

Our reference: **CHSFOI21-22.32**



Dear 

### **DECISION ON YOUR ACCESS APPLICATION**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) on **Wednesday 20 April 2022**.

This application requested access to:

*'The subject line of all final ministerial briefs from 10th of March 2022 to 10th of April 2022 generated for or directed to any ACT Government Minister.*

*This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.*

*This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.'*

I am an Information Officer appointed by the Chief Executive Officer of Canberra Health Services (CHS) under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. CHS was required to provide a decision on your access application by **Thursday 19 May 2022**.

The information has been extracted into two documents holding the information within the scope of your access application. These are outlined in the schedule of documents included at [Attachment A](#) to this decision letter. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

#### **Decisions**

I have decided to grant partial access to two documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as [Attachment B](#) to this letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request;
- The views of relevant third parties; and
- The *Human Rights Act 2004*.

### **Partial Access**

I have decided to grant partial access to two documents at reference 1 and 2 as they contain information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act as the information contained in these folios is partially comprised of personal information.

### **Public Interest Factors Favouring Disclosure**

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

### **Public Interest Factors Favouring Non-Disclosure**

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, 2.2(a)(ii) prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.

On balance, the factors favouring disclosure did not outweigh the factors favouring non-disclosure as the redacted information contains names of non-ACT government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

### **Charges**

Processing charges are not applicable to this request.

### **Disclosure Log**

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application, my decision and documents released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

### **Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601  
Via email: [ACTFOI@ombudsman.gov.au](mailto:ACTFOI@ombudsman.gov.au)  
Website: [ombudsman.act.gov.au](http://ombudsman.act.gov.au)

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore St  
GPO Box 370  
Canberra City ACT 2601  
Telephone: (02) 6207 1740  
<http://www.acat.act.gov.au/>

**Further assistance**

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or email [HealthFOI@act.gov.au](mailto:HealthFOI@act.gov.au).

Yours sincerely

A handwritten signature in blue ink that reads "Colm Mooney". The signature is written in a cursive style with a long, sweeping underline.

Colm Mooney  
**A/g Deputy Chief Executive Officer**  
Canberra Health Services

16 May 2022

## FREEDOM OF INFORMATION SCHEDULE OF DOCUMENTS

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: <http://www.health.act.gov.au/public-information/consumers/freedom-information>

APPLICANT NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	FILE NUMBER
[REDACTED]	<p><i>'The subject line of all final ministerial briefs from 10th of March 2022 to 10th of April 2022 generated for or directed to any ACT Government Minister.</i></p> <p><i>This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.</i></p> <p><i>This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.'</i></p>	CHSFOI21-22.32

Ref Number	Page Number	Description	Date	Status Decision	Factor	Open Access release status
1.	1	Minister for Health – FOI Request CHSFOI21-22.32 [REDACTED] re subject line of all final ministerial briefs - 10 March to 10 April 2022	21 March 2022	Partial Release	Schedule 2.2 (a)(ii) privacy	YES
2.	2	Minister for Mental Health – FOI Request CHSFOI21-22.32 [REDACTED] re subject line of all final ministerial briefs - 10 March to 10 April 2022	21 March 2022	Partial Release	Schedule 2.2 (a)(ii) privacy	YES
<b>Total Number of Documents</b>						



