



Dear 

DECISION ON YOUR ACCESS APPLICATION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (FOI Act), received by Canberra Health Services (CHS) on **Tuesday 13 December 2022**.

This application requested access to:

'The subject line of all final ministerial briefs from 12 September to 12 November 2022 generated for or directed to any ACT Government Minister.

This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.

This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.'

I am an Information Officer appointed by the Chief Executive Officer of CHS under section 18 of the FOI Act to deal with access applications made under Part 5 of the Act. CHS was required to provide a decision on your access application by **Friday 13 January 2023**.

The information has been extracted into one document holding the information within the scope of your access application. The document was created for the purpose of your request and captures information sourced from HPE Content Manager (Record Management System).

I have identified additional information that is a health record for the purposes of the *Health Records (Privacy and Access) Act 1997*. The identified information is directly related to correspondence to the ACT Health Minister regarding the treatment, health, illness, or disability of consumers of CHS. Section 12 of the FOI Act specifies that the FOI Act does not apply to health records. This information has not been assessed in this response.

Decisions on access

I have decided to grant partial access to the one document.

My access decisions are detailed further in the following statement of reasons and the document released to you is provided at [Attachment A](#) to this decision letter.

In reaching my access decision, I have taken the following into account:

- The FOI Act;
- The contents of the documents that fall within the scope of your request;
- The views of relevant third parties; and

- The *Human Rights Act 2004*.

Partial Access

Redactions have been made to information that would reveal deliberations of Cabinet and is therefore taken to be contrary to the public interest to release, under Schedule 1.6 (1) Cabinet Information (d) the disclosure of which would reveal any deliberation of Cabinet.

The document is also partially comprised of information that I consider, on balance, to be contrary to the public interest to disclose under the test set out in section 17 of the Act regarding the personal information.

Public Interest Factors Favouring Disclosure

The following factors were considered relevant in favour of the disclosure of the documents:

- Schedule 2, 2.1(a)(i) promote open discussion of public affairs and enhance the government's accountability; and
- Schedule 2, 2.1(a)(ii) contribute to positive and informed debate on important issues or matters of public interest.

Public Interest Factors Favouring Non-Disclosure

The following factors were considered relevant in favour of the non-disclosure of the documents:

- Schedule 2, Schedule 2.2 (a)(ii) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

On balance, the factors favouring disclosure did not outweigh the factor favouring non-disclosure as the redacted information contains names of constituents that are non-ACT Government employees. Therefore, I determined the information identified is contrary to the public interest and I have decided not to disclose this information.

Charges

Processing charges are not applicable to this request.

Disclosure Log

Under section 28 of the FOI Act, CHS maintains an online record of access applications called a disclosure log. The scope of your access application and my decision released to you will be published in the disclosure log not less than three days but not more than 10 days after the date of this decision. Your personal contact details will not be published.

<https://www.health.act.gov.au/about-our-health-system/freedom-information/disclosure-log>.

Ombudsman review

My decision on your access application is a reviewable decision as identified in Schedule 3 of the FOI Act. You have the right to seek Ombudsman review of this outcome under section 73 of the FO Act within 20 working days from the day that my decision is published in ACT Health's disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: ACTFOI@ombudsman.gov.au

Website: ombudsman.act.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the FOI Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Further assistance

Should you have any queries in relation to your request, please do not hesitate to contact the FOI Coordinator on (02) 5124 9831 or via email at HealthFOI@act.gov.au.

Yours sincerely,



Janet Zagari

Deputy Chief Executive Officer

Canberra Health Services

10 January 2023

CHSFOI22-23.26 - [REDACTED] - Subject line of all final ministerial briefs from 12 September 2022 to 12 November 2022

Record Number	Title	Position of Authority when it was Written	Date of Brief	Which Minister Addressed to
MCHS22/382	PATIENT SERVICES ADMINISTRATION - Procedures - Email - (Minister for Health) Access to Deep Brain Stimulation (DBS) in the ACT for treatment of Parkinson's disease - [REDACTED]	Chief Operating Officer	17-Oct-22	Minister for Health
MCHS22/412	PATIENT SERVICES ADMINISTRATION - Service Delivery - Email - Minister for Health - Complaint - Emergency department issues and wait times - [REDACTED]	Chief Operating Officer	10-Oct-22	Minister for Health
MCHS22/690	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from [REDACTED] MLA re a copy of the Ministerial Briefs and Question Time briefs with the titles outlined from 10 May to 10 June 2022 (CHSFOI22-23.09)	Deputy Chief Executive Officer	25-Oct-22	Minister for Health
MCHS22/692	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (12 to 16 September 2022)	Deputy Chief Executive Officer	15-Sep-22	Minister for Health
MCHS22/697	GOVERNMENT & STAKEHOLDER RELATIONS - Events (N) - Event - Announcement of lowering of treatment age at Walk-in Centres to children one year of age - 15 September 2022	Chief Operating Officer	14-Sep-22	Minister for Health
MCHS22/709	PATIENT SERVICES ADMINISTRATION - Service Delivery - Email - Complaint - Minister for Health - Unavailability of barium for imaging test - [REDACTED]	Executive Director Medical Services	27-Oct-22	Minister for Health
MCHS22/719	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (19 to 23 September 2022)	Deputy Chief Executive Officer	23-Sep-22	Minister for Health
MCHS22/722	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Update re Paediatric Organisation and Service Review	Chief Operating Officer	16-Sep-22	Minister for Health
MCHS22/730	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Update re Canberra Health Services Disability Action and Inclusion Plan	Chief Executive Officer	06-Oct-22	Minister for Health

