

From: Dimitrijevic, Natasha (Health)
Sent: Monday, 23 July 2018 4:33 PM
To: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>
Cc: Warner, Karen (Health) <Karen.L.Warner@act.gov.au>
Subject: FW: FOR APPROVAL: Calvary Maternity unveiling mark II [SEC=UNCLASSIFIED]
Importance: High

Hi Sallyanne,

Can you please advise if Corporate has actioned MIN18/1104 as mentioned in this email? MAGS are wanting this MIN ASAP.

If there are any changes to the above please inform Media.

Kind regards,

Natasha

Natasha Dimitrijevic | Branch Support Officer
 Government and Communications | ACT Health | ACT Government
 Level 3, 2-6 Bowes Street, Phillip ACT 2606 | GPO Box 825 Canberra ACT 2601 | www.act.health.gov.au
 T 6207 9069



From: Warner, Karen (Health)
Sent: Friday, 20 July 2018 4:49 PM
To: Pini, Sallyanne (Health) <Sallyanne.Pini@act.gov.au>
Cc: DDGclinical <DDGclinical@act.gov.au>; Douglas, Cynthia (Health) <Cynthia.Douglas@act.gov.au>; Greg Bayliss (Calvary) <Greg.Bayliss@calvary-act.com.au>; Dimitrijevic, Natasha (Health) <Natasha.Dimitrijevic@act.gov.au>; Pulli, Tracey (Health) <Tracey.Pulli@act.gov.au>
Subject: FOR APPROVAL: Calvary Maternity unveiling mark II [SEC=UNCLASSIFIED]

Hi all,

Sorry about this – find attached revised versions of the **release and arrangements brief** with additional content provided to cover off on a few issues around pushing the ‘public health services’ message and additional benefits of the refurbishment.

*no changes to media alert

Karen Warner
 Acting Media Manager
 Strategic Communications and Media | ACT Health

P | 6205 0363 M [REDACTED]
 E | Karen.L.Warner@act.gov.au
 URL | www.health.act.gov.au



Media alert

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing
 Minister for Transport and City Services
 Minister for Higher Education, Training and Research
 Member for Yerrabi

29 July 2018

Newly refurbished Calvary Public Hospital Maternity Ward to be unveiled

Attention news editors and chiefs of staff

Not for broadcast or distribution

The Minister for Health and Wellbeing, Meegan Fitzharris will next week (MONDAY) unveil the newly refurbished maternity ward at Calvary Public Hospital, offering women on the north side of Canberra an excellent option to deliver their babies.

WHAT: Unveiling of the upgraded maternity ward at Calvary Public Hospital

DATE: 30 July 2018

TIME: 12pm

WHERE: Calvary Public Hospital – Mary Potter Circuit, Bruce

Statement ends

Media contact:

Claire Johnston T (02) 6205 0022 M 0452 597 459 E clairev.johnston@act.gov.au

Date:

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au

@MeeganFitzMLA

MeeganFitzharrisMLA



Media release

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing
 Minister for Transport and City Services
 Minister for Higher Education, Training and Research
 Member for Yerrabi

30 July 2018

New look and feel for public maternity services on the Northside

Calvary Public Hospital has a newly refurbished maternity ward, offering an excellent option for Canberra's mothers-to-be to deliver their babies in the public system.

Minister for Health and Wellbeing Meegan Fitzharris, officially unveiled the \$2.6 million upgrade of the maternity ward today – a refurbishment funded by the ACT Government.

“Ensuring Canberra women have comfortable, modern and accessible maternity and birthing facilities is critical to providing timely and suitable service delivery for expectant mothers,” Minister Fitzharris said.

“The ACT Government has invested in the refurbishment of Calvary's maternity ward so that women on the Northside of Canberra can choose a place to deliver their baby closer to home and in the public system.

“This is particularly important as we plan for the continuing population growth and demographics of Gungahlin, West Belconnen and the Molonglo areas.

“Birthing is one of those moments in life when you want everything around you just right and that's what we have delivered at Calvary – a place that's just right for mums-to-be to enjoy their first moments with their newborn.”

The \$2.6 million upgrade of the Calvary maternity ward has delivered:

- an expanded capacity to 18 beds;
- a reconfigured Maternity Unit that now has 10 single rooms and four very large twin rooms;
- an intimate patient and family lounge and a spacious baby assessment room;
- enhanced facilities for partners who want to stay at the hospital; and
- completely redecorated patient and public areas to create a colourful and contemporary feel for the unit.

“I am extremely confident that women and families will be delighted by the new facility, and I'm also pleased to announce that Calvary will be updating its birthing suite as well,” Minister Fitzharris said.

“I'm encouraging women planning to start a family or those who are contemplating going to The Centenary Hospital for Women and Children, to consider their options at the Calvary Maternity Ward as part of their birthing plans.”

Statement ends

Media contact/s:

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au

Claire Johnston **T** (02) 6205 0022 **M** 0452 597 459 **E** clairev.johnston@act.gov.au

Member for Yerrabi

Minister for Health and Wellbeing

Minister for Transport and City Services

Minister for Higher Education, Training and Research

ARRANGEMENTS BRIEF

FUNCTION:	Unveiling of Calvary Public Hospital Bruce refurbished Maternity Unit
VENUE:	Calvary Public Hospital Bruce – Mary Potter Circuit, Bruce
HOST:	Barb Reid: CEO, Calvary Public Hospital Mobile: [REDACTED]
DAY:	Monday
DATE:	30 July 2018
TIME:	12pm at Calvary Public Hospital Bruce Maternity Unit, Level 3, Marian Building
TIME COMMITMENT:	Approx. 1 hour
CATERING:	N/A
DRESS CODE:	Business
YOUR ROLE:	Officially open the new look and improved facility.
WHERE TO PARK:	Use levels 1 or 2 of Calvary Public Hospital Bruce multi storey car park on Mary Potter Circuit, and walk across to main entry where you will be met by Barb Reid
WHO WILL MEET YOU:	Barb Reid will meet you on the steps at the main Calvary entry
ADVISOR ATTENDING:	Claire Johnston
AUDIENCE:	Local Media, Calvary staff, women admitted to unit at time of opening, broader community specifically women scheduled or considering birth services
VIPs:	Ms Brenda Ainsworth, Calvary National Director of Public Hospitals Ms Barbara Reid, CEO, Calvary Public Hospital Bruce

Meegan Fitzharris MLA – Arrangements Brief

<p>PAST INVOLVEMENT:</p>	<p>In February you attended Calvary Hospital to announce the imminent commencement of a \$2.6M upgrade and expansion of the Maternity Unit (Ward 3S).</p> <p>You indicated this project was a priority with the plural objectives of offering women a similar hospitality experience to that provided at the Centenary Hospital, and making Calvary more popular with women thereby rebalancing births across the two public hospitals in the Territory.</p>
<p>SENSITIVITIES:</p>	<p>Patient privacy is a paramount consideration in these site inspections and visits to services. The Unit will be operational at the time of your visit.</p> <p>A number of admitted women will be approached to seek their involvement in media activity around the official opening.</p> <p>Possible Issues arising from Media:</p> <p><u>Pressure on capacity at Centenary Hospital</u></p> <p>Response: it is no secret that the demands on the Centenary Hospital are consistently high. Increasing birthing numbers at Calvary is an important part of responding to that situation. It became very obvious that the amenity of the maternity setting is an important consideration for women and that is why we have prioritised and invested in this project.</p> <p><u>Birthing numbers at Calvary</u></p> <p>Response: In the past financial year birth numbers at Calvary were around 1,550. We expect that to increase to around 1,750 this financial year, and project birth numbers approaching 2,000 beyond that.</p> <p>Calvary staff report that many women who inspect the facility say they have confidence in Calvary and in the staff and would find Calvary very convenient – but the single room access and overall amenity at the Centenary Hospital is superior and in line with their wishes. I believe those considerations have been addressed by this refurbishment</p> <p>What about women wanting the Midwife Led Continuity of Care and Birth Centre option – it is oversubscribed and some women miss out (at both locations)</p> <p>We recognise how popular this pregnancy and birth option has become. The territory wide health services planning that is underway is looking at ways more women can have access to this service.</p> <p>But it is important to recognise that women who cannot be accommodated in the Midwife Led Continuity of Care option and are booked into the traditional service still receive their antenatal checks and care from a midwife and are attended by a midwife through their birth – it just cannot be guaranteed to be the same midwife at episode of care.</p>

Meegan Fitzharris MLA – Arrangements Brief

	<p>Medical assessment and intervention is only proposed and arranged when clinical indicators suggest it is required. The same escalation and intervention criteria apply to women in the Midwife Led Continuity of Care and Birth Centre service.</p> <p><u>Other Calvary matters</u></p> <p>Calvary Aged Care & Rehabilitation Unit closed on 17 July 2018 with service transferred to University of Canberra Hospital</p> <p>\$15M allocated for expansion and refurbishment of Emergency Department, relocation of public Mental Health Inpatient Unit to the refitted Keaney Building, and purchase of equipment for both areas</p> <p>Work continues on development of new operating agreements and arrangements with Calvary</p>
ORDER OF CEREMONIES	<p>11:55 Arrive at Calvary main entry; park in Multi-storey car park</p> <p>12:00 Minister arrives at the Maternity Unit</p> <p>12:02 Minister addresses the media</p> <p>12:07 Barbara Reid speaks</p> <p>12:10 Minister takes and questions from media</p> <p>12:20 Tour begins with Maternity CMC Jane Debaecker, you and CEO</p> <p>12:40 Tour concludes</p> <p>12:40 Any additional media activity</p> <p>12:45 Event Concludes</p> <p>12:50 Minister departs Calvary</p> <p>It is suggested that this event run much as the launch of the project did earlier in the year.</p> <p>Once the media are assembled, the Minister will complete the usual processes of sound and lighting checks and be advised by media when they are ready.</p> <p>The Minister will speak to the media about the project – its need, cost, completion and ongoing benefit (see attached speaking points).</p> <p>When the Minister finishes her discourse, she will invite Calvary Public Hospital CEO Barbara Reid to speak. Barbara will recognise the ACT Government support of the project and express her invitation for women to be cared for by the Calvary Maternity services during their pregnancy and birth.</p> <p>The Minister will then tour the facility accompanied by the media, with access to mothers and babies who agree to be featured in media coverage. These participants will be finalised on the day of the event.</p>
MEDIA:	Media release and alert has been prepared and is attached.
SOCIAL MEDIA ACCOUNTS	There are numerous and powerful mother and family networks across the social media. The Minister's Office, ACT Health Media and Calvary Media will saturate these networks with news of the opening of the refurbished Calvary Maternity Unit, ward tour times and antenatal care programs.

Opening of Upgraded Calvary Maternity Ward Announcement
12pm, Monday 30 July 2018
Calvary Public Hospital Bruce

Acknowledgements:

I acknowledge the traditional owners of the land we are meeting on today, the Ngunnawal people, and pay my respects to their elders past and present.

Good afternoon ladies and gentlemen. Thank you for being here today.

I would also like to acknowledge:

- Ms Brenda Ainsworth, Calvary National Director of Public Hospitals
- Ms Barbara Reid, CEO, Calvary Public Hospital Bruce

It's really pleasing to be here today at Calvary Public Hospital's Maternity Ward because it's another day in which I get to tell the Canberra community about the progress we're making in health services in the ACT

Today, we get to see the beautifully upgraded and refurbished maternity ward that Calvary Public Hospital has achieved over the last three months – funded by the ACT Government at a cost of \$2.6 million dollars.

It's the ACT Government's objective and priority to ensure women have the opportunity to be informed and supported through a pregnancy, to give birth in a safe and comfortable setting, and to have access to assistance for herself and her child when she returns home.

And this refurbishment is a part of that long term planning we are determined to deliver.

But it's not just about bricks and mortar and infrastructure.

Health planning is also about ensuring the services are geared for the patient and the clinical staff.

