

Fire Eng.– Detection / Protection	\$
Geotech Engineer	\$
Health Specialist/Planning	\$
Hydraulic Engineer	\$
Interior Design	\$
ICT Engineer	\$
Landscape Architect	\$
Mechanical Engineer	\$
Programmer/Scheduler	\$
Security Engineer	\$
Structural Engineer	\$
Town Planner	\$
Traffic Engineer	\$
Vertical Transport Engineer	\$
Cost Planner / Quantity Surveyor	\$
Other	\$

Item 4. Resources

The Tenderer is to nominate proposed personnel resources to be utilised during the design phases of the project. These resources are not to be varied by the Consultant without prior approval of the Territory and full description and justification for the change, demonstrating benefit to the Territory in the change.

Project Resources	Name	% time for 50% PoC Design	% time for 80% PoC Design	% time for 100% PoC
Access Consultant				
Acoustic Consultant				
Architecture				
Director or equivalent				
Project Architect				
Architect				
Draftsperson				
Administrative support				
other				
BCA Consultant				
Catering				
Civil Engineer				

RFT 30064.110.002 Proof of Concept Design for SPIRE on behalf of Health Directorate –
(DSC – ACT – 2013)

Communications Engineer				
Electrical Engineer				
Environmental Engineer				
Facade Engineer				
Fire Eng.– Detection / Protection				
Geotech Engineer				
Health Specialist/Planning				
Hydraulic Engineer				
Interior Design				
ICT Engineer				
Landscape Architect				
Mechanical Engineer				
Programmer/Scheduler				
Security Engineer				
Structural Engineer				
Town Planner				
Traffic Engineer				
Vertical Transport Engineer				
Cost Planner / Quantity Surveyor				
Other				

ATTACHMENT 3 – TENDERER DECLARATION

- (1) I, the undersigned, am authorised on behalf of the Tenderer to provide the information and make the declarations set out in this Tenderer Declaration.
- (2) I/We tender to the Territory for the SPIRE Proof of Concept on behalf of ACT Health Directorate at the GST-inclusive prices specified in the Tender. Refer **ATTACHMENT 2 – Pricing Schedule**.
- (3) I/We have provided details of any information I/we wish to be treated as confidential in any resulting contract substantially in the form of **ATTACHMENT 6 – Confidential Text**, in accordance with Part 11 of the Standard Conditions of Tender applicable to (DSC-ACT-2013).
- (4) I/We undertake to provide evidence insurance policies if requested by the Territory.
- (5) I/We undertake to provide financial information if requested by the Territory.
- (6) In accordance with section 5.2(a) of the Standard Conditions of Tender applicable to (DSC-ACT-2013) I/We authorise the Territory to:
 - (a) obtain from any Territory, State or Commonwealth government agency (including any regulatory or law enforcement body, including without limitation WorkSafe ACT) and take into account in the evaluation, information including information about the Tenderer’s performance and/or compliance during any previous or current contracts for similar services as those sought in the RFT;
 - (b) obtain and take into account in its evaluation, information from referees on prior or current projects on which the Tenderer was involved (whether or not the referee was nominated by the Tenderer in its Tender); and
 - (c) provide this Tenderer Declaration to any Commonwealth, State or Territory government agency (including any regulatory or law enforcement body) as evidence of the Tenderer’s consent to allow that agency to release the relevant information, if consent is required.
- (7) I/We have sighted all addenda to this RFT.
- (8) I/We accept (without departure, qualification, amendment, limitation or exclusion) the Contract.
- (9) I/We confirm that I/We have complied with the *National Code of Practice for the Construction Industry* and, if required under this RFT, the *Building Code 2016* (Cth) in preparing this Tender.
- (10) I/We agree that the Tender is open for acceptance by the Territory for a period of 120 days or such other period as specified in this RFT.
- (11) I/We warrant that in preparing the Tender I/We did not communicate or have any arrangement or arrive at any understanding with any of the other Tenderers to assist Me/Us or another tenderer prepare a tender, including that we did not engage in any discussion or correspondence concerning the prices included in our Tender, or engage in any collusive tendering with any of the other Tenderers, or any other conduct which in any way reduced or could have the effect of reducing the competitiveness of the tender process for the Services.
- (12) I/We warrant that as at the closing date of Tenders, the Tenderer, its officers, employees, agents, subcontractors, consultants and advisers do not have any actual, potential or perceived conflicts of interest between the interests of the Territory and

the Tenderer other than as specifically disclosed in the Tender and I/We undertake to immediately notify the Territory's Contact Officer of any actual, potential or perceived conflicts of interest that arise before the completion of this procurement process.

- (13) I/We acknowledge that the information contained in the Consultant Contract Particulars below will be included in any contract if accepted by the Territory, should I/We be the preferred Tenderer.

Item 1: Consultant details

Full Name and / or Name of Company	AND/OR	Trading Name (<i>Business Name</i>)
ACN (Australian Companies Number)	OR	ABN (Australian Business Number)
Business Address		Postal Address
State	P/Code	State
Telephone No	Mobile No	Facsimile No
		Email address
Name of ACT Professional Standards Scheme		Upper Limit of capped Professional Indemnity Liability Insurance
Tenderer's Representative		(include telephone number)
Position Held by Tenderer's Representative		
Signature of Director if corporation else Tenderer		Printed Name
Date		
Signature of 2nd Director if corporation else Witness		Printed Name

Item 2: Consultant Contract Particulars

Date for Completion of Milestones: (Clause 1.1 of the Contract)	Milestone	Date for Completion
	50% Proof of Concept and cost plan. Tenderer to submit, but not later than	23 April 2019
	80% Proof of Concept and cost plan. Tenderer to submit, but not later than	13 June 2019
	100% Proof of Concept and cost plan. Tenderer to submit, but not later than	11 July 2019
Consultant's Executive Negotiator: (Clause 1.1 of the Contract)	<hr/> (Note that this should not be the same person as the Consultant's Representative)	
Consultant's Representative: (Clause 1.1 of the Contract)	<hr/>	
Services which may be let to one of the named subconsultants: (Clause 2.9(a)(i)A of the Contract)	Services	Subconsultants
Address and fax number for the giving or serving of notices upon the Consultant: (Clause 13.7 of the Contract)		
Email address for information		

ATTACHMENT 4 – DETAILED CONSULTANT’S ACTIVITIES PROPOSAL (DCAP) AND PLANS

Item 1. Proof of Concept Design Solution.

Approach to undertaking the concept design works, carrying out the Services and preparing all reports, studies and Design Documentation including the approach to;

- (1) development of a schedule of areas document into a blocking and stacking plan to test fit, including:
 - a. site opportunities/restraints;
 - b. building services;
 - c. structure;
 - d. urban design;
 - e. traffic and parking;
 - f. program risks; and
 - g. cost planning and cost analysis/options.
- (2) development of a concept with various staging options for future construction.