MCHS22/731	GOVERNMENT & STAKEHOLDER RELATIONS - Events (N) - Event - Minister for Health - Can Give Day - Friday, 21 October 2022	Chief Executive Officer	17-Oct-22	Minister for Health
MCHS22/733	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Coronial Inquest Findings – Judith Flynn	Deputy Chief Executive Officer	23-Sep-22	Minister for Health
MCHS22/734	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████████ ██████████ MLA re All documents and correspondence between CHS and Minister's Office re paediatric cardiology services since 2020 (CHSFOI 22-23.06)	Chief Executive Officer	29-Sep-22	Minister for Health
MCHS22/735	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████████ ██████████ re Statistics relating to patients within Canberra Midwifery Program at Canberra Hospital and Calvary Hospital 2017-2022 (CHSFOI 22-23.07)	Chief Operating Officer	20-Oct-22	Minister for Health
MCHS22/736	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (26 to 30 September 2022)	Deputy Chief Executive Officer	30-Sep-22	Minister for Health
MCHS22/749	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information FOI Application from ██████████ ██████████ MLA re Any final briefs prepared for any ACT Minister(s) or ACT Government witnesses during 2022 Budget Estimates Hearings (CHSFOI 22-23.11)	Deputy Chief Executive Officer	24-Oct-22	Minister for Health
MCHS22/755	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Supreme Court Hearing (4 and 5 October 2022) - Medical Negligence Claim – Bronwyn Fuller	Chief Executive Officer	30-Sep-22	Minister for Health
MCHS22/756	GOVERNMENT & STAKEHOLDER RELATIONS - Events (N) - Event - Minister for Health - Tour of the Centenary Hospital for Women & Children's new Maternity Assessment Unit - 13 October 2022	Chief Executive Officer	12-Oct-22	Minister for Health

MCHS22/759	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information FOI Application from [REDACTED] [REDACTED] MLA re copy of the Ministerial Briefs with the titles outlined from 10 May 2022 to 10 June 2022 (excluding all attachments) (CHSFOI22-23.16)	Deputy Chief Executive Officer	27-Oct-22	Minister for Health
MCHS22/763	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (3 to 7 October 2022)	Deputy Chief Executive Officer	07-Oct-22	Minister for Health
MCHS22/767	GOVERNMENT & STAKEHOLDER RELATIONS - Partnerships & Collaboration - Meeting - Minister for Health - Reinstatement of Parkinsons Nurse in the ACT - 20 October 2022 - [REDACTED]	Chief Operating Officer	21-Oct-22	Minister for Health
MCHS22/771	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information (FOI) Application from [REDACTED] [REDACTED] MLA re The subject line of all final ministerial briefs from 11th of June 2022 to 10th of July 2022 (CHSFOI 22-23.17)	Deputy Chief Executive Officer	27-Oct-22	Minister for Health
MCHS22/773	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (10 to 14 October 2022)	Deputy Chief Executive Officer	13-Oct-22	Minister for Health
MCHS22/790	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (17 to 21 October 2022)	Deputy Chief Executive Officer	24-Oct-22	Minister for Health
MCHS22/799	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Event - Minister for Health - Walk to Fight Parkinson's Disease - 23 October 2022	Chief Operating Officer	19-Oct-22	Minister for Health
MCHS22/804	GOVERNMENT & STAKEHOLDER RELATIONS - Partnerships & Collaboration - Meeting - Minister for Health - Integrated Care Community Panel - 2 November 2022	Chief Operating Officer	01-Nov-22	Minister for Health
MCHS22/805	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (24 to 28 October 2022)	Deputy Chief Executive Officer	28-Oct-22	Minister for Health
MCHS22/809	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Staff Wellbeing Update - Outcomes from the Staff Wellbeing Forum held on 18 October 2022	Chief Executive Officer	27-Oct-22	Minister for Health