This refurbishment and upgrade of the Calvary Maternity Ward is a great example of planning a modern and comfortable environment for expectant mothers that supports them with appropriate accessible services, with highly skilled clinical staff who are so important at such a critical stage of a family's life

Canberra, as we know, is becoming a very popular city in which to live. Our population is growing, especially here in the north of Canberra and with that growth comes an increasing demand for more localised services.

To address this, we identified the need to give Calvary's Maternity Ward much-needed facelift to give mums to be on the north side another option for their delivery given how popular the Centenary Hospital for Women and Children has been.

So this was a no-brainer – to get Calvary's maternity ward looking and feeling just as good as the maternity at Centenary for those in nearby Gungahlin, West Belconnen and the Molonglo areas.

So what's changed?

This project has delivered:

- an expanded capacity to 18 beds;
- a reconfigured Maternity Unit that now has 10 single rooms and four very large twin rooms;
- an intimate patient and family lounge and a spacious baby assessment room;
- enhanced facilities for partners who want to stay at the hospital; and
- completely redecorated patient and public areas to create a colourful and contemporary feel for the unit.

I am extremely confident that women and families will be delighted by the new facility: I certainly am.

And the change that has taken place over the past three months is remarkable

I encourage women to come and see this wonderful maternity setting.

And I'd also like to remind people that maternity and birthing services at Calvary are public health services, and so I also hope that some women who are already booked to birth at the Centenary Hospital may come and take a look and choose to have their baby at Calvary Public Hospital if this location is more convenient for them and their family

I also want to reiterate that the Calvary clinical team here is first class – it has some of the very best midwives, nurses, doctors and allied health staff, another reason why mums to be should consider a delivery here at Calvary.

At this stage I would like Calvary Public Hospital Chief Executive Officer, Barbara Reid, to say a few words about the maternity service, and then we will head off on a short tour and we plan to meet some women and babies along the way

Member for Yerrabi
 Minister for Health and Wellbeing
 Minister for Transport and City Services
 Minister for Higher Education, Training and Research

Event proposal for attendance by Minister

Event title	Opening of Calvary Public's refurbished maternity ward
Type of Request	<input type="checkbox"/> Opening <input type="checkbox"/> Site Visit <input type="checkbox"/> Launch
Proposed time and date	Monday 30 July, 2018 at 12:00pm
Venue	Calvary Public Hospital Maternity Unit Ward 3S, Level 3 Marian Building
Purpose of event and background information	To reveal the refurbished and expanded maternity unit at Calvary – an investment of \$2.6M The upgrade will increase bed capacity from 15 to 18; combination of 10 single rooms with an ensuite and four large two bed rooms with bathrooms
Minister's role	To present a speech marking the official re-opening of the Unit; address media; meet staff and also meet mothers and babies occupying the unit
Speech required	Yes
Lectern/microphone available	If required by the Minister
Target audience	Media, Calvary staff, community with particular emphasis on mothers and women planning to begin or expand their family.
Expected Number of Guests	30
Other VIP's invited	Calvary National CEO – Martin Bowles Calvary Nat. Dir. Pub. Hospitals – Brenda Ainsworth
Event Organiser's contact details	Greg Bayliss, Calvary Communications [REDACTED] 6201 6628
Proposed Order of proceedings	1155: Minister arrives at Calvary and is met by CEO Barb Reid

1200: Barb Reid welcomes all to Calvary and introduces Minister

1205: Minister delivers official opening speech (opening action not yet finalised but likely to be ribbon cutting)

1210: Minister tours ward with media accompanying. Meets staff and women in Unit. A number of mothers who wish to be involved in media activity will be available for talking and images with Minister

1225: Minister conducts stand up with media in area that does not impact on services in the Unit

1235: Media commitment completed

GBC18/554

Portfolio/s: Health & Wellbeing

**ISSUE: OPENING OF GUNGAHLIN WIC AND PLANS TO OPEN WESTON
 CREEK WIC**

Talking points:

Gungahlin

- The Gungahlin Walk-in Centre officially opened on 3 September 2018 with the centre receiving consumers from 4 September 2018.
- In the first week of operation the Gungahlin Walk-in Centre averaged 30 patients a day. Attendance at the other two centres remained constant.
- Practical completion was achieved on time by 15 August 2018 and within budget.
- The delivery of a nurse led Walk-in Centre in Gungahlin was a Government priority which has been fully funded from the 2017-18 Budget.

Weston Creek

- The ACT Government will invest around \$4.6 million to refurbish the Weston Creek Health Centre by adding a new Walk-in Centre at 24 Parkinson Street in Weston. Refurbishment will commence in early 2019.
- The Weston Creek Walk-in Centre will be the fourth centre to be developed across Canberra which is due to open late 2019.

Cleared as complete and accurate: 12/09/2018
Cleared by: Deputy Director-General Ext: 52248
Information Officer name: Karen Doran
Contact Officer name: Colm Mooney Ext: 79186
Lead Directorate: Health

Key Information

- The existing Weston Creek building currently accommodates:
 - the Independent Living Centre which has been superseded by an extensive on-line program;
 - a 'self-service' renal dialysis facility which will remain as is;
 - a Maternal and Child Health facility which will be refurbished with the potential for expansion;
 - A Digital Hub servicing various other Territory facilities around the ACT which will remain as is; and
 - A private dental clinic that is leasing space – ACT Health is currently reviewing lease arrangements.
- \$0.5 million funding is currently appropriated in 2018-19 to progress the Weston Creek Walk-in Centre project, with a \$2.0 million provision. It is anticipated that the total project cost will be in the order of \$4.6 million to be fully funded in a future Budget process.

Background Information

- The Walk-in Centre offers the community another option to access quality health care services.
- The Walk-in Centres offer fast, free and efficient access to treatment for one-off, episodic care for minor injury and illnesses as well as health advice and information. Services are free and provided on a walk-in, no appointments basis.
- The Weston Walk-in Centre will be designed as an integrated centre to allow for better utilisation of staffing and treatment rooms for the provision of both Walk-in Centre and Community Health Services.

Cleared as complete and accurate: 12/09/2018
Cleared by: Deputy Director-General Ext: 52248
Information Officer name: Karen Doran
Contact Officer name: Colm Mooney Ext: 79186
Lead Directorate: Health



MINISTERIAL BRIEF

Health Directorate

UNCLASSIFIED

To:	Minister for Health and Wellbeing	Tracking No.: MIN18/1248 27 AUG 2018
From:	Michael De'Ath, Interim Director-General, ACT Health	
Subject:	Official opening of the Gungahlin Walk-in Centre – 3 September 2018	
Critical Date:	3 September 2018	
Critical Reason:	Official Opening scheduled for this date	

- DG *Z. De'Ath*
- DDG *...*

Purpose

To provide you with event arrangements for the official opening of the Gungahlin Walk-in Centre from 9.30am to 10.15am on Monday, 3 September 2018.

Recommendation

That you note the information contained in this brief and attachments.

Noted / Please Discuss

Meegan Fitzharris MLA

M. Fitzharris

3/9/18

Minister's Office Feedback

UNCLASSIFIED

UNCLASSIFIED

Background

1. The Gungahlin Walk-in Centre will start providing services to the public at 7.30am on Tuesday, 4 September 2018.
2. The official opening event for the Gungahlin Walk-in Centre will take place at 9.30am on Monday, 3 September 2018.
3. Invitees will include media, ACT Health Executive, the project team, and nurses who will work at the new Walk-in Centre.
4. We will also invite two families from the Gungahlin area to be the first people to see the new Walk-in Centre.
5. Communication and advertising will be implemented to support the opening of the Gungahlin Walk-in Centre. This activity is part of the Opening of the Gungahlin Walk-in Centre Communication Strategy, which you approved on 7 April 2018.

Issues

6. An arrangements brief for the official opening event are provided at Attachment A.
7. Your speaking notes are provided at Attachment B.
8. A media release is provided at Attachment C.
9. A media alert is provided at Attachment D.
10. Social media posts are provided at Attachment E.

Financial Implications

11. The minimal cost to host this event is included in the Walk-in Centre communication budget.

ConsultationInternal

12. The following ACT Health Executive were consulted in the development of this brief:
 - Cathie O'Neill, Executive Director, Cancer, Ambulatory and Community Health Support
 - Colm Mooney, Executive Director, Health Infrastructure Services.

Cross Directorate

13. Not applicable.

External

14. Not applicable.

UNCLASSIFIED

UNCLASSIFIED

Benefits/Sensitivities

15. Not applicable.

Media Implications16. The event will provide an opportunity for positive media and social media. A media release and social media posts have been provided at Attachment C, D and E.

Signatory Name: Cynthia Douglas Phone: 620 79149
 Deputy Director
 Communication Branch

Action Officer: Merryn Jelbart Phone: 620 72288
 Communication Account Manager
 Communication Branch

Attachments

Attachment	Title
Attachment A	Arrangements brief
Attachment B	Speaking notes
Attachment C	Media release
Attachment D	Media alert
Attachment E	Social media

UNCLASSIFIED

Meegan Fitzharris MLA – Speaking notes

Attachment A: ARRANGEMENTS BRIEF

FUNCTION:	Gungahlin Walk-in Centre Official Opening
VENUE:	Gungahlin Walk-in Centre Located at the Gungahlin Community Health Centre 57 Ernest Cavanagh Street Gungahlin
HOST:	Chris Bone Deputy Director-General, Canberra Hospital and Health Services [REDACTED]
DAY:	Monday
DATE:	3 September 2018
TIME:	9.30am – 10.15am
TIME COMMITMENT:	45 minutes plus travel time
CATERING:	Not applicable
DRESS CODE:	Business
YOUR ROLE:	To deliver a speech, unveil a building plaque, and officially open the Walk-in Centre. A lectern will be provided. Due to the size of the event, there will be no need for a microphone. Speaking notes are provided at Attachment B .
WHERE TO PARK:	Gungahlin Community Health Centre car park A car park will be reserved for you
WHO WILL MEET YOU:	Chris Bone, Deputy Director-General, Canberra Hospital and Health Services
ADVISOR ATTENDING:	Claire Johnston
AUDIENCE:	Approximately 30 people, including Canberra media, ACT Health Executive, the project team, and nurses who will work at the new Walk-in Centre.
VIPs:	<ul style="list-style-type: none"> • Michael De’Ath, Interim Director-General, ACT Health • Chris Bone, Deputy Director-General, Canberra Hospital and Health Services • Karen Doran, A/g Deputy Director-General, Corporate • Cathie O’Neill, Executive Director, Cancer, Ambulatory and Community Health Support • Colm Mooney, Executive Director, Health Infrastructure Services

PAST INVOLVEMENT:	In February you attended the site for a 'ground-breaking' event to mark the commencement of construction.
SENSITIVITIES:	Some stakeholders, including General Practitioners (GPs) in the area, are not supportive of Walk-in Centres.
ORDER OF CEREMONIES	<p>Name of Master of Ceremonies – Chris Bone</p> <p>9.30am: Mr Bone welcomes guests and invited Aunty Agnes to deliver Welcome to Country</p> <p>9.35am: Mr Bone invites Minister Fitzharris to speak</p> <p>9.35am: Minister Fitzharris speaks and unveils plaque</p> <p>9.45am: Photo opportunity</p> <p>9.47am: Mr Bone thanks Minister Fitzharris</p> <p>9.50am: Media interviews, further photo opportunities, and tour of the building</p> <p>10.15am: Event concludes</p>
MEDIA:	<p>A media release has been prepared at Attachment C.</p> <p>A media alert has been prepared at Attachment D.</p>
SOCIAL MEDIA ACCOUNTS	<p>ACT Health</p> <p>Canberra Hospital and Health Services</p>
OUTSTANDING REGULATORY ISSUES	Not applicable



Media release

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing
 Minister for Transport and City Services
 Minister for Higher Education, Training and Research
 Member for Yerrabi

3 September 2018

Gungahlin Walk-in Centre now open

The ACT's third nurse-led Walk-in Centre has now opened providing the Gungahlin community another option for non-urgent health care.

