Workers on Haining Simulation Priot Ministerial Brief -	18/07/2023	Rebecca Cross, Director-General	Minister for Health
CONTRACTOR OF THE PARTY OF THE				Minister for Health
	Ministerial Brief - Update on the ACT Nursing and Midwifery Leaders Network Ministerial Brief - Ministeria Can Markh Michael Brief - 10.14 bits 2003	19/07/2023	Robyn Hudson, Deputy Director-General	
GBC23/432	Ministerial Brief - Minister for Health Weekly Brief - 10 - 14 July 2023	21/07/2023	Robyn Hudson, Deputy Director-General	Minister for Health
GBC23/382	Ministerial Brief - Cabinet Submission - Ministerial Statement - Recovery Plan for Nursing and Midwifery Workers in the ACT	24/07/2023	Catherine Rule, Director-General	Minister for Health
	Ministerial Brief - Meeting - Climate and Health Alliance – 25 July 2023	24/07/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
*	Ministerial Brief - Food Ministers Meeting (FMM) – FMM06	24/07/2023	Victor Martin, Executive Branch Manager, Health Protection Service	Minister for Health
	Ministerial Brief - Freedom of Information application from personal properties of Correspondence about and announcements sent to ACT Health staff about the DHR outage on Sunday 2 April 2023.	24/07/2023	Holger Kaufmann, Chief Information Officer	Minister for Health
GBC23/425	Ministerial Brief - Cabinet Submission - Government response to Coroner s Report into the death of Mr Maarouf El-Cheikh	24/07/2023	Kate Chambers, Executive Branch Manager , Health Systems Planning and Evaluation	Minister for Health
	Ministerial Brief - Union and Professional Associations Forum - 28 July 2023	26/07/2023	Fiona Barbaro, Executive Group Manager, Corporate and Governance	Minister for Health
	Ministerial Brief - Commonwealth changes to opioid maintenance treatment funding	27/07/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
MIN23/557	Ministerial Brief - Northside hospital transition — fortnightly briefing to the Standing Committee on Health and Community Wellbeing	28/07/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
GBC23/428	Ministerial Brief - Ministerial Statement - Health Infrastructure Update	31/07/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
	Ministerial Brief - Vacancies on the ACT Boards of the Medical Board of Australia and the Nursing and Midwifery Board of Australia	02/08/2023	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs	Minister for Health
	Ministerial Brief - Freedom of Information application from programme and programme an	02/08/2023	Holger Kaufmann, Chief Information Officer	Minister for Health
GBC23/347	Ministerial Brief - Cabinet Submission -	03/08/2023	Catherine Rule, Director-General	Minister for Health
GBC23/455	Ministerial Brief - Cabinet Submission -	03/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
/IN2023/00466	Ministerial Brief - Northside Hospital project -	03/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
	Ministerial Brief - 2023-24 ACT Local Hospital Network Service Level Agreement	03/08/2023	Catherine Rule, Director-General	Minister for Health
MIN23/603	Ministerial Brief - Northside Hospital transition – Update on redundancies through Calvary Health Care ACT as a result of transition	04/08/2023	Kath Wakefield, A/g Deputy Director-General, Northside Transition Team	Minister for Health
GBC23/466	Ministerial Brief - Minister for Health Weekly Brief - 24 - 28 July 2023	04/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
MIN2023/00439	Ministerial Brief - Freedom of Information application from regarding Calvary Public Hospital Bruce and Government Procurement Act 2001 and the Secure Local Jobs Code 2020		Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
MIN2023/00247	Ministerial Brief - Progression of Governance Forums across the ACT health system	04/08/2023	Rebecca Cross, Director-General	Minister for Health
	Ministerial Brief - Freedom of Information application from programme (Northside Hospital)) regarding Draft Legislation regarding Calvary Hospital (Northside Hospital)	04/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
AIN2023/00464	Ministerial Brief - Meeting - Royal Australian and New Zealand College of Psychiatry	07/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
AHM23/57	Ministerial Brief - Health Ministers Meeting Out-of-Session 471 - National Boards - Recommendation of Appointments	08/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health

	Ministerial Brief - National Immunisation Program datalogger review	08/08/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
IIN2023/00458	Ministerial Brief - International Workforce Development Program – Papua New Guinea Cancer Nurse Experience Summary	09/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
IN2023/00444	Ministerial Brief - Freedom of Information application from regarding ACT Health Minister's Office relating to the compulsory acquisition of Calvary Hospital	09/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