Item 2. Approach to designing the works, carrying out the Services and preparing all Design Documentation (as defined in clause 1.1 of the Contract), including the approach to;

- (1) conducting site investigations and other risk reduction studies;
 - (2) co-ordination of and consultation with stakeholders and user groups;
 - a. user group meeting program;
 - b. sample of proformas for design changes;
 - c. approach to coordinating, attending and recording all design user group and stakeholder meetings.
 - (3) ensuring progressive approvals at the hold points are received from the Principal, in a timely manner during the design process;
 - (4) ensuring appropriate health planning and design principles are implemented to ensure a flexible design which can not only adequately respond to today’s operational policies but have the inherent flexibility to adapt to a range of alternative, proven and forward looking policies;
 - a. schedule of review by health planners;
 - b. health planning approach to critically test design assumptions against models of care and operational procedures.
 - (5) advising of available methods of design and construction of the works and possible alternative materials;
-

- a. example of a staging and sequencing plan with costing;
 - b. example of a construction staging report and or;
 - c. input by a construction contractor/expert.
- (6) providing the analysis, detailed recommendations; alternatives and breakdowns to be included in the Design Documentation, together with identification of any opportunities for cost savings, investment of cost savings and achieving value for money outcomes for the Territory;
- (7) achieving efficiencies between gross floor areas, travel and engineering areas;
- (8) logistics analysis to test and analyse materials and people movement.
- (9) minimising energy consumption and therefore recurrent energy costs of the facility by good design and early consideration of Environmental Sustainable Design issues. Describe how the design team will work collaboratively to resolve the ESD aspirations and WOL objectives of the Project and how opportunities will be recorded and costed.
- a. examples of life cycle report including cost analysis over a 20 year period with a net present value (NPV) baseline for major events.
- (10) management and co-ordination of the roles and responsibilities of key people, sub consultants and all other resources of the Tenderer in producing the Design Documentation, including the co-ordination and integration across design disciplines;
- a. project resourcing schedule: including; who, when and how long all resources (including sub consultants) are involved.
 - b. a project specific organisational chart.
- (11) conducting design reviews and self-verification at each design stage before submission to the Principal. Include statement on how the Principal Consultant will align their design control processes with those used by the sub consultants within the design team. Include statement on proposal for collecting and maintaining design compliance records.
- (12) addressing matters raised in design reviews. At a minimum, design reviews should be carried out prior to the completion of Proof of Concept;
- a. program indicating design reviews by sub consultants;
 - b. proforma checklist of reviews.
- (13) traffic engineering including examples of road geometry, graphic analysis and study options;
- (14) conducting value management reviews and addressing matters raised in value management reviews;
- (15) management and co-ordination of cost planner;
- a. conducting detailed cost planning reviews;
-

- b. designing to budget;
 - c. program including pre milestone cost planning.
 - (16) avoiding discrepancies, ambiguities, errors and omissions in the design documentation and detail any proposed peer reviews;
 - (17) ensuring compliance (including by all sub consultants) with all statutory requirements including in respect of:
 - a. protection of the environment; and
 - b. work health and safety (including those elements of the Work Health and Safety Act 2011 (ACT) and any other legislation in the Territory addressing work health and safety concerning or in any way related to design and designers);
 - c. Relevant Authorities having jurisdiction over the Works.
 - (18) addressing "safe design" principles;
 - a. example of a safety in design report;
 - b. program indicating when safety in design reports are undertaken.
 - (19) quality assurance.
 - Item 3.** Approach to programming, including management and co-ordination of the roles and responsibilities of key people, sub consultants and all other resources in producing and revising the program;
 - a. the compilation and methodology of preparing the design program;
 - b. ability to design to milestones;
 - c. example of working to program deadlines;
 - d. approach to identifying problems and anticipating problems with other Consultants ability to meet program, and what measures would be taken to resolve these equitably;
 - Item 4.** Approach to ensuring compliance with the National Code including by all sub consultants.
 - Item 5.** Approach to co-ordination with and co-operation with other relevant projects.
 - Item 6.** Approach to innovation in design, providing examples where Consultant team innovation has provided benefit to the Client.
 - Item 7.** Approach to Development Application approvals including methodology for early Authority engagement, development, progression and submission of the DA document.
 - Item 8.** Approach to management and co-ordination between different geographical locations (if applicable).
 - Item 10.** Design in an operational Hospital environment.
-

ATTACHMENT 5 – ALTERNATIVE TENDER

The Tenderer must demonstrate how an alternative Tender will achieve greater value for money.

To assist the Territory in evaluating an alternative Tender, the Tenderer must provide a brief explanation of each alternative Tender and provide supporting evidence (for example, details of the alternative, technical descriptions, costing information, program information, technical specifications, testing information, data and any other relevant information).

The Tenderer must also clearly explain the impact that any alternative will have on the information provided in the Tender. Tenderers are requested to provide the following information.

CONDITIONS OF CONTRACT						
CLAUSE	ALTERNATIVE	EFFECT ON PRICING	EFFECT ON PROGRAM	SUPPORTING INFORMATION	EFFECT ON OTHER TENDER SCHEDULES (IF ANY)	VALUE FOR MONEY
SPECIAL CONDITIONS						
CLAUSE	ALTERNATIVE	EFFECT ON PRICING	EFFECT ON PROGRAM	SUPPORTING INFORMATION	EFFECT ON OTHER TENDER SCHEDULES (IF ANY)	VALUE FOR MONEY
BRIEF						
DOCUMENT TITLE, REFERENCE ETC	ALTERNATIVE	EFFECT ON PRICING	EFFECT ON PROGRAM	EXPLANATION AND SUPPORTING EVIDENCE	EFFECT ON OTHER TENDER SCHEDULES (IF ANY)	VALUE FOR MONEY
OTHER						

REFERENCE	ALTERNATIVE	EFFECT ON PRICING	EFFECT ON PROGRAM	SUPPORTING INFORMATION	EFFECT ON OTHER TENDER SCHEDULES (IF ANY)	VALUE FOR MONEY

ATTACHMENT 7 – CONTRACT PARTICULARS

The Contract Particulars:

- (a) are included in this RFT to provide project specific information relevant to the Tenderer's Tender; and
- (b) ultimately, will be included in the contract as an attachment to the Conditions of Contract (once the successful Tenderer is selected and a contract is entered into by the parties).

CLAUSE 1 - GLOSSARY OF TERMS, INTERPRETATION AND MISCELLANEOUS

Item 1	Additional Project Plans: (Clause 1.1)		Nil
Item 2	Agreed Subconsultants (Clause 1.1 and 2.9)	Agreed Subconsultants	Nil
		Agreed Subconsultant Agreement	Nil
		Novation of Agreed Subconsultant Agreement from the Territory to the Consultant	Not required
		Agreed Subconsultant Services	Nil
Item 3	Brief (Clause 1.1)	As specified in ATTACHMENT 1 - Brief of this RFT	
Item 4	Commissioning and Handover Plan (Clause 1.1)	Not Required	
Item 5	Completion - additional conditions precedent to Completion: (Clause 1.1)	Nil	
Item 6	Consultant:	To be advised by Tenderer in its Tenderer's Declaration	

	(Clause 1.1)	(ATTACHMENT 3 – Tenderer Declaration)	
Item 7	Consultant's Representative: (Clause 1.1)	To be advised by Tenderer in its Tenderer's Declaration (ATTACHMENT 3 – Tenderer Declaration)	
Item 8	Contract - other documents forming part of the Contract: (Clause 1.1)	Nil	
Item 9	Contract Administrator (Clause 1.1)	John Catanzariti	
Item 10	Date for Completion of Milestones (Clause 1.1) "To be specified by the Tenderer in its Tenderer Declaration".	Milestone	Date for Completion
		50% PoC and Cost Plan	23 April 2019
		80% PoC and Cost Plan	13 June 2019
		100% PoC and Cost Plan	11 July 2019
Item 11	DCAP (Detailed Consultant's Activities Proposal): (Clause 1.1)	To be provided by Tenderer in its Tender.	
Item 12	Environmental Management Plan (Clause 1.1)	Not Required	
Item 13	Environmental Requirements (additional): (Clause 1.1)	Nil	
Item 14	ESD Principles (additional): (Clause 1.1)	Nil	
Item 15	Executive Negotiators: (Clause 1.1)	Territory: Lloyd Esau, Executive. Director Major Projects, Infrastructure, Finance and Capital Works	

Consultant: To be provided by Tenderer in its Tenderer Declaration

Item 16 **Fee:**
(Clauses 1.1, 2.9(b)(ii),
10.15(b) and 13.2(b) and
special condition 6)

\$ TBC _____ (GST inclusive) as a lump sum.