The new \$2.9 million Gungahlin Walk-in Centre, is co-located with the Community Health Centre and complements other public community health services available in the region.

In opening the new Centre, Minister for Health and Wellbeing Meegan Fitzharris said it forms part of a network of Centres being developed across Canberra. The network includes the two existing Centres in Belconnen and Tuggeranong and two additional Centres that are being planning for Weston Creek and the inner north.

"Our Walk-in Centres provide free medical care closer to home and ensure people with minor injuries or illnesses are seen quickly without visiting the Emergency Department," Minister Fitzharris said.

"Gungahlin is one of Australia's fastest growing regions, with its population nearly doubling in this decade.

"With the population booming, this Centre will be a major contributor to improving the choice of public health services available for residents in this region.

"With the new Walk-in Centre now open, I encourage people living in Gungahlin to consider walking in for those non-urgent injuries or illnesses like a cough or cold, abrasion, sprain or even a minor burn.

"All Walk-in Centres are led by a team of highly skilled Nurse Practitioners and Advanced Practice Nurses who work closely with local GPs and primary health providers. There also are an alternative option to the Emergency Department.

"Around 40,000 people present to our Walk-in Centres in Belconnen and Tuggeranong every year, which is testament to their contribution to health services in the ACT, and clearly a signal that this type of service is what people in our community need.

"Walk-in Centres also have excellent connections with the general practice community because nurses provide referrals and updates back to a patient's GP to enable them to continue providing treatment and advice for ongoing health needs.

"We are committed to delivering person-centred, safe and effective care with the appropriate health infrastructure to meet the future needs of our community. Delivering more Walk-in Centres across our city is a key part of this," Minister Fitzharris said.

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au

@MeeganFitzMLA

MeeganFitzharrisMLA

Gungahlin Walk-in Centre

Opening Hours: 7.30am to 10pm every day of the year, including Christmas Day and New Year's Day

Location: Co-located with the Gungahlin Community Health Centre, 57 Ernst Cavanagh Street, Gungahlin

For more information on Walk-in Centres, please visit: <http://health.act.gov.au/our-services/walk-centre>

Statement ends

Media contact/s:

Claire Johnston T (02) 6205 0022 M 0452 597 459 E clairev.johnston@act.gov.au



Media alert

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing
 Minister for Transport and City Services
 Minister for Higher Education, Training and Research
 Member for Yerrabi

31 August 2018

Gungahlin Walk-in Centre opening

Attention news editors and chiefs of staff

The Minister for Health and Wellbeing, Meegan Fitzharris will next week (MONDAY) officially open the third nurse-led Walk-in Centre for the ACT.

The new Gungahlin Walk-in Centre forms part of the network of five Walk-in Centres across Canberra, which includes developing two more additional centres at Weston Creek and the inner north.

- WHAT:** Third Walk-in Centre for the ACT to open
- DATE:** Monday 3 September, 2018
- TIME:** 9.30am
- WHERE:** Gungahlin Community Health Centre, Ernest Cavanagh Street
Gungahlin.

Statement ends

Media contact:

Claire Johnston T (02) 6205 0022 M 0452 597 459 E clairev.johnston@act.gov.au

Date: 31 August 2018

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au

@MeeganFitzMLA

MeeganFitzharrisMLA

Attachment D: SOCIAL MEDIA POST for the official opening of the Gungahlin Walk-in Centre

Posted from the ACT Health Facebook account on Monday 3 September 2018

Opening of the Gungahlin Walk-in Centre

Today Minister Meegan Fitzharris MLA officially opened the Gungahlin Walk-in Centre.

The Walk-in Centre is located with the Gungahlin Community Health Centre, at 57 Ernest Cavanagh Street in the town centre.

The Gungahlin Walk-in Centre will be open for operation to the public from tomorrow.

For more information, visit walkincentre.act.gov.au.

Photo from event

Gungahlin Walk-in Centre now open!

walkincentre.act.gov.au

ACT
Government
Health

Walk-in Centre
COLDS & FLU CUTS & ABRASIONS BITES & STINGS MINOR ILLNESS MINOR INJURIES

**Gungahlin Walk-in Centre
NOW OPEN**

FREE
SERVICE
NO FEE FOR
MEASUREMENT

Open 7.30am to 10pm daily, including public holidays

PLEASE NOTE: children under 2 years and people with acute complex health issues should visit their GP

You can attend a Walk-in Centre on any day of the year in Gungahlin, Tuggeranong or Belconnen.

ACT Health Walk-in Centres are open 7.30am to 10.00pm daily and provide free, one-off treatment and health advice for people with minor injuries and illnesses, including cold and flu.

A fourth Walk-in Centre is being planned for Weston Creek in 2019.

walkincentre.act.gov.au



MINISTERIAL BRIEF

Health Directorate

SENSITIVE

To:	Minister for Health and Wellbeing	Tracking No.: MIN18/1425
From:	Michael De'Ath, Interim Director General	
Subject:	Meeting with Snow Foundation on 17 September 2018 – 9am to 9.45am - Concept Design Options for a Potential Expansion of Clare Holland House	
Critical Date:	17 September 2018	
Critical Reason:	Meeting is scheduled for this date	

- DG .../.../...

Purpose

To provide you with a brief ahead of your meeting with the Snow Foundation on Monday, 17 September 2018, in regards to a potential expansion of Clare Holland House (CHH).

Recommendations

That you:

1. Note the information contained within this brief and the final draft design report (Attachment A);

Noted / Please Discuss

2. Note that Option 1, Option 1b and Option 4 have been shortlisted for consideration for the basis of an expansion of CHH, with Option 4 recommended as the preferred option (subject to funding);

Noted / Please Discuss

3. Note the recommended next steps, which include seeking in-principle funding support from the Snow Foundation, followed by execution of a project agreement with the Commonwealth for a \$4 million capital funding contribution. Following this, planning can commence in partnership with Calvary for progression of the project into design (including early engagement with the National Capital Authority);

Noted / Please Discuss

SENSITIVE

SENSITIVE

- 4. Note that under the draft Project Agreement with the Commonwealth, announcements must be made with mutual agreement of the ACT Government and Commonwealth; and

Noted / Please Discuss

- 5. Note that currently there is no identified capital contribution from the Territory. However, this could take the form of increased parking amenity for the facility.

Noted / Please Discuss

Meegan Fitzharris MLA

M. Fitzharris

17/9/18

Minister's Office Feedback

[Empty rectangular box for feedback]

- governance
- examples - Boundless
Charity House

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Background

1. CHH is located at Block 15, Section 33 Barton, and is operated by Calvary Healthcare ACT (Calvary). The facility provides palliative care services to the ACT community and currently comprises of a 19 bed inpatient unit, specialist palliative care outpatient clinics, a home-based palliative care service and specialist palliative aged care services.
2. ACT Health has undertaken work to explore options for a potential expansion of CHH, which would respond to increased demand from the community for palliative care services. The Snow Foundation is considering to part fund an expansion, with ACT Health in the process of seeking further required funding from the Commonwealth Government.
3. The broad intent of an expansion would be to provide an additional 8 to 10 inpatient beds for the existing facility, along with additional associated education, training, administration and clinical support areas.
4. ACT Health engaged the architect Daryl Jackson Alastair Swain (DJAS) to scope options for a potential expansion, including high-level concept designs and cost plans.
5. Your office was previously provided with a brief and advisory note in regards to this matter. This brief provides an update to these previous briefings.

Issues

6. DJAS have scoped five potential options for a potential expansion for CHH. The options have been developed with consideration given to opportunities and constraints inherent to the site (including extant trees, buildings, zoning, access and urban composition).
7. The options contained in the final draft design report ([Attachment A](#)), are summarised at Table 1 below. A detailed description of the options, draft concept designs and high-level draft cost plans are contained in the draft design report.

Table 1: Summary of Options for a Potential Expansion of CHH.

Expansion Options		Key Features	Cost (\$M)
Option 1: (shortlisted)	One Storey Western Duplication	<ul style="list-style-type: none"> • Additional 8 inpatient beds. • Existing training room demolished. 	\$3.674 M (Exc GST)
Option 1b: (shortlisted)	One Storey Western Duplication (Alt.)	<ul style="list-style-type: none"> • Additional 6 inpatient beds. • Reinstatement of training room. 	\$3.674 M (Exc GST)
Option 2:	Two Storey Southern Expansion	<ul style="list-style-type: none"> • Additional 8-10 inpatient beds. • Expansion above current inpatient area. • Inpatient areas across two-levels. 	\$7.000 M (est.)
Option 3:	Two Storey North-Western Expansion	<ul style="list-style-type: none"> • Additional 8 inpatient beds. • Reinstatement of training room and chapel. 	\$7.000+ M (est.)
Option 4: (shortlisted)	Two Storey Western Expansion	<ul style="list-style-type: none"> • Additional 8-10 inpatient beds. • Reinstatement of training room and chapel. • Improved patient room views and design. 	\$6.369 M (Exc GST)

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8. The following points below should be noted in reference to the high level cost plans developed for the shortlisted options (Option 1, Option 1b and Option 4):
 - Draft cost plans have been prepared on the basis of industry benchmarked square metre construction rates.
 - The high level cost estimates exclude costs for staging and decanting of services, relocation of services and temporary accommodation during the execution of construction works.
 - The high level cost estimates exclude the design, planning and construction of additional on-grade car parking for the facility.
 - Contingencies for design, planning and construction costs, are calculated at a total factor of 25 per cent of the project value. This aligns with standard industry practice for early stage project estimates based on preliminary concept design options.
9. It is recommended that shortlisted options of Option 1, Option 1b and Option 4 are considered for the basis of a potential expansion of CHH, with Option 4 recommended as the preferred option (subject to funding), as it is reflective of a best practice solution.
10. See Section 1.2 – Recommended Expansion Options (Final Draft Design Report, page 3), which provides more detail to support Option 4 as the recommended preferred option.
11. The Snow Foundation have indicated that they are considering to part fund an expansion of CHH, with \$4 million in funding to be committed by the Commonwealth Government, subject to the execution of a project agreement with the ACT Government.
12. The next steps to be undertaken to progress a potential expansion include:
 - Meeting with the Snow Foundation to present the high-level concept designs and seek in-principle funding support.
 - Undertake a process for formal confirmation of the funding contribution (\$4 million) from the Commonwealth, via the execution of a project agreement.
 - With confidence in funding (Commonwealth and Snow Foundation), commence planning in partnership with Calvary for further progression of the project into a design phase. This will include early engagement with the National Capital Authority (NCA) in regards to planning requirements and constraints.
13. As part of the next steps, discussions at an appropriate time will need to occur between the ACT Government and Calvary, in regards to contribution arrangements for recurrent operational funding for future expanded operations at CHH.

Financial Implications

14. Currently there is no identified capital contribution from the ACT Government. However, this could take the form of increased parking amenity, to address the current shortfall in required car spaces that would increase as a result of an expansion project.

Consultation

15. Limited consultation has occurred with Calvary to facilitate scoping of a potential expansion of CHH, and included a detailed site visit for DJAS and ACT Health, which was guided by Calvary in their capacity as the operator of the facility.

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Work Health and Safety

16. Not applicable.

Benefits/Sensitivities

17. It is important to note, the CHH site resides within the planning jurisdiction of the NCA. In this regard, the National Capital Plan contains a number of statutory requirements for the site. This includes building height restrictions and carpark space requirements, specifically that buildings are 'one storey' in height, and that one carpark space per bed and per staff member is provided for the facility.
18. Critically carpark space at CHH is currently a challenge and based on the NCA requirements, there is a current shortfall of some 50 car spaces which would further increase with any development or expansion.
19. There is inadequate space within the existing site to provide additional carparks and also to accommodate an expanded facility. Adjacent sites may present as potential solutions and would be subject of discussion with the NCA.