C23/486	Ministerial Brief - Minister for Health Weekly Brief - 31 July - 4 August 2023	10/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
C23/426	Ministerial Brief - Cabinet Ministerial Statement - Recovery Plan for Nursing and Midwifery Workers in the ACT	10/08/2023	Sarah Stewart, A/g Chief Nurse and Midwifery Officer	Minister for Health
N2023/00405	Ministerial Brief - Freedom of Information application from regarding All documents related to Question on Notice 1176.	10/08/2023	Catherine Ellis, Senior Director, Ministerial and Government Services	Minister for Health
N22/1868	Ministerial Brief - Meeting with ACT Chapter of the Royal Australasian College of Surgeons	11/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
IM23/62	Ministerial Brief - Health Minister s Meeting Out Of Session 473 - Kruk Review Implementation Plan and Budget	14/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
N2023/00509	Ministerial Brief - ACT Palliative Care Service Function Review – Final Report	14/08/2023	Maria Travers, Executive Branch Manager, Health Policy and Strategy Branch	Minister for Health
M23/58	Ministerial Brief - HMM OOS 472 – National One Stop Shop for Health Related Human Research	15/08/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
C23/515	Ministerial Brief - Approval of North Canberra Hospital as a community care facility under the Mental Health Act 2015	15/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
C23/434	Ministerial Brief - ACT Gene Technology Advisory Council – Instruments of Revocation	16/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/507	Ministerial Brief - Drugs of Dependence reforms – Notifiable Instrument	16/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/360	Ministerial Brief - Cabinet Submission -	17/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/499	Ministerial Brief -	18/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/509	Ministerial Brief - Minister for Health Weekly Brief - 7 - 11 August 2023	18/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
N23/275	Ministerial Brief - Meeting with Fijian High Commissioner, His Excellency David Kalitagane to discuss potential Health partnerships between the ACT and Fiji	21/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
110150000000000000000000000000000000000	Ministerial Brief - Letter from the Hon Mark Butler MP providing an update on the Newborn Bloodspot Screening (NBS) programs expansion	22/08/2023	Rebecca Cross, Director-General	Minister for Health
N2023/00233 N2023/00536		23/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
STATE OF THE PERSON NAMED IN	Ministerial Brief - Meeting – Royal Australian College of General Practitioners	23/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
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C23/524	Ministerial Brief - Minister for Health Weekly Brief - 14 - 18 August 2023 Ministerial Brief - Briefing on Digital Health Record Business Intelligence Project - Update on National Submissions and Digital Health Records Benefits and Assurance Report	25/08/2023 25/08/2023	Robyn Hudson, Deputy Director-General Rebecca Cross, Director-General, ACT Health Directorate	Minister for Health Minister for Health
•			Dave Peffer, Chief Executive Officer, Canberra Health Services	1.000
BC23/511	Ministerial Brief - Minister for Health attendance at the public hearing for the Senate Legal and Constitutional Affairs Legislation Committee Inquiry on the Australian Capital Territory (Self-Government) Amendment Bill 2023 (the Inquiry)	28/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
C23/180	Ministerial Brief - Exposure Draft Cabinet Submission CAB23/552 - ACT Government Submission to the Senate Inquiry into the provision of and access to dental services in Australia	28/08/2023	Rebecca Cross, Director-General	Minister for Health
BC23/518	Ministerial Brief - Cabinet Submission —	28/08/2023	Rebecca Cross, Director-General, ACT Health Directorate Dave Peffer, Chief Executive Officer, Canberra Health Services	Minister for Health
N2023/00407	Ministerial Brief - 2023 ACTPS Employee Survey: ACT Health Directorate results	28/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/541	Ministerial Brief - Cabinet - Final Submission - Minister for Health	29/08/2023	Dr Kerryn Coleman, Chief Health Officer	Minister for Health
C23/498	Ministerial Brief-	29/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/521	Ministerial Brief - Cabinet Submission	29/08/2023	Rebecca Cross, Director-General	Minister for Health
IN2023/00446	Ministerial Brief - Freedom of Information application from 9 2023 and May 19 2023.	29/08/2023	Caitlin Bladin, A/g Executive Branch Manager, Strategic Infrastructure Planning	Minister for Health
IN2023/00447	Ministerial Brief - Freedom of Information application from Project Team	29/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