Item 17	Milestones: (Clause 1.1)	Milestone	Description
		<i>50% Proof of Concept and Cost Plan</i>	As set out in the Brief
		<i>80% Proof of Concept and Cost Plan</i>	As set out in the Brief
		<i>100% Proof of Concept and Cost Plan</i>	As set out in the Brief

Item 18	Schedule of Collateral Documents (Clause 1.1)	
		1. Design Services Subcontract (DSSC- ACT-2013- for use with DSC-ACT-2013)
		2. ACTHD Technical Specifications – FM and ICT
		3. ACTHD Departures Document
		4. Australasian Health Facilities Guidelines
		5. Commissioning, Handover and Takeover Guidelines
		6. Moral Rights Consent
		7. Proforma National Code Subcontract Provisions
		8. Payment Claim
		9. Payment schedule
		10. Expert Determination Agreement
		11. Consultant Deed of Novation
		12. Consultant Deed of Covenant
		13. Consultant Design Certificate
		14. Subconsultant Design Certificate
		15. NSW Health Industry Cost Planning and Reporting Guidelines

		16. NSW Energy Sustainability Guidelines
Item 19	Site Management Plan: (Clause 1.1)	Not Required
Item 20	Site: (Clause 1.1)	As set out in Attachment 1.
Item 21	Special Conditions: (Clause 1.1)	Yes – refer to Attachment 8.
Item 22	Table of Variation Rates and Prices: (Clause 1.1)	To be provided by the Tenderer in its Declaration. Also see table in Pricing Schedule.
Item 23	User Group Consultation and Endorsement Plan (Clause 1.1)	Required
Item 24	Work Health and Safety Plan: (Clause 1.1)	Required Matters be addressed in the Work Health and Safety Plan are to include the following: <ol style="list-style-type: none"> 1. Proposed design risk assessments, purchasing policies for plant, materials and substances, the process for meeting Statutory Requirements regarding design and the process for addressing design changes relevant to work health and safety considerations. 2. Management of work health and safety generally, Contract or site specific, including any work health and safety policy, details of any work health and safety management system (including certification, inspection and audit programs), training and induction programs (including work health and safety generally and emergency procedures), the process of communication, information-sharing and provision of assurances to the Contract Administrator under clause 6.16 of the Conditions of Contract, and dispute resolution on work health and safety matters. 3. Provision of assurances to the Contract Administrator regarding compliance with any relevant or applicable requirements or standards (or codes of practice) relating to the design and the provision of the Services. 4. Processes for management of sub consultants to ensure compliance with WHS Legislation and subcontract requirements. 5. Processes for carrying out calculations, analysis, testing or

CLAUSE 4 - PERSONNEL

Item 32	Contract Administrator's representatives and their functions: (Clause 4.4)	Representative	Function(s) All functions of the Contract Administrator.
Item 33	Consultant's key people: (Clause 4.5(a))	Person To be inserted following selection of successful Tenderer	Position To be inserted following selection of successful Tenderer
Item 34	Project Review Meetings: (Clause 4.7)	Clause 4.7 applies	

CLAUSE 5 - INSURANCE

Item 35	Insurance policies required to be obtained by the Consultant: (Clause 5.1(a))	<p>Public Liability Insurance</p> <p>Amount of Cover: \$20,000,000.00 (twenty million dollars) in respect of any one occurrence.</p> <p>Workers Compensation Insurance</p> <p>Amount of Cover: The minimum amounts required by statute in each State and Territory in which the Services are to be performed or the Consultant's employees are employed or normally reside</p> <p>Professional Indemnity Insurance</p> <p>Amount of Cover: \$10,000,000.00 (ten million dollars) per claim and in the annual aggregate.</p> <p>Other Insurances: (Clause 5.1(a)(iv))</p> <p>nil</p>	
Item 36	Minimum amounts of subconsultants' Professional Indemnity Insurance: (Clause 5.1(f))	<p>Professional Indemnity Insurance</p> <p>Amount of Cover: \$5,000,000.00 (five million dollars) per claim and in the annual aggregate.</p>	

Item 37 **Period for maintenance of Professional Indemnity Insurance:**
(Clause 5.3(b)) 6 years from completion of services

CLAUSE 6 - DESIGN AND DOCUMENTATION

Item 38	Territory Material and number of copies to be provided by the Territory to the Consultant: (Clause 6.1)	Territory Material	Copies
		Health Planning Unit Models of Care and Briefs	1
Item 39	Number of days for review: (Clause 6.3(a)(ii))	14 days	
Item 40	Number of copies of Design Documentation to be submitted by the Consultant to the Contract Administrator: (Clause 6.5)	4 hard copies and 1 electronic copy	
Item 41	Design Documentation hard copy requirements: (Clause 6.5(a))	Compatible with AutoCAD14 To scale Printed on A3 in black ink on white or transparent ISO Standard Sheet	
Item 42	Design Documentation electronic copy requirements: (Clause 6.5(b))	Compatible with AutoCAD14 Copy as PDF CD-ROM/USB or as determined by the Contract Administrator	
Item 43	Order of precedence of documents in the case of any ambiguity, discrepancy or inconsistency: (Clause 6.11(a))	<ol style="list-style-type: none"> 1. Formal Agreement or letter of acceptance (whichever is applicable) 2. Special Conditions 3. Conditions of Contract 4. Contract Particulars 5. Brief 6. Any other documents forming part of the Contract (as set out in the relevant item under Item 8 in the Contract) 	

Particulars)

7. Design Documentation (which has not been rejected under **clause 6.3 of the Contract**)
8. DCAP
9. Project Plans

CLAUSE 7 - QUALITY

Item 44 Number of days for submission of Project Plans:
(Clause 7.4(a)(ii)A(1))

Work Health and Safety Plan	14 days
Design Management Plan:	14 days
User Group Consultation and Endorsement Plan:	14 days

Item 45 Number of days for review of Project Plans:
(Clause 7.4(a)(ii)B))

14 days

CLAUSE 8 - TIME

Item 46 Maximum intervals between program updates by Consultant:
(Clause 8.2(b))

30 days

Item 47 Program format to be compatible with:
(Clause 8.2(e))

Microsoft Project.