Communications, media and engagement implications

20. Not applicable.

Signatory Name: Karen Doran Phone: X52248
 Action Officer: Brad Burch Phone: X72385

Attachments

Attachment	Title
Attachment A	Final Draft Design Report – Potential Expansion of Clare Holland House (includes concept designs and high-level draft cost plans)

D + **J** Daryl
A + **S** Jackson
Alastair
Swayn

Clare Holland House

Design Report

Revision P4

August 2018

DISCLAIMER

This briefing note has been prepared by Daryl Jackson Alastair Swayn Pty Ltd for the client for the purpose agreed to within the agreement. DJAS does not take responsibility for use of the report for purposes other than that for which it was intended for.

This report is not intended for third parties, general publication or circulation. DJAS does not take any responsibility from third parties.

01 Project Overview

Clare Holland House is part of the Calvary Bruce Public Hospital, providing specialist palliative care services to the ACT and surrounding region. The facility is integrated into the ACT's public healthcare system and is operated by the Little Company of Mary Health Care. We understand ACT Health is facilitating a funding bid with the Snow Foundation to expand the facility.

Daryl Jackson Alastair Swayn Pty Ltd have undertaken informal consultation with Clare Holland House and ACT Health to review the existing facility and provide concept designs to accommodate additional inpatient beds and support areas.

This report provides an overview of development risks, statutory requirements, proposed scope of works, and potential design options.

1.1 Current Services

Clare Holland House provides three core services to the public;

- + Inpatient palliative care consisting of 19 beds. Caters for adults with specialist palliative care needs.
- + Community palliative care - Education & Training
- + Home based palliative care

These services are planned to continue into the future. The focus of the funding bid is on inpatient palliative care and the associated administrative requirements.

1.2 Recommended Expansion Options

DJAS developed four options based on the available funding and requirements of Clare Holland House. Option 01 & Option 04 provide the strongest outcomes for a \$4m and \$7m budget respectively. Key differences between the two options are;

- + Option 01 only includes the 'essentials' i.e. replication of the existing Clare Holland house functions (8 beds and ensuites, nurse station, stores).
 - + Option 04 is a 'best practice' solution i.e. incorporates the majority of the Australasian Health Facility Guidelines (10 beds, more lounge/ family rooms, additional meeting rooms, dining room). This provides stronger amenity overall to staff and consumers, aligning with contemporary expectations of palliative care.
 - + Option 04 also enables strong landscaping outcomes for CHH.
-

02 Development Risks

2.1 Site Services

A desktop review of site services indicates strong access to the infrastructure requirements for the project, generally to the north of the facility within the adjacent road reserves.

AEP—Due to the proximity to the Molonglo River, the site is adjacent a AEP of 1%. Structures should be designed and sited so that they do not make flood levels worse, upstream or downstream. They should be capable of withstanding the forces created by flood water pressure and prevent accumulation of flood debris.

ICON—The Department of Finance indicate ICON fibre is within the vicinity. While the exact location is unknown, further discussions with DoF are strongly recommended prior to design development.

There are no service easements on site based on ACTmap1.

2.2 Solar Access

As the site is biased towards the north with it's geometry, the majority of the site will receive reasonable solar access throughout the year. Solar access may be limited by the extent of trees retained on site. Overshadowing by adjacent sites is very unlikely, given the wetlands are to the east and the remainder of the area is used for recreation.

Inpatient beds are orientated south to view the Jerrabomberra Wetlands and Lake Burley Griffin. Consideration of direct natural light should be included within the concept design.

2.3 Ecological Considerations

Flora & Fauna

Existing trees are the primary redevelopment consideration on both blocks. There are specific requirements to retain existing composition of native and exotic trees. Furthermore, the poplar column to the south west should be retained to meet the NCA requirements.

To the east and south are the Jerrabomberra Wetlands which are a protected habitat for migratory birds. Limiting noise and uplighting should minimise any disturbance to this area.

Geological

The site is located on the Deakin fault line. The site is under a MA5 (lower slope colluvial) designation, which may require special foundations. Soil will need to be well compacted throughout to reduce permeability and saturation settlement. Due to the close proximity to a MA9/10 area (Jerrabombera Creek/ Wetlands), suitable measures should be enacted to limit rainwater runoff, to mitigate any potential impact on the wetlands.

The site is part of the 'Pialligo soils' area. This is a reasonable risk to development and may require mitigation prior to construction.

2.4 Contamination

No contamination was apparent during a site inspection and discussions with ACT Health and Clare Holland House. No publically available records indicate the site is contaminated (as defined by the ACT Government's contaminated sites register).

2.5 Parking

Inadequate parking is a challenge for Clare Holland House. Based on the National Capital Authority's requirements, there is a shortfall of 36 car spaces, which is set to rise with any development. Refer to Section 05 for potential solutions.

03 Statutory Requirements

3.1 National Capital Authority

The National Capital Authority (NCA) is responsible for reviewing and approving any development on the proposed site. Location specific requirements were created for Clare Holland House, with a strong emphasis on creating a facility which is integrated with the foreshore landscape i.e. has a minimal impact on views into the site.

The following items are key extracts from the National Capital Plan;

<i>Item</i>	<i>Description & Comments</i>
+ Number of storeys and building height	One storey is nominated. Given the extent of existing trees, there is reasonable grounds to explore a two storey option prolonging the visual impact is minimal.
+ Setbacks	No setbacks are nominated.
+ Parking	Parking rates are one space per bed, and one space per staff. There is a shortfall of 36 car spaces based on current staff numbers. This shortfall could expand to 52 if 10 beds are included.

04 Proposed Scope of Works

There are two areas which will be accommodated by the expansion; Inpatient support and administration areas. The Australasian Health Facility Guidelines should be utilised as the basis for room sizes unless noted otherwise.

4.1 Inpatient areas

- + 8 -10 palliative care beds.
- + All rooms to accommodate one patient. 40% of rooms will have an extra bed to accommodate patient visitors.
- + All rooms to include capability for visitors & family
- + All rooms should be on ground floor with access to wetland views.
- + Lifting equipment required for all rooms. Preference for system to incorporate ensuites
- 20% composition to cater for bariatrics
- Replicate current 'nursing hub' adjacent beds. This should include a nursing station, staff wet areas, and clean/ dirty utility rooms
- + Kitchen. The existing kitchen to be expanded to accommodate increase of inpatients. It is a staff only access area.
- + Larger gym. A treadmill to be included at a minimum
- + Pharmacy
- + Store areas

4.2 Administration expansion

- + Reconfiguration of existing offices
- + Location of offices can be separate from inpatient areas i.e. on a second floor
- + Staff room to cater for current & proposed staff numbers

4.3 Existing facilities

- + Generally the facility is well maintained
- + Services are functioning well. Chillers and generator were recently replaced
- + There is a heavy dependence on split systems in offices
- A selection of existing single bed rooms are too small
- + Lifting equipment is limited bedrooms only. Preference to incorporate ensuites
- + Limited parking for staff

Existing areas have no proposed works unless required to accommodate new inpatient facilities.

05 Site Strategies

DJAS have developed four potential strategies for the site to accommodate an expanded facility. These strategies were developed based on the interplay between opportunities & constraints inherent to the site; extant trees, buildings, zoning, access & urban composition. Refer to concept drawings for costs and considerations of each concept option.

5.1 Clare Holland House Expansion

Option 01 – One storey western duplication (minimal works)

To the west of the site a new one storey extension is proposed. This will effectively duplicate the current inpatient ward arrangement, with inpatient beds on the perimeter and nursing/ support facilities inbound. Careful consideration of privacy between existing and proposed inpatient wards will be required in the design development stage.

Option 1b enables Clare Holland House to expand parts of their training programs through additional training and education rooms. However, only 6 inpatient beds would be achievable.

Option 02 – Two storey southern expansion

There is limited land available on site to permit one storey solutions without compromising patient care i.e. nursing staff separated from patients. Accordingly, investigating a second storey is necessary. Option 02 places the new inpatient areas above the existing ward. Existing wards could be refurbished, pending cost plan advice. Decanting the facility would be required to accommodate this option.

Option 03 – Two storey north-western expansion

Limiting the scope of works required in existing areas, Option 03 demolishes the existing chapel and training area. New inpatient beds and support areas are placed on the ground floor, continuing the existing arrangement. Displaced administration areas would be relocated to the second floor.

Option 04 – Two storey western expansion (recommended)

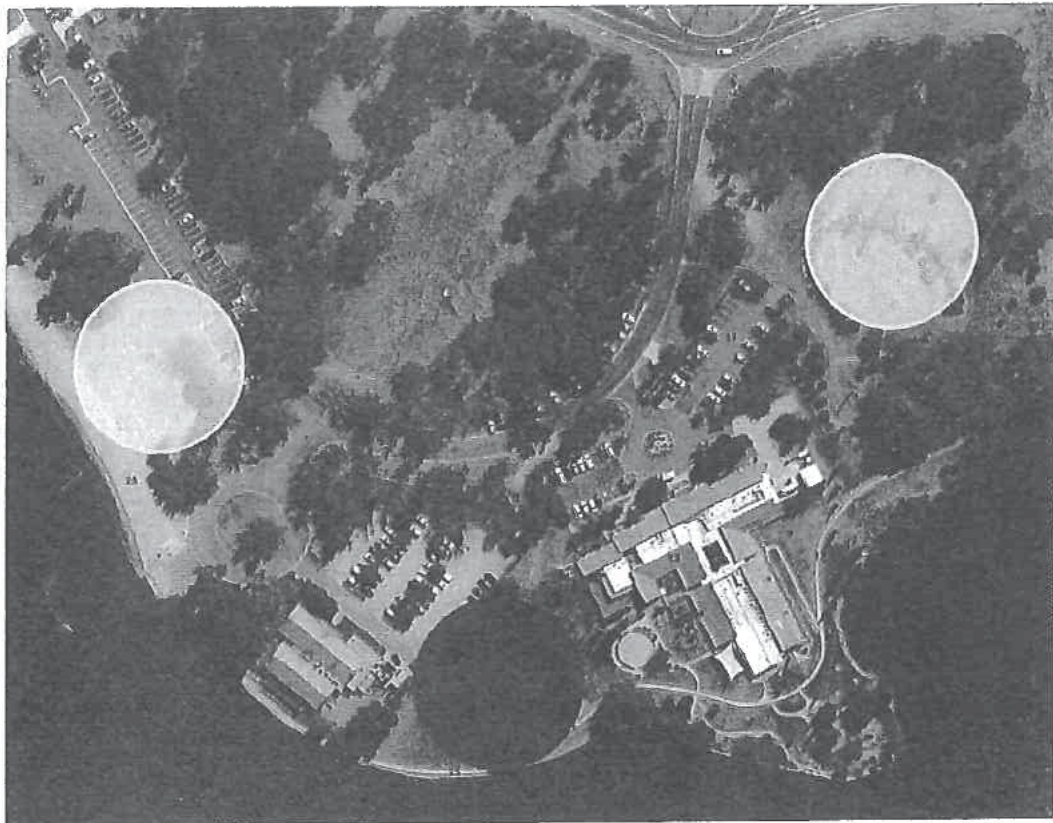
Focusing on a creating a centralised courtyard area surrounded by low scale massing, Option 04 locates new inpatient beds and support areas along the western site boundary. Displaced administration areas would be relocated to the second floor. This option is recommended as the majority of new inpatient rooms are on the ground floor with views towards the lake. The extent of refurbishment works is also limited.

5.2 Parking Investigations

There is inadequate space within the existing site to accommodate an expanded facility and meet parking demand. Underground parking options are too cost prohibitive for the project (up to \$60,000 per underground car space provided), so alternatives are required. Areas for investigation could include;

- + Undercroft parking within Option 04. This is likely to exceed current budget allocation, however, the costs may be reasonable for the outcomes achieved.
- + Additional off-site parking for staff. Figure 01 (in blue) shows potential areas for new parking off-site. This land is TCCS public land (based on ACTmapi), and may be suitable for gravel parking. Discussions with the NCA would be a major consideration.
- + Agreements with adjacent leaseholders. There is underutilised land (Figure 01 red) adjacent an existing carpark to the west which may be transformed into a carpark for use by CHH and the leaseholder. Discussions with the NCA would also be a major consideration.