IN2023/00445	Ministerial Brief - Freedom of Information application from operation/ownership of Calvary Public Hospital in Bruce.	29/08/2023	Liz Lopa, Deputy Director-General, Infrastructure and Engagement	Minister for Health
IN2023/00568	Ministerial Brief - Proposed investment approach – Sexually Transmitted Infections and Blood Borne Viruses Commissioning	29/08/2023	Christine Murray, Executive Group Manager, Population Health Division	Minister for Health
N2023/00565	Ministerial Brief - Meeting to discuss current midwifery initiatives to support midwives and midwifery led care in the ACT.	30/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
IN23/558	Ministerial Brief - Northside hospital transition – fortnightly briefing to the Standing Committee on Health and Community Wellbeing	31/08/2023	Caitlin Bladin, A/g Executive Branch Manager, Strategic Infrastructure Planning	Minister for Health
3C23/492	Ministerial Brief - Cabinet - Draft Child and Adolescent Clinical Services Plan 2023-2030	31/08/2023	Rebecca Cross, Director-General	Minister for Health
C23/519	Ministerial Brief - Cabinet Submission –	31/08/2023	Rebecca Cross, Director-General	Minister for Health
3C23/545	Ministerial Brief - Minister for Health Weekly Brief - 21 - 25 August 2023	31/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health
N2023/00577	Ministerial Brief - Meeting with Australian Nursing and Midwifery Federation ACT Branch	31/08/2023	Robyn Hudson, Deputy Director-General	Minister for Health

GBC23/482	Ministerial Brief -	07/08/2023	Catherine Rule, Director-General, ACT Health Directorate Dave Peffer, Chief Executive Officer, Canberra Health Services	Minister for Health Minister for Human Rights
MIN2023/00486	Ministerial Brief - Indigenous death in custody	10/08/2023	Catherine Rule, Director-General	Minister for Health Minister for Mental Health
GBC23/421	Ministerial Brief - Cabinet Submission -	24/07/2023	Kelly Williams, Executive Group Manager, Legislation, Policy and Programs, JACS Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs, ACTHD	Minister for Health Minister for Human Rights
GBC23/418	Ministerial Brief - Minister for Mental Health Weekly Brief - 3 - 7 July 2023	13/07/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/389	Ministerial Brief - Cabinet -	18/07/2023	Catherine Rule, Director-General	Minister for Mental Health
GBC23/433	Ministerial Brief - Minister for Mental Health Weekly Brief - 10 - 14 July 2023	20/07/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/441	Ministerial Brief - Minister for Mental Health Weekly Brief - 17 - 21 July 2023	27/07/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/467	Ministerial Brief - Minister for Mental Health Weekly Brief - 24 - 28 July 2023	03/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/479	Ministerial Brief -	07/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/487	Ministerial Brief - Minister for Mental Health Weekly Brief - 31 July - 4 August 2023	14/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/510	Ministerial Brief - Minister for Mental Health Weekly Brief - 7 - 11 August 2023	18/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/527	Ministerial Brief - Proposed amendments to involuntary detention provisions under the Mental Health Act 2015	22/08/2023	Robyn Hudson, Deputy Director-General	Minister for Mental Health
GBC23/525	Ministerial Brief - Minister for Mental Health Weekly Brief - 14 - 18 August 2023	24/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
GBC23/11	Ministerial Brief - Mental Health Amendment Bill 2023 - Agreement to Introduce	24/08/2023	Rebecca Cross, Director-General	Minister for Mental Health
COR23/27580	QTB Mental Health and Suicide Prevention National Agreement	28/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
COR23/27581	QTB Suicide Prevention Programs	28/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
COR23/27583	QTB Expanding Public Health Services for Eating Disorders (EPHSED) in the Territory Project	28/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
COR23/27585	QTB Safe Haven	28/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
COR23/27588	QTB - Mental Health Subsector Commissioning	28/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health
COR23/30030	QTB - Future planning for Health Services Across the ACT (Mental Health focus)	28/08/2023	Jacinta George, Executive Group Manager , Health Systems Planning and Evaluation	Minister for Mental Health
COR23/27586	QTB Mental Health Access and Utlisation	28/08/2023	Michael Culhane, Executive Group Manager, Policy, Partnerships and Programs	Minister for Mental Health
COR23/27579	QTB Drug Therapy	28/08/2023	Victor Martin, Executive Branch Manager, Health Protection Service	Minister for Mental Health
GBC23/546	Ministerial Brief - Minister for Mental Health Weekly Brief - 21 - 25 August 2023	31/08/2023	Dr Elizabeth Moore, Coordinator-General	Minister for Mental Health