CLAUSE 10 - PAYMENT

Item 48 Times for submission of payment claims by the Consultant to Contract Administrator:
(Clause 10.2(a))

The Fee is payable in instalments and payable only after approval by the Contract Administrator. Invoices may only be submitted on or after Completion and approval of the following Milestones:

50% PoC and Cost Plan

80% PoC and Cost Plan

100% PoC and Cost Plan

Item 49	Number of business days for payment: (Clause 10.5)	20
Item 50	Interest Rate: (Clause 10.9)	The rate of interest applying from time to time as determined in accordance with section 45 of the <i>Government Procurement Act 2001</i> (ACT) (Interest after judgement) as if unpaid amount of the judgement of the Supreme Court.
Item 51	Appointed /Authorised Nominating Authority: (Clause 10.14(d))	The Chair of the Institute of Arbitrators and Mediators Australia of the Chapter in the Territory.
Item 52	Facilities and infrastructure accounting (additional): (Clause 10.17(b))	Nil.
CLAUSE 11 - TERMINATION		
Item 53	Number of days to remedy breach: (Clauses 11.3(c) and 11.4(b))	14 days
CLAUSE 12 - DISPUTE RESOLUTION		
Item 54	Directions to be the subject of an expert determination: (Clause 12.2)	Directions under clauses 2.11(d), 2.13(b), 8.4(b)(ii)(A.1), 8.8, 8.9, 9.3(b), 9.3(c)(ii), 10.4, 11.8(a) and 15.3 (e).
Item 55	Industry expert who will conduct expert determinations: (Clause 12.3(a)(i))	None specified.
Item 56	Nominating authority for expert: (Clause 12.3(a)(ii))	The President for the time being of the Institute of Arbitrators and Mediators Australia

CLAUSE 13 - NOTICES

Item 57	Address, fax, email, for the giving or serving of notices, upon: (Clause 13.7(b)(i))	Territory: ATTN: John Catanzariti Building 3 Level 1 The Canberra Hospital Garran ACT 2605 PO Box 158 Canberra ACT 2601 John.catanzariti@act.gov.au fax: (02) 6207 6500 Contract Administrator: John Catanzariti Building 3 Level 1 The Canberra Hospital Garran ACT 2605 PO Box 158 Canberra ACT 2601 John.catanzariti@act.gov.au fax: (02) 6207 6500 Consultant: To be inserted following selection of preferred Tenderer.
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CLAUSE 17 – NATIONAL CODE OF PRACTICE FOR THE CONSTRUCTION INDUSTRY

Item 58	Application of Clause 17 (Clause 17.1)	Clause 17 applies – the Works are not part of a Commonwealth Funded Project.
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CLAUSE 18- CONFIDENTIAL TEXT UNDER PROCUREMENT ACT

Item 59	Confidential Text (Clause 18.2)	To be completed following selection of preferred Tenderer.
Item 60	Grounds for Confidentiality of Text (Clause 18.2)	To be completed following selection of preferred Tenderer.
Item 61	Drawings (Clause 19)	

ANNEXURE 1 - COMPLETION

Item 62	Annexure 1:	Annexure 1 applies.
Item 63	Number of copies of Final Operation and Maintenance Manuals: (Clause 3(b)(iv))	nil
Item 64	Content of manuals (additional): (Clause 3(e)(xii))	nil
Item 65	Number of persons to be trained: (Clause 4(a))	No training services are required.
Item 66	Categories of persons to be trained: (Clause 4(a))	No training services are required.

ATTACHMENT 8 – SPECIAL CONDITIONS OF CONTRACT

ITEM 1. USE OF HAZARDOUS SUBSTANCES

- (1) The Territory considers substances defined as “dangerous substances” in the *Dangerous Substances Act 2004* (ACT) in all forms to be hazardous substances. Hazardous substances must not be used or included in the Consultant’s design for the Works without the prior written consent of the Contract Administrator.
- (2) Where consent to use or include hazardous substances in the design for the Works is given, the Consultant must ensure in respect of the design that:
 - (a) full details of any hazardous substances as defined in accordance with paragraph (a), and used or included in the Works, are provided to the Contract Administrator in the format of a material safety data sheet; and
 - (b) all documentation, including that related to operation, maintenance, assembly, shipping and handling, is clearly endorsed to identify the presence and nature of the hazard.
- (3) The Consultant undertakes to advise the Territory, at any time during the Services, within 14 days of becoming aware of a non-hazardous substance which could be substituted for the hazardous substance without significant detriment to the performance of the Works.
- (4) The Consultant must ensure that all goods for incorporation in the Works conform to all Statutory Requirements and other laws relating to any hazardous substances included therein which apply in the country of manufacture, on the high seas and within the Territory of Australia. In no circumstances must the goods emit fumes, liquids, solids, electromagnetic radiation, heat or noise which could be detrimental to persons, the environment or the operation of other equipment, except where this is consistent with the end-use and nature of the goods.

ITEM 2. SITE RESTRICTIONS

Site Restrictions apply to all operational areas of the hospital. Consultant is to provide early advice to the Contract Administrator when access to operational areas of the hospital is required. The Contract Administrator will provide details of the restrictions that apply when required. Unescorted visitations will not be allowed without

appropriate inductions having been undertaken. These inductions are held at regular intervals and cannot be coordinated at short notice.

ITEM 3. SERVICES TO BE CARRIED OUT - LUMP SUM FEES FOR ALL STAGES

3.1 General

- 3.1.1 The Consultant acknowledges and agrees that the Territory has divided the Services into three distinct phases, being Phase 1 (50% PoC and Cost Plan and Cost Plan), Phase 2 (80% PoC) and Phase 3 (100% PoC and Cost Plan).
- 3.1.2 The Territory may, at its absolute discretion have the Consultant proceed or not with any phase of the services. Refer to the Conditions of Contract, Item 3.3(1).
- 3.1.3 The Consultant may only proceed with any next stage of the contract only with the written approval of the Contract Administrator.
- 3.1.4 The Consultant acknowledges it has no entitlement to any phase of the services without express written authority from the Contract Administrator to proceed with that phase (refer Contract item 3.3(1)).
- 3.1.5 If the Territory issues a notice under 3.3(2), the Consultant must:
- (a) immediately hand over to the Territory copies (or, where required by the Contract Administrator, originals) of all Project Documents prepared by the Consultant to the date of issue of the relevant notice (whether complete or not) in hard copy and in an electronic form capable of manipulation by the Territory;
 - (b) immediately take all steps to novate to the Territory any of the subconsultants required by the Contract Administrator to be novated; and
 - (c) co-operate with the Territory and any third parties required by the Contract Administrator and take all other steps necessary to ensure that the Territory is able to re-tender or procure the performance of the Phase 2 Services or the Phase 3 (as the case may be) under **Item 3.3(6)(a)**.
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ITEM 4. NOTICES OR DOCUMENTS BY ELECTRONIC DOCUMENT MANAGEMENT SYSTEMS

4.1 Amendments to clause 13.7 (Address for Service)

Clause 13.7 of the Conditions of Contract is amended so that it reads as follows:

"13.7 Address for Service

Any notice or other document to be given or served under or arising out of a provision of this Contract must:

- (5) be in writing;
- (6) subject to **clause 13.7(4)**, in the case of notices or documents to the Contract Administrator or the Territory, be sent to the electronic document management system address of the Contract Administrator;
- (7) in the case of notices or documents to the Consultant, to be sent to the electronic document management system address of the Consultant;
- (8) in respect of a notice or document by the Consultant under clauses 2.5, 2.8, 2.11, 2.13, 3.2, 5.1, 5.4, 6.11, 6.16, 8.4, 8.6, 8.11, 9.1, 10.2, 10.7, 11, 12, 13.1, 13.2, 13.3, 13.4, 15.3, 16.3 of the Conditions of Contract, in addition to the electronic document management system copy delivered under **clause 13.7(2)**, must be:
 - (a) also delivered by hand, sent by prepaid post, sent by electronic mail or sent by fax, as the case may be, to the relevant address or fax number:
 - (i) stated in the Contract Particulars; or
 - (ii) last notified in writing to the party giving or serving the notice or other document,

for the party to whom or upon which the notice or document is to be given or served; and
 - (b) signed by the party giving or serving the notice or document or (on the party's behalf) by the solicitor for or attorney, director, secretary or authorised agent of the party giving or serving the notice or document.