MCHS22/812	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief - Minister for Health - Update on Oral Health Services Reform Project - October 2022	Chief Operating Officer	31-Oct-22	Minister for Health
MCHS22/814	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) Canberra Health Services Brand Project - Research	Deputy Chief Executive Officer	27-Oct-22	Minister for Health
MCHS22/819	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (31 October to 4 November 2022)	Deputy Chief Executive Officer	04-Nov-22	Minister for Health
MCHS22/831	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) - Canberra Health Services Weekly Brief (7 to 11 November 2022)	Deputy Chief Executive Officer	11-Nov-22	Minister for Health
MCHS22/835	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Advisory Note: (Minister for Health) Canberra Hospital	Deputy Chief Executive Officer	07-Nov-22	Minister for Health
MCHS22/839	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Health) Freedom of Information FOI Application from [REDACTED] (Media) re How many Canberra Health staff have required leave for COVID-19 infections and subsequent illness with COVID-19 (CHSFOI 22-23.05)	Chief Executive Officer	11-Nov-22	Minister for Health
MCHS22/842	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Health) ISS Enterprise Bargaining Agreement (EBA) update	Chief Executive Officer	10-Nov-22	Minister for Health

CHSFOI22-23.26 - [REDACTED] - Subject line of all final ministerial briefs from 12 September 2022 to 12 November 2022

Record Number	Title	Position of Authority when it was Written	Date of Brief	Which Minister Addressed to
MCHS22/621	PROPERTY EQUIPMENT & FLEET - Relocation - Request for Advice - Minister for Mental Health - Callum Offices Relocation	Chief Executive Officer	10-Oct-22	Minister for Mental Health
MCHS22/647	PATIENT SERVICES ADMINISTRATION - Service Delivery - Request for Advice - Minister for Mental Health - Request for advisory note on detainees' access to	Chief Operating Officer	10-Nov-22	Minister for Mental Health
MCHS22/691	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] [REDACTED] MLA re a copy of the Ministerial Briefs and Question Time briefs with the	Deputy Chief Executive Officer	25-Oct-22	Minister for Mental Health
MCHS22/693	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	16-Sep-22	Minister for Mental Health
MCHS22/720	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	23-Sep-22	Minister for Mental Health
MCHS22/737	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	29-Sep-22	Minister for Mental Health
MCHS22/739	GOVERNMENT & STAKEHOLDER RELATIONS - Events (N) - Visit - Visit to UCH - Ms Leanne Castley, MLA (Shadow Minister for Health and Wellbeing) - Tuesday, 27	Chief Executive Officer	26-Sep-22	Minister for Mental Health
MCHS22/744	STRATEGY & GOVERNANCE - Policies & Procedures - Initiated Brief: Minister for Justice Health - Justice Health Strategy Update	Chief Operating Officer	27-Sep-22	Minister for Mental Health
MCHS22/754	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Mental Health) Freedom of Information FOI Application from [REDACTED] [REDACTED] MLA re Any final briefs prepared for any ACT Minister(s) or ACT Government	Deputy Chief Executive Officer	24-Oct-22	Minister for Mental Health
MCHS22/758	HUMAN RESOURCES - Recruitment (N) - Email - Comment - Minister for Mental Health - Position as a Psychologist at Canberra Health Services - [REDACTED]	Chief Operating Officer	02-Nov-22	Minister for Mental Health
MCHS22/764	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	13-Oct-22	Minister for Mental Health
MCHS22/772	RECORDS & INFORMATION MANAGEMENT - Advice (N) - Initiated Brief: (Minister for Mental Health) Freedom of Information (FOI) Application from [REDACTED] [REDACTED] MLA re The subject line of all final ministerial briefs from 11th of June 2022 to	Deputy Chief Executive Officer	27-Oct-22	Minister for Mental Health
MCHS22/774	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	21-Oct-22	Minister for Mental Health

MCHS22/791	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	21-Oct-22	Minister for Mental Health
MCHS22/796	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief (Minister for Mental Health) - AWOL at Dhulwa	Chief Operating Officer	19-Oct-22	Minister for Mental Health
MCHS22/803	GOVERNMENT & STAKEHOLDER RELATIONS - Partnerships & Collaboration - Request for Advice - Minister for Mental Health - Concerns regarding people with	Chief Operating Officer	03-Nov-22	Minister for Mental Health
MCHS22/806	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) - Canberra Health Services Weekly	Deputy Chief Executive Officer	03-Nov-22	Minister for Mental Health
MCHS22/816	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Brief: (Minister for Mental Health) Canberra Health Services Brand	Deputy Chief Executive Officer	27-Oct-22	Minister for Mental Health
MCHS22/823	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Advisory Note: (Minister for Mental Health) Draft 2022 Healthy Prisons	Chief Operating Officer	03-Nov-22	Minister for Mental Health
MCHS22/847	GOVERNMENT & STAKEHOLDER RELATIONS - Government & Assembly Matters - Initiated Advisory Note: (Minister for Mental Health) - 2022 Detainee Experience	Chief Operating Officer	11-Nov-22	Minister for Mental Health