Figure 01



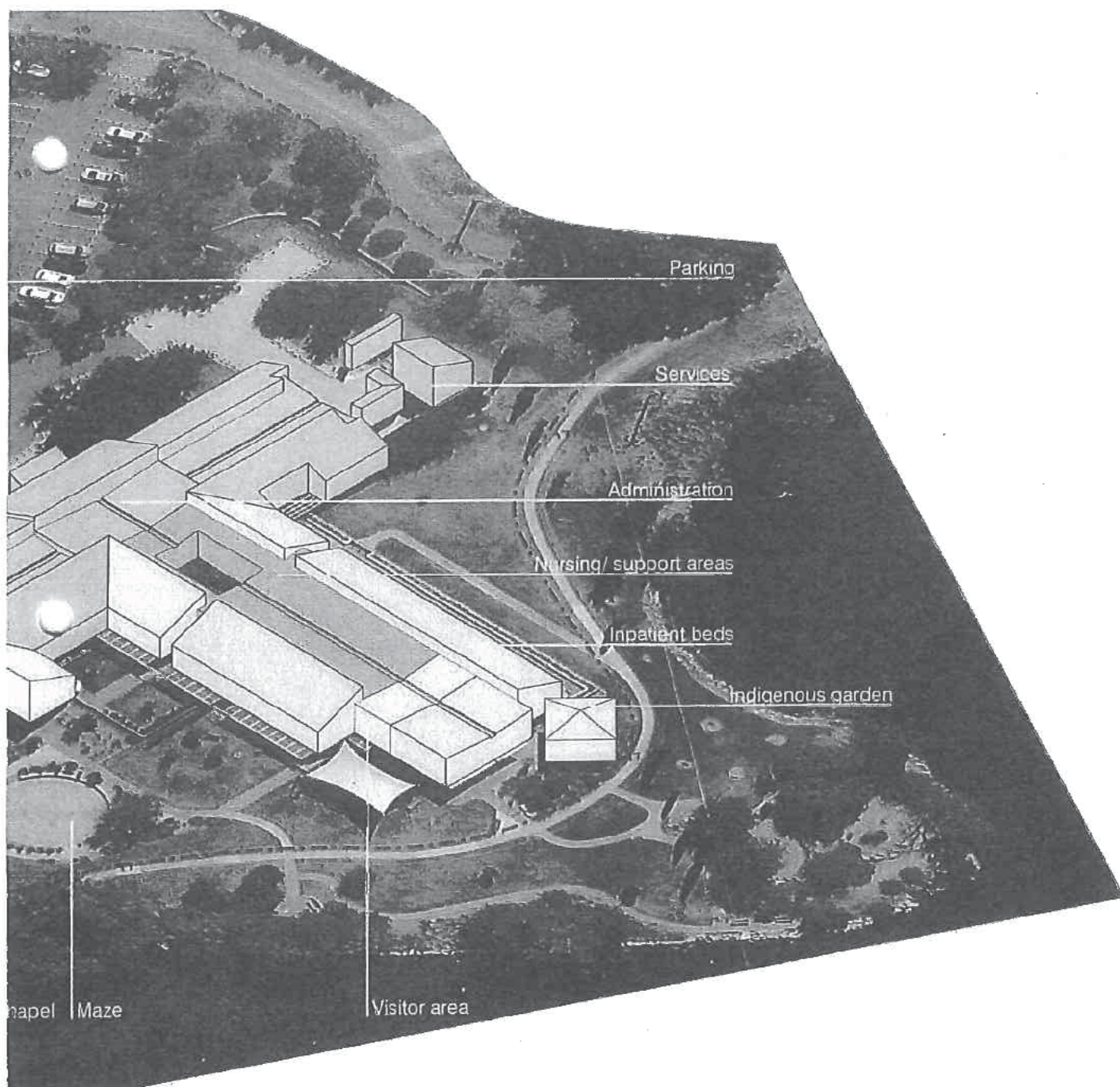
Attachment A - Drawings

- + Existing Facility – SK_WNAH_A-001
- + Site Strategy Options 01 - 03 – SK_CHH_A-901 thru 904




Legend

-  ADMINISTRATION & SERVICES
-  INPATIENT AREAS
-  PUBLIC AREAS
-  DENOTES SITE BOUNDARY

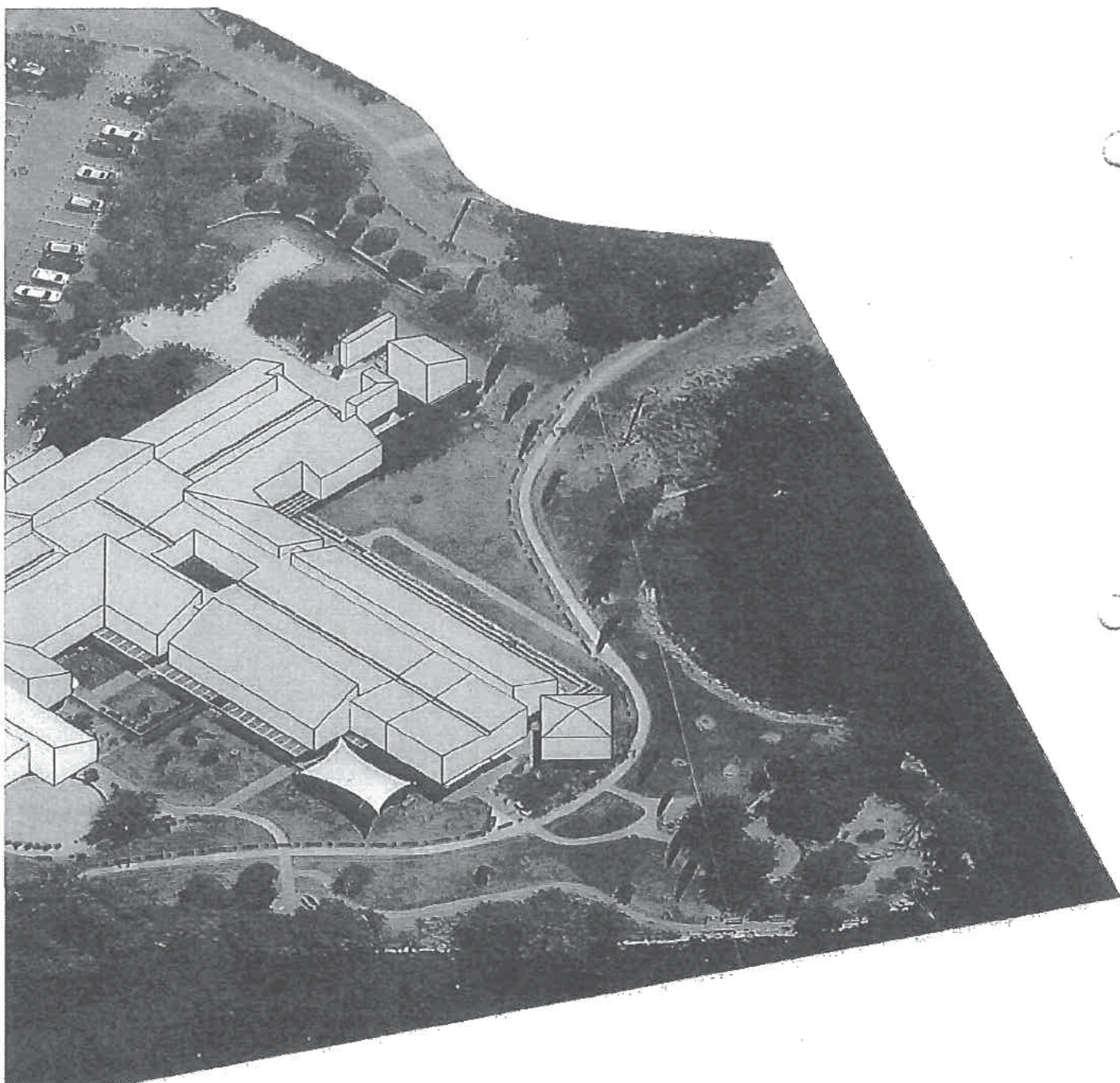
NOTES
/ DRAWINGS TO READ IN CONJUNCTION WITH SITE
INVESTIGATIONS REPORT






Legend

-  EXISTING FACILITY
-  PROPOSED EXPANSION AREA
-  DENOTES SITE BOUNDARY

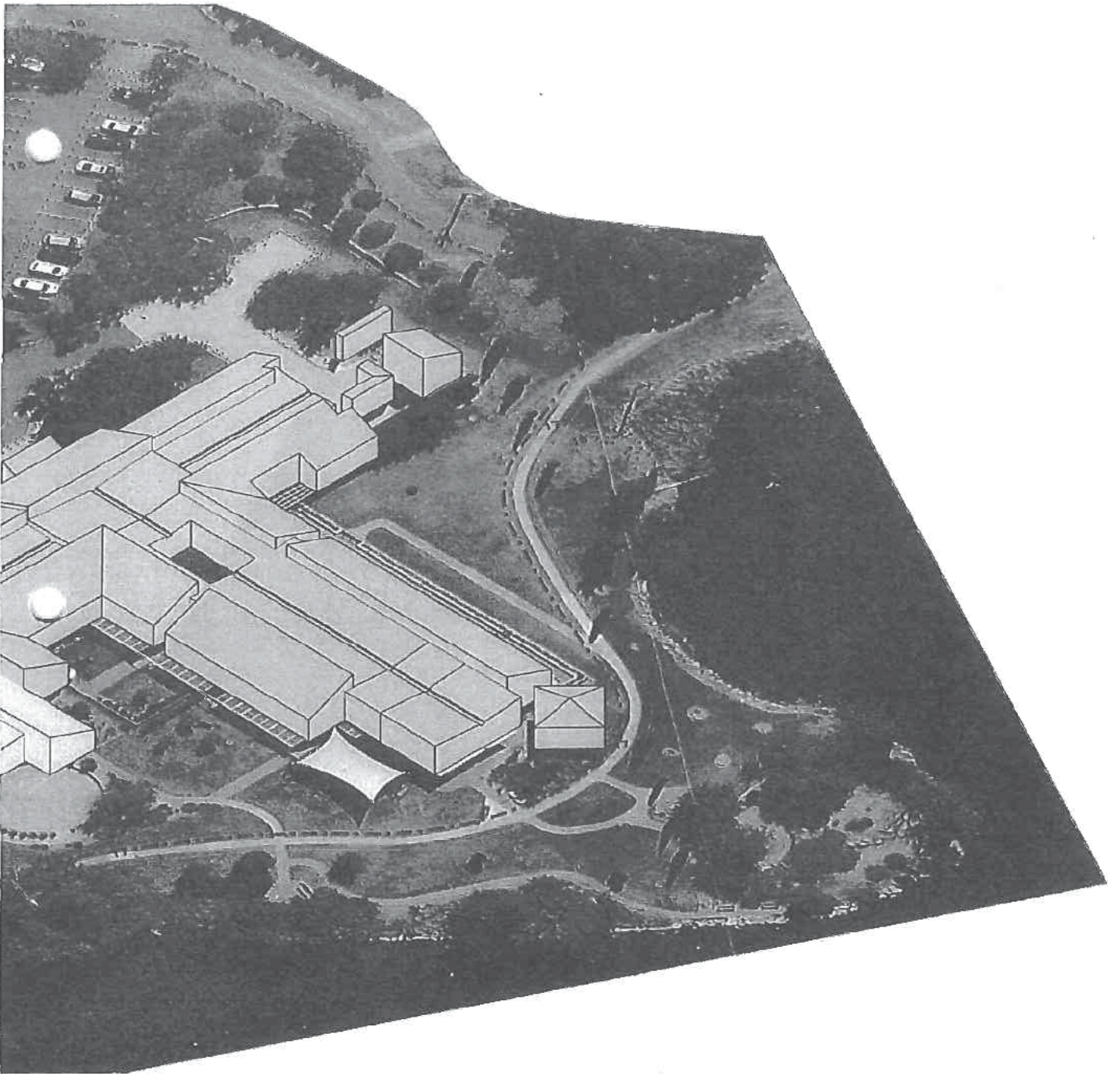
NOTES
/ DRAWINGS TO READ IN CONJUNCTION WITH SITE INVESTIGATIONS REPORT
/ PROPOSED EXTENSION IS INDICATIVE OF FLOOR AREA AND BUILDING MASSING REQUIRED