## FOI Request CHSFOI21-22.32 [REDACTED] re subject line of all final ministerial briefs - 10 March to 10 April 2022

Record Number	Title	Position of authority it was written	Date of Brief	Which Minister addressed to
MCHS22/229	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Launch of the new Canberra Health Services Website	Deputy CEO	07/04/2022	Minister for Health
MCHS22/227	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (4 to 8 April 2022)	Deputy CEO	07/04/2022	Minister for Health
MCHS22/223	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Rebasings of the ACT Government's Blood Budget to meet the ACT's portion of the 2022-2023 National Supply Plan and Budget (NSP&B)	Executive Director, Medical Services	01/04/2022	Minister for Health
MCHS22/208	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (28 March to 1 April 2022)	Deputy CEO	31/03/2022	Minister for Health
MCHS22/207	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) CT Scanner Replacement	Deputy CEO	25/03/2022	Minister for Health
MCHS22/188	GOVERNMENT & STAKEHOLDER RELATIONS - Partnerships & Collaboration - Minister for Health - Event - Molonglo Valley Community Forum - 24 March 2022 7:30 pm	Chief Operating Officer	23/03/2022	Minister for Health
MCHS22/186	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (21 to 25 March 2022)	Deputy CEO	24/03/2022	Minister for Health
MCHS22/184	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Outcome of [REDACTED] Hearing	Deputy CEO	18/03/2022	Minister for Health
MCHS22/174	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from [REDACTED] MLA re Subject Line of all final ministerial briefs (CHSFOI21-22.24)	Deputy CEO	04/04/2022	Minister for Health
MCHS22/173	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from [REDACTED] MLA re Annual Report Briefs (CHSFOI21-22.23)	Deputy CEO	08/04/2022	Minister for Health
MCHS22/170	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (14 to 18 March 2022)	Deputy CEO	18/03/2022	Minister for Health
MCHS22/153	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (7 to 11 March 2022)	Deputy CEO	10/03/2022	Minister for Health
MCHS22/150	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Caveat Brief: (Minister for Health) Centenary Hospital Women and Children (CHWC) Expansion Project – Damaged Fire Sprinkler in Block E, Level 3	Program Director, Campus Modernisation Program	17/03/2022	Minister for Health
MCHS22/135	HEALTH TREATMENT AND CARE - Service Provision - Letter - Minister for Health - CHS Services through Immunology Clinic and Genomics and Phenomics Clinics	Executive Director, Cancer and Ambulatory Support	31/03/2022	Minister for Health
MCHS22/152	PATIENT SERVICES ADMINISTRATION - Service Delivery - Request for Advice - Minister for Health - Plans for Walk in Health Centres	Chief Operating Officer	16/03/2022	Minister for Health
GBCHS22/84	Minister for Health - Question Time Briefs - Assembly 22-24 March 2022	Various	Various	Minister for Health

## FOI Request CHSFOI21-22.32 [REDACTED] re subject line of all final ministerial briefs - 10 March to 10 April 2022

Record Number	Title	Position of authority it was written	Date of Brief	Which Minister addressed to
MCHS22/242	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) Launch of the new Canberra Health Services Website	Deputy Chief Executive	07/04/2022	Minister for Mental Health
MCHS22/238	HUMAN RESOURCES - Workplace Relations - Request for Advice - Minister for Mental Health - Occupational Violence at Dhulwa	Executive Director, Mental Health, Justice Health, Alcohol & Drug Services	06/04/2022	Minister for Mental Health
MCHS22/228	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (4 to 8 April 2022)	Deputy Chief Executive	06/04/2022	Minister for Mental Health
MCHS22/209	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (28 March to 1 April 2022)	Deputy Chief Executive	31/03/2022	Minister for Mental Health
MCHS22/203	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] MLA re Subject Line of all final ministerial briefs (CHSFOI21-22.24)	Deputy Chief Executive	04/04/2022	Minister for Mental Health
MCHS22/202	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] MLA re Annual Report Briefs (CHSFOI21-22.23)	Deputy Chief Executive	08/04/2022	Minister for Mental Health
MCHS22/201	PATIENT SERVICES ADMINISTRATION - Service Delivery - Request for Advice - Minister for Mental Health - Support for Patients with Co-Morbidities	Executive Director, Medicine	04/04/2022	Minister for Mental Health
MCHS22/187	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (21 to 25 March 2022)	Deputy Chief Executive	24/03/2022	Minister for Mental Health
MCHS22/171	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (14 to 18 March 2022)	Deputy Chief Executive	18/03/2022	Minister for Mental Health
MCHS22/154	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly Brief (7 to 11 March 2022)	Deputy Chief Executive	10/03/2022	Minister for Mental Health
GBCHS22/83	Minister for Mental Health - Question Time Briefs - Assembly 22-24 March 2022	Various		Minister for Mental Health