For the avoidance of doubt, no notice or other document by the Consultant under clauses 2.5, 2.8, 2.11, 2.13, 3.2, 5.1, 5.4, 6.11, 6.16, 8.4, 8.6, 8.11, 9.1,

10.2, 10.7, 11, 12, 13.1, 13.2, 13.3, 13.4, 15.3, 16.3 of the Conditions of Contract shall be effective unless also delivered by hand, sent by prepaid post or sent by fax in accordance with paragraph (4)."

4.2 Amendments to clause 13.8 (Receipt of Notices)

Clause 13.8 of the Conditions of Contract is amended so that it reads as follows:

"13.8 Receipt of Notices

A notice or document given or served in accordance with **clause 13.7** of the Conditions of Contract is taken to be received by the party to whom or upon whom the notice or document is given or served in the case of:

- (9) delivery by electronic document management system:
 - (a) subject to **clause 13.8(1)(b)**, on the date recorded on the notice or document on which it was registered on the electronic document management system; or
 - (b) where **clause 13.7(4)** of the Conditions of Contract applies, the date determined in accordance with **clause 13.8(2), (3), (4) or (5)** (as the case may be);
- (10) delivery by hand, on delivery;
- (11) prepaid post sent to an address in the same country, on the third day after the date of posting;
- (12) prepaid post sent to an address in another country, on the fifth day after the date of posting;
- (13) electronic mail, on the date of acknowledgement of receipt by any means; and fax, at the time in the place to which it is sent equivalent to the time shown on the transmission confirmation report produced by the fax machine from which it was sent."

ITEM 5. RISE AND FALL IN TABLE OF VARIATION RATES AND PRICES

Not used.

ITEM 6. INTERPRETATION OF THE BRIEF

- (1) Requirements contained in the Brief, whether or not they include the expression "the Consultant must" or "the Consultant shall" or any equivalent expression, will be deemed to be requirements to be satisfied by the Consultant, unless stated otherwise.
- (2) The Brief sets out the Territory's minimum requirements, which must be met or exceeded by the Consultant in performing the Services. Nothing contained in the Brief will operate to limit or exclude the Consultant's obligations under the Conditions of Contract or the Special Conditions.
- (3) To the extent of any ambiguity, discrepancy or inconsistency between the Brief and any other requirement of the Contract (including any other requirement of the Brief), subject to **clause 6.11** of the Conditions of Contract, whichever requirement provides the greater, higher or more stringent requirement, standard, level of service or scope (as applicable) will prevail.

ITEM 7. PROVISIONAL SUM WORK

Not used.

ITEM 8. BUILDING CODE - COMMONWEALTH FUNDED PROJECTS

Not Used

ITEM 9. STANDARD OF CARE

Clause 2.2 is deleted and replaced with the following.

"Clause 2.2 Standard of Care

The Consultant:

- (a) must exercise the standard of skill, care and diligence in the performance of the Services that would be expected of a professional provider of the Services;
 - (b) warrants that each of its subconsultants will exercise the standard of skill, care and diligence that would be expected of a professional provider of the service being provided by the subconsultant;
-

- (c) must:
 - (a) ensure that the Design Documentation complies with the requirements of the Contract; and
 - (b) use its best endeavours to ensure that the Design Documentation will be fit for its intended purpose;
- (d) must ensure that the Services are provided economically and in accordance with any budgetary requirements of the Territory notified to the Consultant; and
- (e) must exercise the utmost good faith in the best interests of the Territory and keep the Territory fully and regularly informed as to all matters affecting or relating to the Services and the Works.”

ITEM 10. PROBITY

2. The following consultants and contractors are currently or have been engaged by the Territory on the following aspects of the project:
 - (a) [insert list of relevant subcontractors and consultants who may wish to tender, or be engaged as subcontractors by tenderers for this procurement and the nature of their engagement. For example:
 - (b) Xyz pty ltd – consultant engaged to prepare the landscaping master plan.
 - (c) ABC pty ltd – consultant engaged to provide quantity surveyor services]
 3. The *Government Procurement Act 2001 (ACT)*, requires the Territory to pursue value for money having regard to open and effective competition and probity.
 4. Without limiting the Standard Conditions of Tender, any Tenderer with an actual, potential or perceived conflict of interest, whether arising as a result of its (or its proposed sub-consultant’s) prior participation in the Project or otherwise, must clearly disclose that conflict in its tender and is requested to outline its proposed strategy to eliminate or mitigate risk associated with that conflict.
 5. If any Tenderer requires additional information or clarification about the Territory’s requirement they are encouraged to contact the Territory’s contact officer. Answers to questions that are of a general nature and relevant to all tenderers will be notified to all tenderers at the same time via addenda.
-

**IMPORTANT NOTICE**

ADDENDUM 1 TO REQUEST FOR TENDER No. 30064.111.01
SURGICAL PROCEDURE, INTERVENTIONAL RADIOLOGY AND EMERGENCY
PROJECT
PROOF OF CONCEPT DESIGN

Please note the following additional information for the above Request for Tender (RFT):

1. We confirm that the non-mandatory Project Briefing/Site Inspection is scheduled for Thursday 1 November 2018 at 10am. It will be held in will be held in the Centenary Hospital for Women and Children (Building 11), Level 3 Meeting Rooms 1 and 2.

For further information, please contact me, as the contact officer who is also named on the cover page of this RFT.

John Catanzariti
Commercial Contracts Advisor
Infrastructure Finance and Capital Works
Health Infrastructure Procurement
tendersACT@act.gov.au
(02) 6174 8156

25 October 2018

**IMPORTANT NOTICE**

ADDENDUM 2 TO REQUEST FOR TENDER No. 30064.111.01
SURGICAL PROCEDURE, INTERVENTIONAL RADIOLOGY AND EMERGENCY
PROJECT
PROOF OF CONCEPT DESIGN

Please note the following additional information for the above Request for Tender (RFT):

1. Questions received from tenderers, and the Territory's formal responses to those questions are specified at **Attachment 1** to this addendum notice.
2. Attached is a copy of the Project Briefing presented on 1 November 2018.

For further information, please contact me, as the contact officer who is also named on the cover page of this RFT.