Legend




-  EXISTING FACILITY
-  PROPOSED EXPANSION AREA
-  DENOTES SITE BOUNDARY

NOTES
/ DRAWINGS TO READ IN CONJUNCTION WITH SITE INVESTIGATIONS REPORT
/ PROPOSED EXTENSION IS INDICATIVE OF FLOOR AREA AND BUILDING MASSING REQUIRED



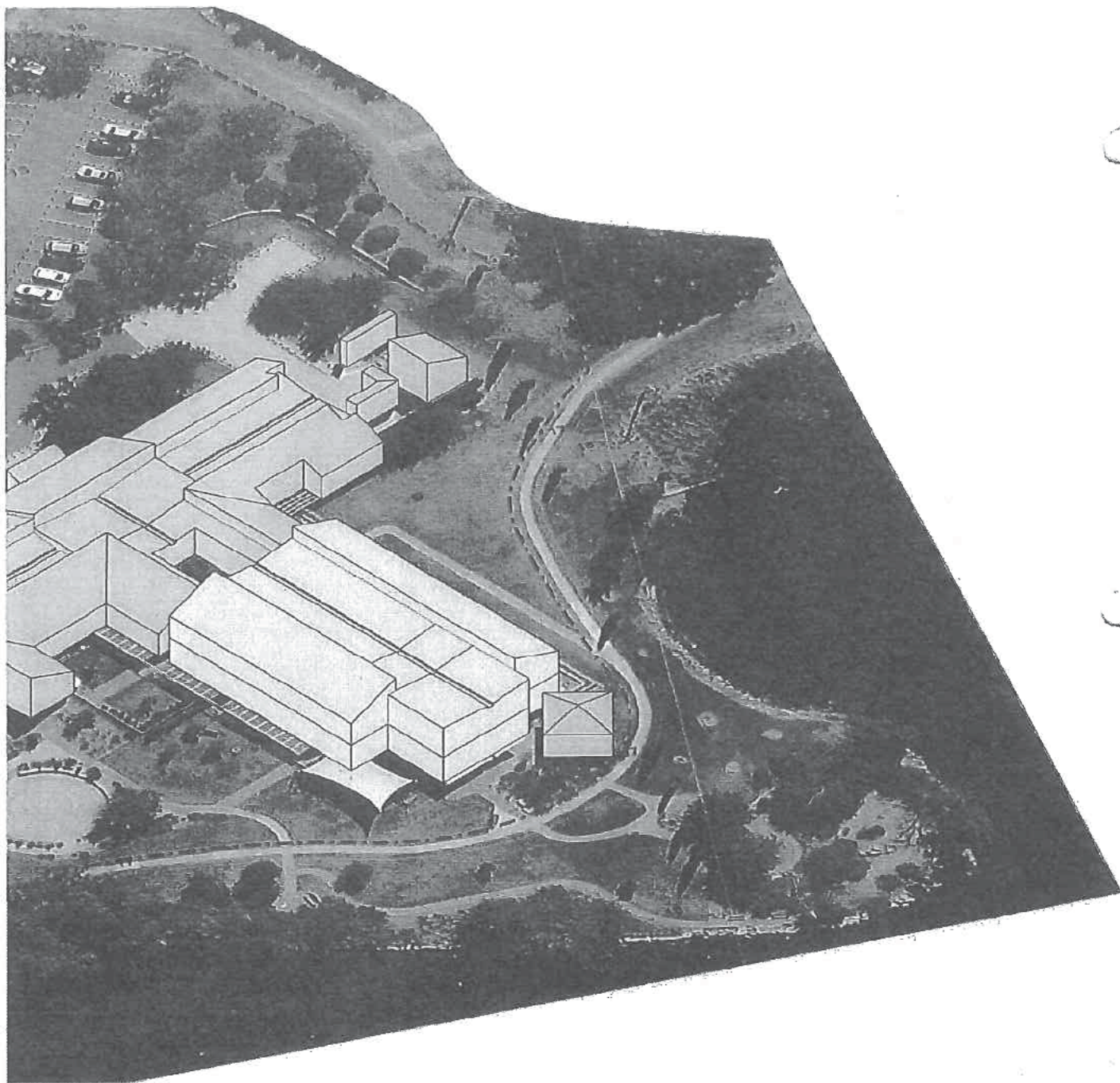
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-  EXISTING FACILITY
-  PROPOSED EXPANSION AREA
-  DENOTES SITE BOUNDARY

NOTES:
/ DRAWINGS TO READ IN CONJUNCTION WITH SITE INVESTIGATIONS REPORT

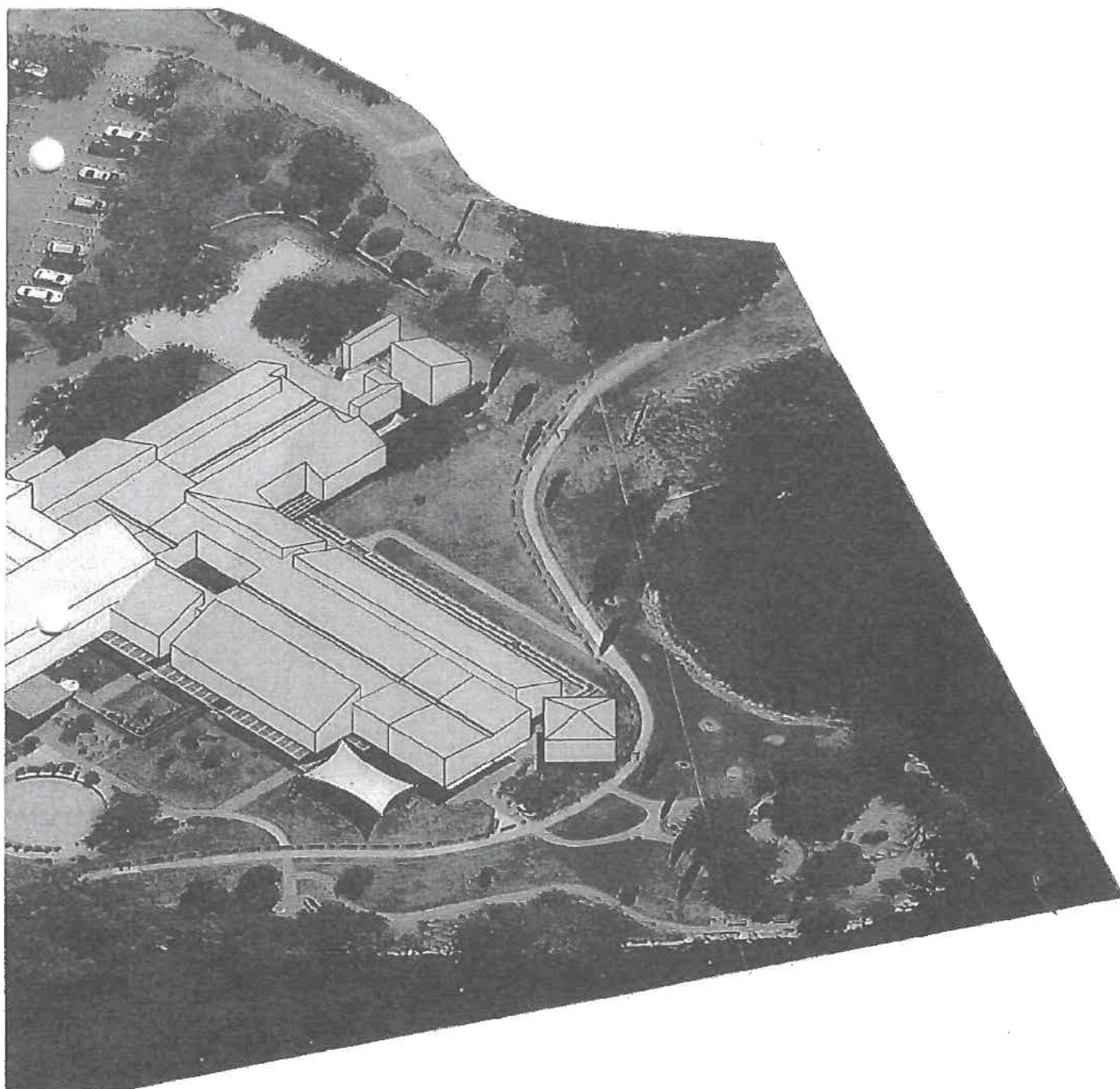
/ PROPOSED EXTENSION IS INDICATIVE OF FLOOR AREA AND BUILDING MASSING REQUIRED






Legend

- EXISTING FACILITY
PROPOSED EXPANSION AREA
DENOTES SITE BOUNDARY

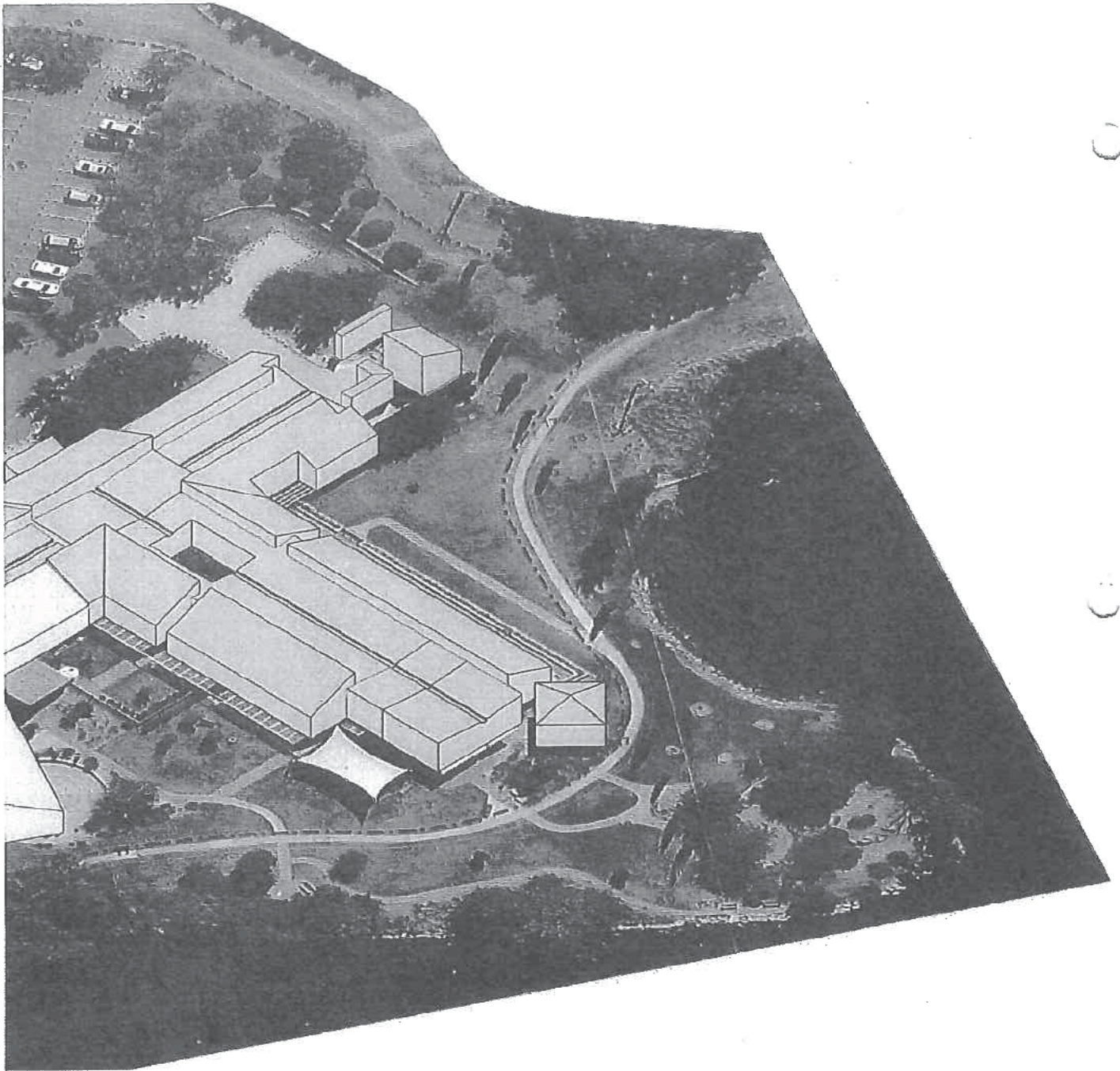
NOTES
/ DRAWINGS TO READ IN CONJUNCTION WITH SITE INVESTIGATIONS REPORT
/ PROPOSED EXTENSION IS INDICATIVE OF FLOOR AREA AND BUILDING MASSING REQUIRED



Legend

-  EXISTING FACILITY
-  PROPOSED EXPANSION AREA
-  DENOTES SITE BOUNDARY

NOTES
 / DRAWINGS TO READ IN CONJUNCTION WITH SITE INVESTIGATIONS REPORT
 / PROPOSED EXTENSION IS INDICATIVE OF FLOOR AREA AND BUILDING MASSING REQUIRED



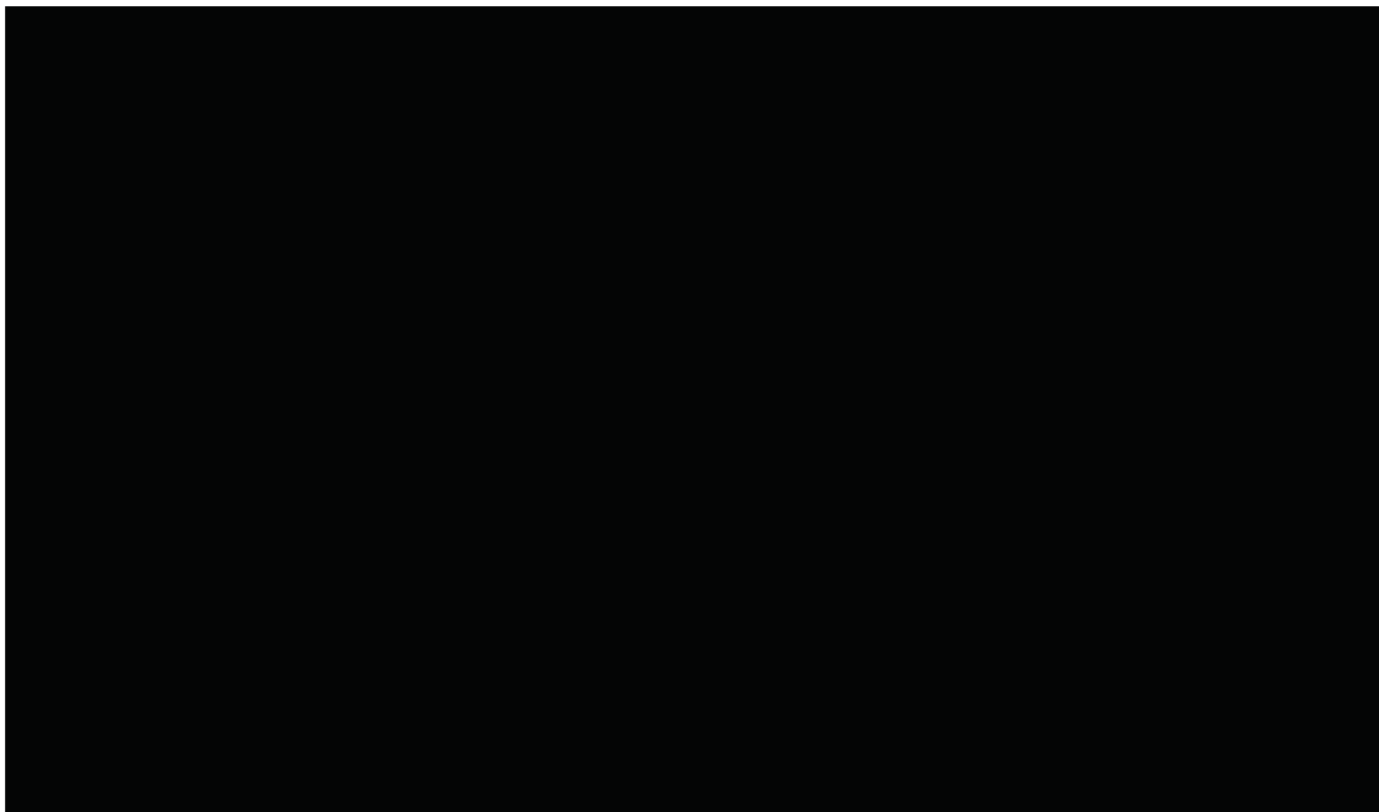
Attachment B – Cost Plan

WT Partnership provided costs for Option 01 & 04

PLANNING UNIT COST PLAN DETAILS
CLARE HOLLAND HOUSE EXTENSION
OPTION 1 - ONE STOREY WESTERN DUPLICATION
PRELIMINARY BUDGET ESTIMATE

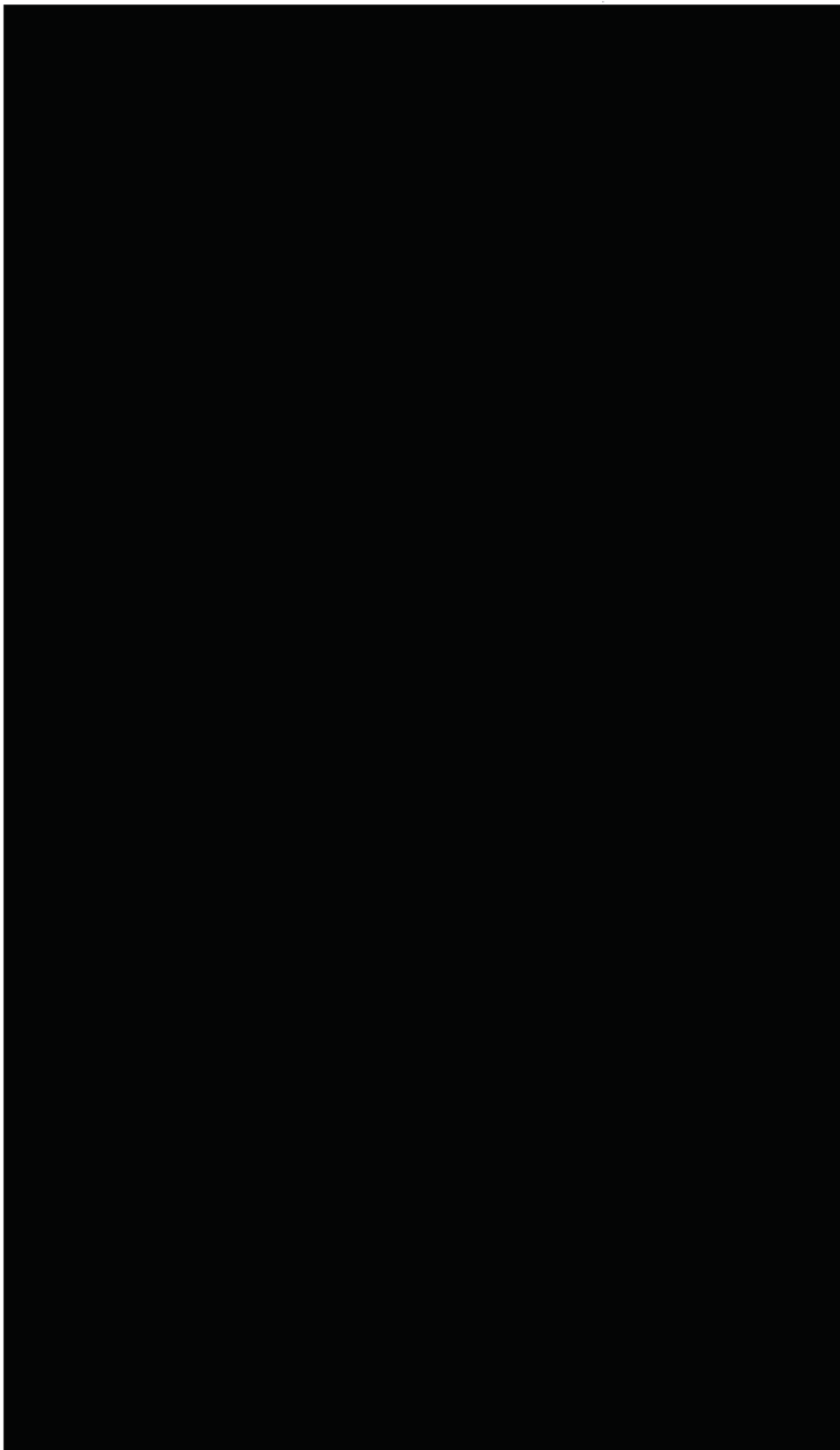
COST PLAN SUMMARY





PLANNING UNIT COST PLAN DETAILS
CLARE HOLLAND HOUSE EXTENSION
OPTION 4 - TWO STOREY WESTERN EXTENSION
PRELIMINARY BUDGET ESTIMATE

COST PLAN SUMMARY





Clare Holland House Extension

Options 1 + 4

PRELIMINARY BUDGET ESTIMATE

LIST OF EXCLUSIONS AND INFORMATION

LIST OF EXCLUSIONS

1	GST;
2	Land costs, holding costs and interest charges;
3	Excavation in rock;
4	Legal fees;
5	Finance Costs;
6	Temporary accommodation / relocation costs;
7	Underpinning to neighbouring / existing buildings;
8	Contaminated Soil removal or remediation costs;
9	Unknown site conditions in excess of allowances made;
10	Works to existing carpark;
11	Works to surrounding roads;
12	Existing incoming mains amplification works (if applicable)
13	Computers / printers / screens;
14	Cutlery / crockery / curtains / soft furnishings / paintings;
15	Any works to existing ovals;
16	Escalation in costs beyond the date of this estimate (ie Aug
17	Standby generators;
18	Loose furniture / equipment;
19	Public artwork / sculptures;
20	Client project contingency;
21	Client Representative Fees;
22	Prolongation and time extension costs;
23	Allowance for any works carried out 'out of hours';
24	Marketing and Selling Agents Fees;
25	Staging costs
26	Substation
27	Prototype and / or display unit costs
28	Telephone handsets
29	AV equipment
30	Tenant signage
31	Solar panel system
32	Off site on grade car parking