John Catanzariti
Commercial Contracts Advisor
Infrastructure Finance and Capital Works
Health Infrastructure Procurement
tendersACT@act.gov.au
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2 November 2018

Request for Registration of Interest no. 30064.111.001
 Surgical Procedures, Interventional Radiology and Emergency Centre (Spire)
 Proof of Concept Design

Attachment 1

ADDENDUM 2 TO REQUEST FOR TENDER NO 30064.110.001
SURGICAL PROCEDURE, INTERVENTIONAL RADIOLOGY AND EMERGENCY PROJECT
PROOF OF CONCEPT DESIGN

Questions and Formal Responses

Question 1.	<p>Specific Site Information</p> <ul style="list-style-type: none"> a. Can ACT Health please confirm that site investigated by Aurecon for the multi-level car park is the site proposed to develop SPIRE? <ul style="list-style-type: none"> i. Is a site survey for the subject site available in CAD and/or PDF b. Has ACT Health completed an engineering survey for the subject site?
Answer 1.	<ul style="list-style-type: none"> a. We confirm that the Car Park Site Selection and Investigation Study prepared by Aecom is for the proposed SPIRE site. Please also refer to <u>Attachment 2</u> of this addendum. <ul style="list-style-type: none"> i. A site survey is not available in CAD or PDF b. An engineering survey has not been undertaken on the proposed site.
Question 2.	<p>General Canberra Hospital-wide Site Information</p> <ul style="list-style-type: none"> a. Are floor-by-floor departmental plans for the main Canberra Hospital available in CAD and/or PDF? <ul style="list-style-type: none"> i. Is there a Campus wide Adjacency Matrix? b. Does ACT Health own the air-rights over Hospital Road? c. Can ACTH confirm if there are any pre-existing traffic assessments and car park studies? <ul style="list-style-type: none"> i. Can ACTH share a copy, and are these required to be updated? ii. Will the traffic and parking studies related to the Centenary Hospital for Women and Children upgrades be part of this project? d. Can ACTH confirm that existing precinct infrastructure capacity study and upgrades are <u>not</u> part of this engagement? e. Can ACTH detail the requirements for the updated site investigations? <ul style="list-style-type: none"> i. Should the review of the existing tunnel condition assessment be part of the site investigations required? f. Are contamination and HAZMAT studies part of this engagement? g. Can ACTH confirm what other existing or planned TCH projects/consultancies the consultant will need to coordinate with as part of this scope?
Answer 2.	<ul style="list-style-type: none"> a. Floor by floor departmental plans of the main Canberra Hospital are not available. <ul style="list-style-type: none"> i. There is not a campus wide Adjacency Matrix. b. The status of hospital road will be advised in the near future, it is confirmed that the road itself is gazetted and is a Canberra Hospital asset.

Request for Registration of Interest no. 30064.111.001
Surgical Procedures, Interventional Radiology and Emergency Centre (Spire)
Proof of Concept Design

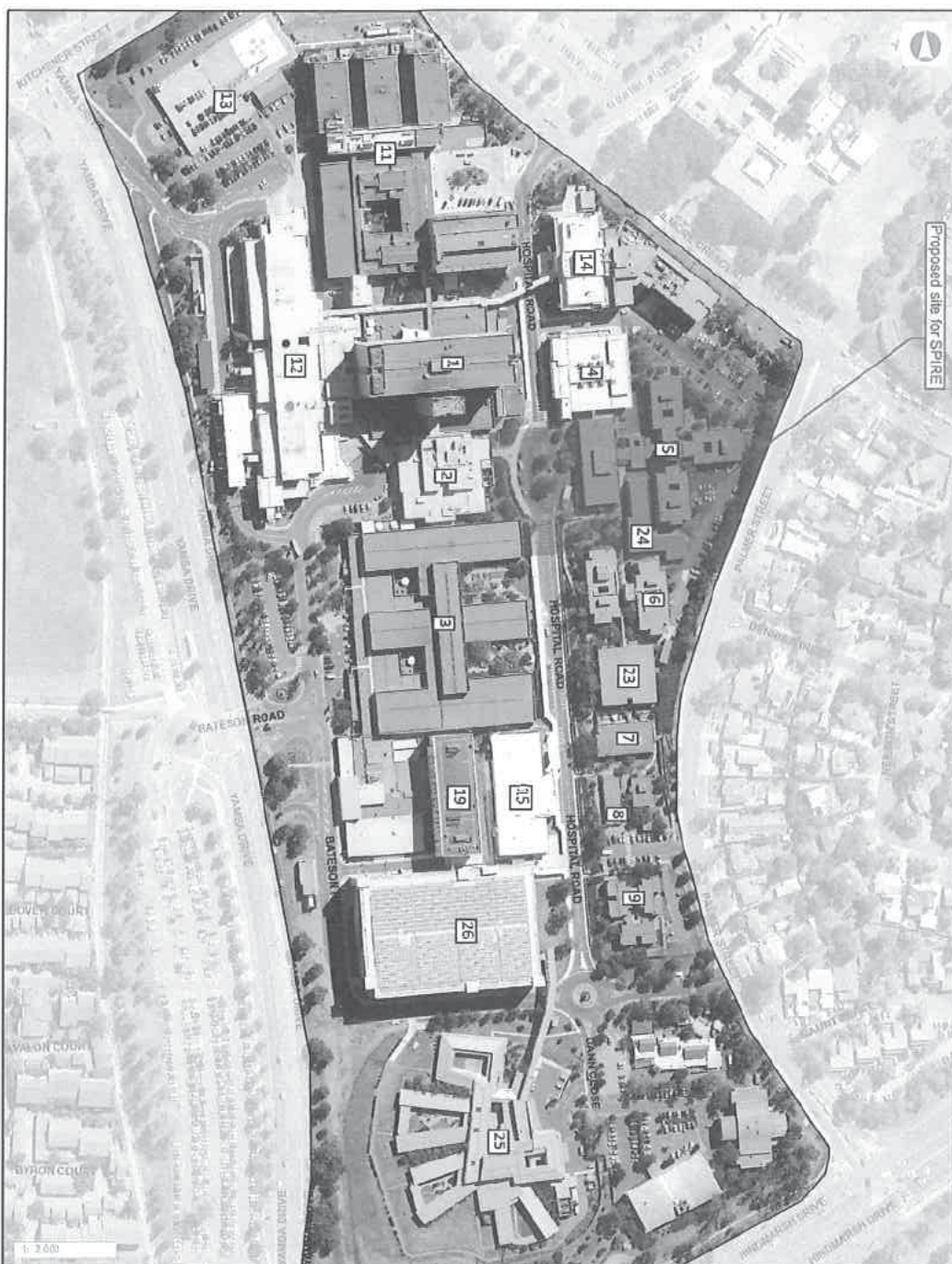
	<ul style="list-style-type: none"> c. A Traffic Study is included in the Car Park Site Selection and Investigation Study. d. A review/study of existing precinct infrastructure capacity and upgrades is not part of this procurement. e. The successful tenderer is expected to undertake its own site investigations and update the existing site study findings as required and as detailed in the Deliverables schedule included in the RFT. <ul style="list-style-type: none"> i. The successful tenderer should form its own opinion in relation to the requirement of a review of the existing tunnel. f. Contamination and HAZMAT studies are not part of this engagement. g. There are currently no other significant infrastructure projects that will directly interface with the SPIRE project.
Question 3.	<p>Master Planning</p> <ul style="list-style-type: none"> a. Is relocation of B5 and B24 staff part of the Proof of Concept Scope (PoC) exercise? <ul style="list-style-type: none"> i. If the answer to 3a is yes, can ACTH confirm that a revised Masterplan will be required as part of the engagement? b. We note that Building 5 West Wing HPU (included in HPU documents and the Master Schedule of Accommodation) blocks any connection to Hospital Road <ul style="list-style-type: none"> i. Is it the intent that the occupants of this building will be decanted elsewhere to clear the SPIRE site and access to Hospital Road?
Answer 3.	<ul style="list-style-type: none"> a. Staging Decanting strategies and options are required at each deliverable stage as detailed in the tender documents. While the development of a master plan is not required, the Proof of Concept will need to demonstrate the SPIRE Centre's impacts on the whole of the campus, including consideration of existing aged infrastructure and potential future development. b. As per response to question 3a.
Question 4.	<p>Briefing Information Questions SoA Detail</p> <ul style="list-style-type: none"> a. The Master Schedule of Accommodation quotes a gross area of 48,863sqm as does Page 18 of the RFT "ATTACHMENT 1 – BRIEF" b. The Master Schedule of Accommodation also quotes an additional area of 10,713sqm, <u>which is omitted</u> from Page 18 of the RFT "ATTACHMENT 1 – BRIEF" <ul style="list-style-type: none"> i. Can ACT Health confirm if the additional 10,713sqm for the following is <u>included or excluded</u> from the PoC scope? <ol style="list-style-type: none"> 1. B5 West Wing - Staff Development Unit, ANU 2. CARHU 3. ACT Pathology 4. Sexual Health
Answer 4.	<p>The scope of the Proof of Concept design excludes the 10,713m2 identified for B5 West Wing, CARHU, ACT Pathology and Sexual Health. However, staging and decanting strategies and options will need to be developed to address CARHU, Staff Development Unit and Sexual Health.</p>

Request for Registration of Interest no. 30064.111.001
 Surgical Procedures, Interventional Radiology and Emergency Centre (Spire)
 Proof of Concept Design

<p>Question 5.</p>	<p>Briefing Information Questions regarding the DCWC Building Health Services Program (BHSP) document</p> <ul style="list-style-type: none"> a. The document contains detailed, costed area-by-area information regarding the Centenary Hospital for Women & Children <ul style="list-style-type: none"> i. Does a similar costed area-by-area document for SPIRE exist? b. The document implies that the Preliminary SOA will need to be updated. <ul style="list-style-type: none"> i. Will any updates to the Functional Brief (FB) and SOA be completed and endorsed prior to commencing the SPIRE PoC? c. The document contains a SPIRE Adjacency Matrix. <ul style="list-style-type: none"> i. Will this be updated prior to commencing SPIRE the PoC? d. The document refers to Inpatients Unit having 90% single bedrooms. <ul style="list-style-type: none"> i. Yet the SOA only includes a circulation allowance of 32% which is typical for a 40-50% provision of single rooms found in the AHFGs. <ul style="list-style-type: none"> ii. Will the SOA be updated to include a circulation provision that reflects this higher proportion of single rooms? e. The document refers to the importance of the link between SPIRE and Buildings 1 and 2. <ul style="list-style-type: none"> i. With SPIRE now in a different location is the intention still that they be linked? f. The document refers to the existing Emergency Department being expanded and linked to SPIRE. <ul style="list-style-type: none"> i. With SPIRE now in a different location is the intention still that they be linked?
<p>Answer 5.</p>	<ul style="list-style-type: none"> a. Please refer to the SPIRE Master Plan Report 2017 Rev 2, March 2018. b. It is not intended to make any updates to the Health Planning Unit Briefs or Schedule of Accommodation at this stage. c. It is not intended to make any updates to the Adjacency Matrix at this stage. d. ACT Health Directorate is reviewing the inpatient unit Health Planning Unit (HPU) Brief in light of recent updates to the AHFGs. A revised HPU brief will be released shortly. e. Links between all new and existing facilities are required where appropriate, including Buildings 1 and 2. f. It is intended for the Emergency Department to be located in the new SPIRE facility.
<p>Question 6.</p>	<p>Development Application</p> <ul style="list-style-type: none"> a. At this early project stage, we believe that only high level planning advice will be required <ul style="list-style-type: none"> i. Can ACTH confirm that a Development Application will not be required at this stage
<p>Answer 6.</p>	<ul style="list-style-type: none"> a. The successful tenderer will be required to liaise with all relevant authorities in relation to high level planning advice. <ul style="list-style-type: none"> i. A development Application is not required.

Request for Registration of Interest no. 30064.111.001
Surgical Procedures, Interventional Radiology and Emergency Centre (Spire)
Proof of Concept Design

Attachment 2





IMPORTANT NOTICE

ADDENDUM 3 TO REQUEST FOR TENDER No. 30064.111.01

**SURGICAL PROCEDURE, INTERVENTIONAL RADIOLOGY AND EMERGENCY
PROJECT**

PROOF OF CONCEPT DESIGN

Please note the following additional information for the above Request for Tender (RFT):

1. Attached are the following updated documents relating to this Request for Tender:
 - Master SPIRE Schedule of Accommodation V1;
 - Health Planning Unite Brief – Surgical Inpatient Unit V0.2.
2. Further to the advice provided in Addendum no. 2, Question 2b, we advise that the successful tenderer will be required to confirm air rights over Hospital Road when validating the concept design.

For further information, please contact me, as the contact officer who is also named on the cover page of this RFT.

John Catanzariti
Commercial Contracts Advisor
Infrastructure Finance and Capital Works
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(02) 6174 8156

8 November 2018

Finlay, India (Health)

From: Busic, Babita
Sent: Wednesday, 14 November 2018 9:20 AM
To: Esau, Lloyd; Burch, Brad (Health); Gray, Sophie; Catanzariti, John; Mooney, Colm (Health); Bone, Chris (Health); Bartholomew, Carolyn (Health)
Cc: Whittall, Christine (Health); Wells, Rebecca (Health)
Subject: SPIRE - RFT and Addendums [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]
Attachments: 01 SPIRE - RFT to (DSC-ACT-2013) v3.doc; Addendum No. 1.doc; Addendum No. 2.doc; SPIRE PC Project Briefing Presentation - FINAL.pdf; Addendum No. 3.doc; 20180211 Master SPIRE SOA V1.pdf; 20180211 Surgical IPU HPU V0.2.pdf

Good Morning SPIRE TET

In preparation for the upcoming TET Evaluation meeting for the SPIRE RFT, please find attached the RFT and Addendums that have been issued to date. There are references in the Addendums to attachments that I have included to this email in pdf.

- SPIRE RFT
- Addendum1 – No attachment referenced
- Addendum 2 – Attachment: SPIRE Briefing presentation
- Addendum 3 – Attachments: Master SOA and Surgical HPU

In the RFT there were references to several attachments. If you require these please let me know as they might be too big to email through.

Have a great day everyone.

Kind Regards

Babita Busic

Assistant Portfolio Manager – Social Infrastructure Branch

Phone 02 617 49106 | Mobile [REDACTED]

Infrastructure Finance & Capital Works | Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 1 Building 3, The Canberra Hospital, Yamba Drive, Garran, ACT 2605 | PO Box 158, Canberra City ACT 2601 | www.act.gov.au

Please consider the environment before printing this email. If printing is necessary, print double-sided and black and white.