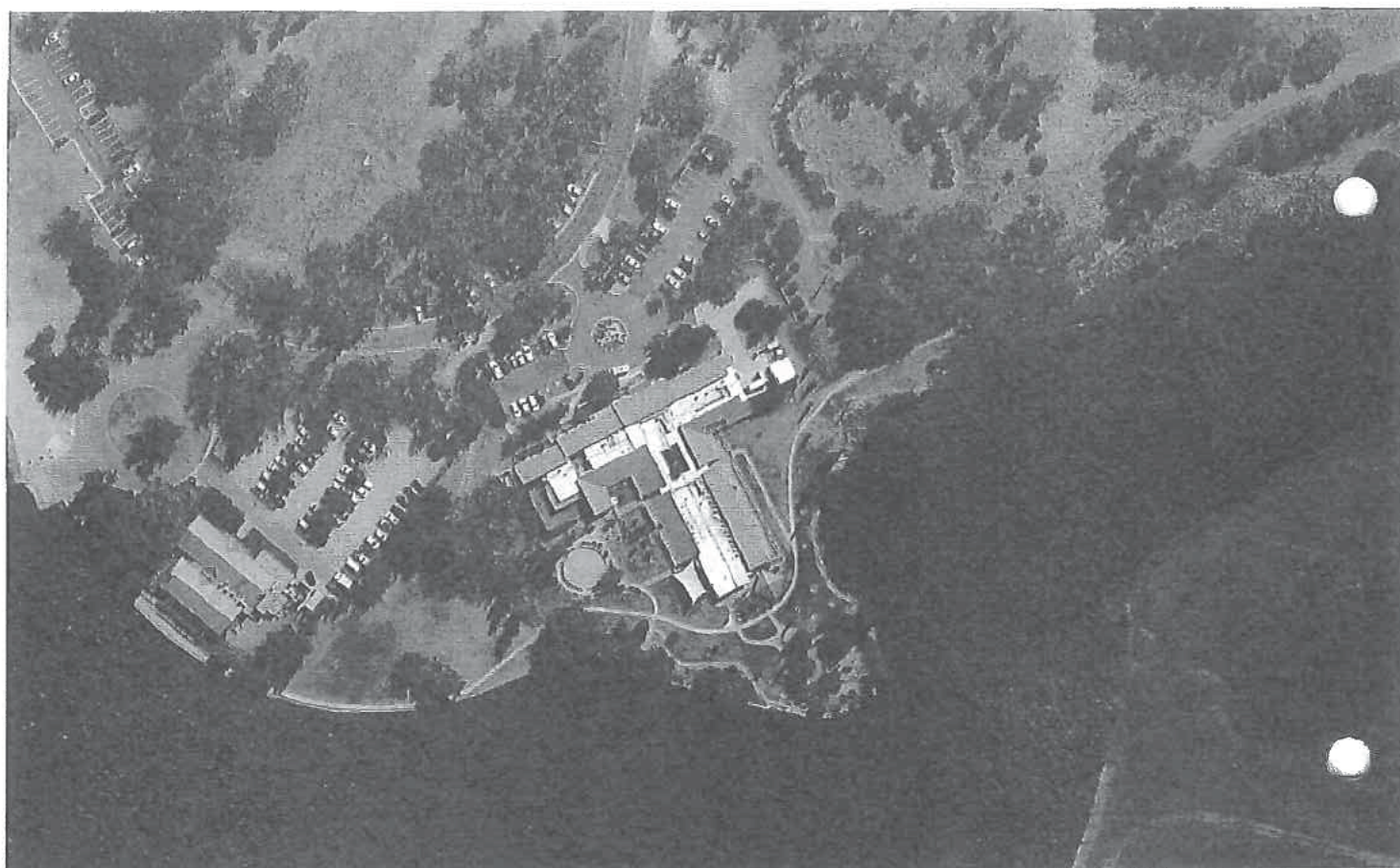
LIST OF INFORMATION

This estimate has been based on outline information from DJAS Clare Holland House Des

Attachment C - Site Analysis Images

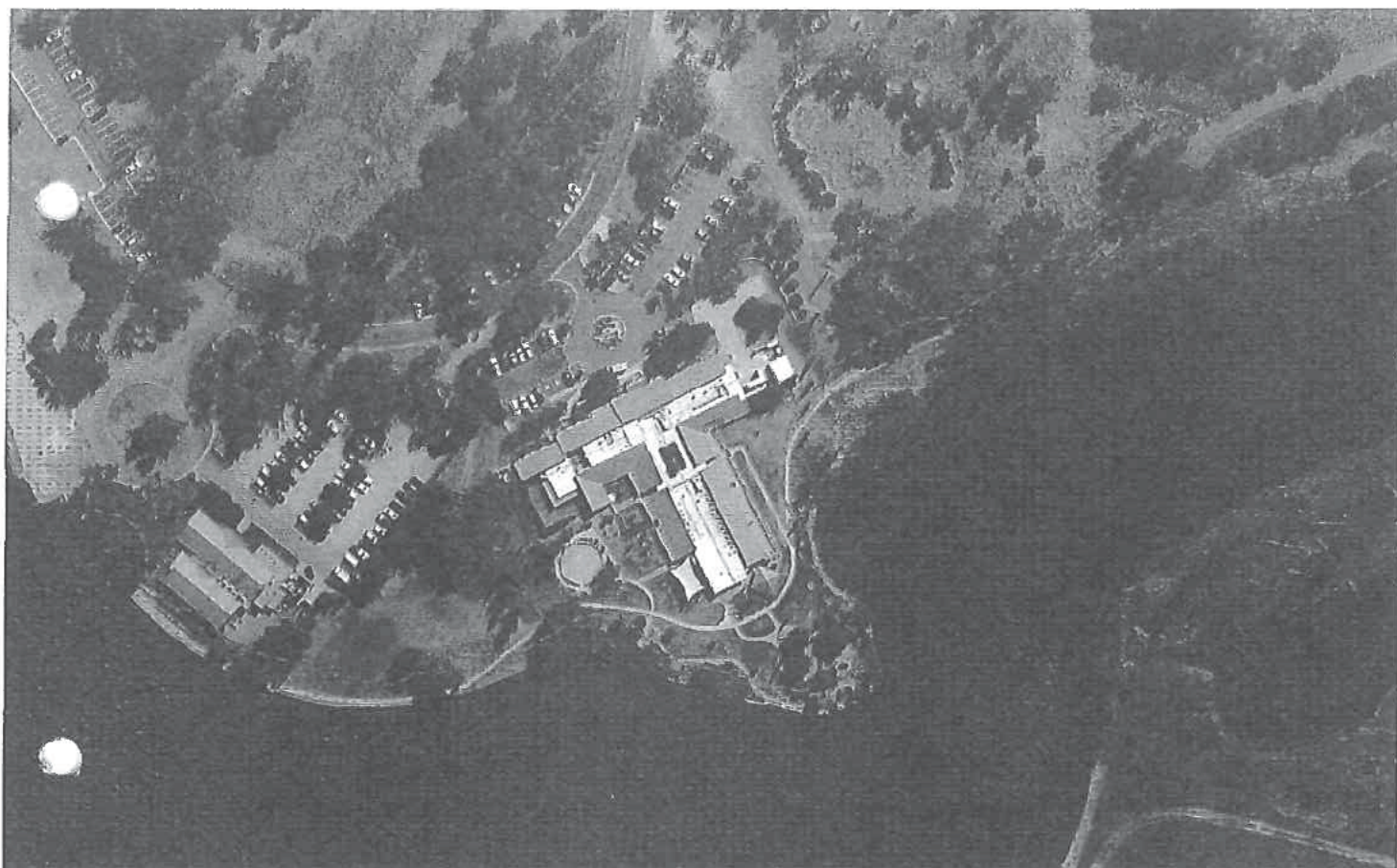
- Bushfire Prone Area map
- AEP map

Bushfire Prone Area map



D J Daryl
+ Jackson
A S Alastair
Swayn

1% AEP map



D J Daryl
+ Jackson
A S Alastair
Swayn



MINISTERIAL BRIEF

Health Directorate

SENSITIVE

To:	Minister for Health and Wellbeing	Tracking No.: MIN18/xxxx
From:	Michael De'Ath, Interim Director General	
Subject:	Event – Joint Announcement of the Expansion of Clare Holland House	
Critical Date:	24 September 2018	
Critical Reason:	The announcement is scheduled for 9am on Tuesday, 25 September 2018	

- DG .../.../...

Purpose

To provide you a brief and arrangements details ahead of the joint Territory-Commonwealth announcement of the expansion of Clare Holland House (CHH).

Recommendations

That you:

1. Note the information contained within this brief;

Noted / Please Discuss

2. Note that the Territory-Commonwealth announcement of the expansion of CHH is scheduled for Tuesday, 25 September 2018; and

Noted / Please Discuss

3. Note that the announcement will also be attended by representatives from Calvary Health Care (Service Provider) and the Snow Foundation (Major Donors).

Noted / Please Discuss

Meegan Fitzharris MLA

M. Fitzharris 25/9/18

Minister's Office Feedback

SENSITIVE

SENSITIVE

Background

1. CHH is located at Block 15, Section 33 Barton, and is operated by Calvary Healthcare ACT (Calvary). The facility provides palliative care services to the ACT community and currently comprises of a 19 bed inpatient unit, specialist palliative care outpatient clinics, a home-based palliative care service and specialist palliative aged care services.
2. Ministerial Brief 18/1425 signed by you on 17 September 2018 provides additional background to this project (Attachment A refers).

Issues

4. In April 2018, the Territory accepted the Commonwealth's offer of a \$4 million grant to the Territory for the expansion of CHH.
5. You met with the Snow Foundation on Monday, 17 September 2018, where it was confirmed that the Foundation intends to provide \$2 million towards the delivery of the CHH Expansion. This brings the total agreed funding for the project to \$6 million.
6. The preferred option for the expansion is \$7 million (inc. GST), excluding decanting costs and additional car park provision. At the meeting with the Snow Foundation, it was discussed that the ACT Government would look to partner with the Foundation to undertake a fundraising process to allow the community to contribute to the project and bridge the \$1 million funding gap. There remains an opportunity for the Territory to contribute to the project through increasing the parking amenity.
7. The preferred project proposal is to increase inpatient services by 8-10 beds and increase associated support services, including staff and administrative support areas.
8. The announcement on Tuesday will focus on the intent of the expansion and the collaboration between the Territory, the Commonwealth, Calvary Healthcare and the Snow Foundation. The arrangements brief and talking points, media alert, and media release are at Attachments B, C and D respectively.
9. Participating in the announcement will be:
 - Senator the Hon Zed Seselja, Assistant Minister for Treasury and Finance;
 - Barb Reid, ACT Regional Chief Executive Officer, Calvary Health Care, and Dr John Merchant, Acting General Manager, Calvary Public Hospital Bruce;
 - Stephen Byron, Board Member, The Snow Foundation; and
 - Michael De'Ath, Interim Director-General, ACT Health.

Financial Implications

3. Not applicable.

Consultation

4. Consultation has occurred with the Commonwealth Government, Calvary Healthcare and the Snow Foundation. The National Capital Authority has also been informally briefed about the announcement, and about our intention to work collaboratively to ensure consistency with the National Capital Plan.

Work Health and Safety

5. Not applicable.

SENSITIVE

Meegan Fitzharris MLA – Speaking notes

Attachment A: ARRANGEMENTS BRIEF

FUNCTION:	Announcement of funding for Clare Holland House expansion
VENUE:	Clare Holland House, 5 Menindee Drive, Barton ACT
HOST:	<u>Calvary</u> Name: Dr John Merchant, A/g General Manager, Calvary Public Hospital Mobile: [REDACTED] <u>ACT Health</u> Name: Mr Michael De'Ath, Interim Director-General, ACT Health
DAY:	Tuesday
DATE:	25 September 2018
TIME:	9-10 am
TIME COMMITMENT:	1 hour
CATERING:	Light refreshments
DRESS CODE:	Business attire
YOUR ROLE:	To make a speech for the announcement and participate in media interviews following a short tour of Clare Holland House.
WHERE TO PARK:	The Clare Holland House car park.
WHO WILL MEET YOU:	Michael De'Ath and Barbara Reid will greet you at the main entrance of Clare Holland House and escort you to the event location.
ADVISOR ATTENDING:	Claire Johnston, Media Advisor to Minister Fitzharris.
AUDIENCE:	Audience will include representatives of Australian Government, ACT Health, Calvary Public Hospital and the Snow Foundation. It will also include staff from Clare Holland House, invited peak ACT palliative care stakeholder organisations and local media.
VIPs:	<ul style="list-style-type: none"> • Minister for Health and Wellbeing Meegan Fitzharris • Senator for the ACT the Honourable Zed Seselja • Michael De'Ath, Director-General, ACT Health • Barbara Reid, Chief Executive Officer, Calvary Hospitals ACT • Dr John Merchant, A/g General Manager, Calvary Public Hospital • Dr Suharsha Kanathigoda, Medical Director of Palliative Care Services, Clare Holland House • Stephen Byron, Board Member, The Snow Foundation