**SURGICAL PROCEDURE,
INTERVENTIONAL RADIOLOGY AND
EMERGENCY CENTRE**

PROJECT BRIEFING/SITE INSPECTION

REQUEST FOR TENDER (RFT) 30064.111.01

10:00AM 1 NOVEMBER 2018

Project Briefing Overview

- Introduction
- Project Briefing Overview
- Confidentiality Deed
- Project Overview
- Project Brief
- Form of Contract
- Programme & Key Milestones
- Users Group Process
- Questions

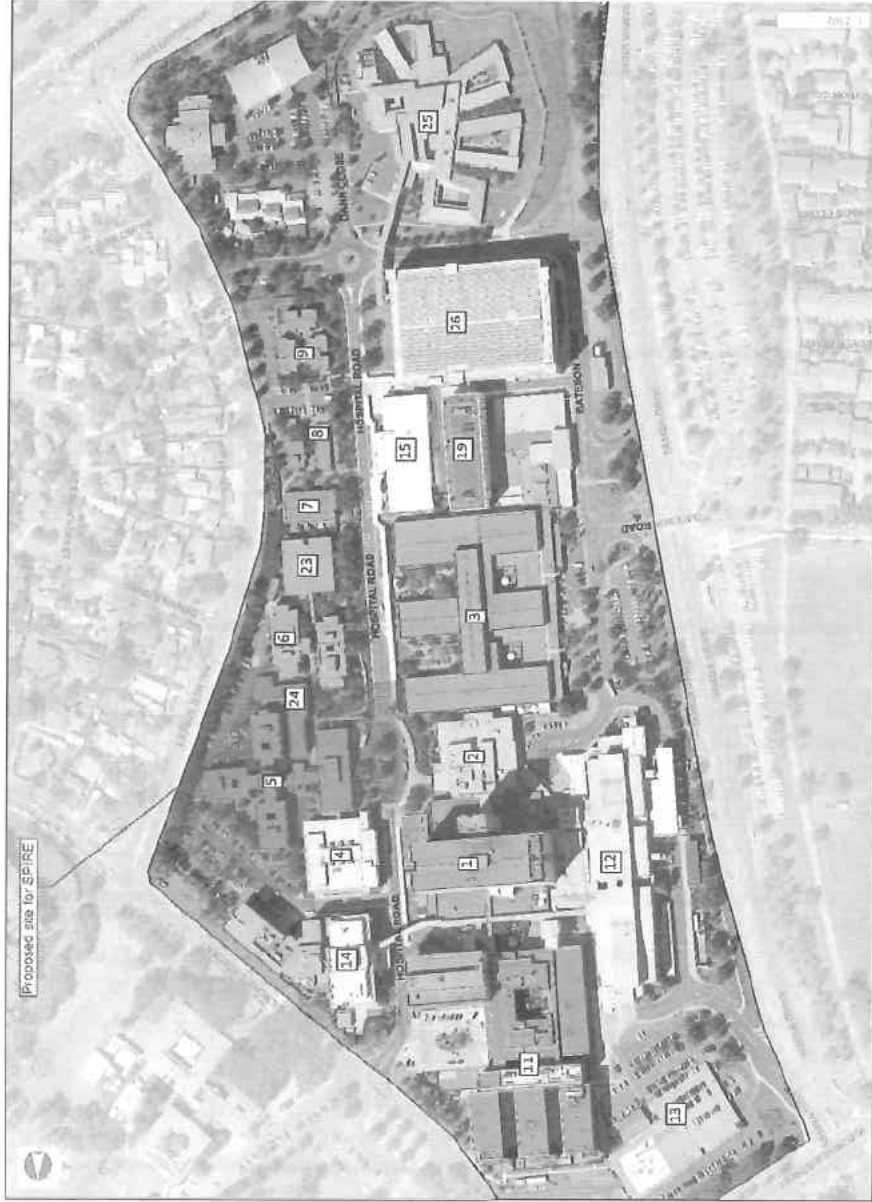
Introduction – Key Project Personnel

Chris Bone	Deputy Director-General	Clinical Services	Canberra Health Services
Colm Mooney	Executive Director	Infrastructure Management & Maintenance	Canberra Health Services
Carolyn Bartholomew	Executive Director	Territory-Wide Health Services Redesign	ACT HEALTH
Brad Burch	Director	Strategic Infrastructure	ACT HEALTH
Sophie Gray	Director	Health Infrastructure Branch – IFCW	CMTEDD
John Catanzariti	Project Manager	Health Infrastructure Branch – IFCW	CMTEDD

Other introductions: Jakob Culver, Babita Basic

Project Briefing and Site Inspection Overview

Project Briefing - 10:00am Site Walk – 11:00am





ACT
Government

CONFIDENTIALITY DEED

Confidentiality Deed

- Project Sensitivities
- Responsibilities and obligations under the Deed
- Broader team and subconsultants



PROJECT OVERVIEW

Project Overview

- The SPIRE Project is a new, purpose built building towards the northern end of the eastern corridor incorporating approximately 48,863m² of new build and shelled area.
- The SPIRE will enhance the delivery of primarily acute tertiary services with a focus on complex care, including the Canberra Hospital's:
 - Emergency department, including satellite imaging;
 - Intensive Care Unit, incorporating capacity for paediatric patients;
 - Coronary Care Unit;
 - Interventional Suite, including theatres, hybrid theatres, interventional radiology, catheterisation suites, electrophysiology and procedure rooms;
 - Helicopter retrieval service (Helicopter Landing Site);
 - New acute inpatient wards; and
 - Supporting infrastructure and support spaces, including a new Central Sterilising Services Department.
- The SPIRE will be designed to consider an urban planning and wayfinding solution that is intuitive and delivers a coordinated, navigable health precinct on the CH campus.

Project Briefs

Models of care and health planning unit briefs:

- Health Planning Unit Briefs and, where necessary, Models of Care have been developed to inform the project. Most of these have been developed with clinical consultation, with the exception of the staging and decanting elements, which are still in the early stage of development.



FORM OF CONTRACT

Form of Contract

- Design Services Contract (DSC-ACT-2013)
- Key Features
 - RFT evaluation plan includes a Detailed Consultants Activity Plan (DCAP) – return brief bound into the contract
 - Milestone Review submissions in accordance with Schedules
 - Cost planning verification at milestones
 - Milestone payments at proof of concept development gates (50% PoC, 80% PoC, & 100% PoC)
 - Provision of deliverables scheduled in Attachment 1 of the RFT document by project milestone dates



PROGRAMME & KEY MILESTONES

Key Milestones

- RFT closes – 20 November 2018
- Principal Consultant (PC) engaged – January/February 2019
- 50% PoC completed – April 2019
- 80% PoC completed – June 2019
- 100 % PoC completed – July 2019

Consultant Interfaces with other External Stakeholders

- The Principal Consultant will be required to work closely with a Commercial Advisor (CA) (yet to be engaged by the Territory) to provide inputs for the preparation of a Detailed Business Case (BC) for the project
- It will be a requirement to develop a single coordinated overarching programme with the CA demonstrating submission of key milestones to inform the BC development and to coordinate stakeholder engagement processes between the two Consultants.